



**Limited Tender enquiry for Purchase of 28 Newspaper Reading Stands for Hostels of Central University of Rajasthan.**

**CENTRAL UNIVERSITY OF RAJASTHAN (CURAJ)**

(Established under Central Universities Act, 2009)

NH-08, Bandarsindri, Kishangarh, Ajmer (Rajasthan) - 305817

Tel: 01463-, 238755, Fax: 01463-238722, Website: www.curaj.ac.in

**NOTICE INVITING TENDER**

**Location:** The University campus is situated at Bandarsindri about 20 Kms. distance from Kishangarh, 46 Kms. from Ajmer, 85 Kms. from Jaipur while going from Jaipur to Ajmer and about a Kilometer from the highway (NH-8).

**LIMITED TENDER ENQUIRY**

Sealed tender for Purchase of **28 Newspaper Reading Stands for Hostels of Central University of Rajasthan** are invited from the respective manufacturers / authorized dealers/firms etc.as per, "Annexure A" as Technical Bid and "Annexure B" As Financial Bid with the following Details:-

1. Cost of Tender Form: **Rs. 500 /** (Non – refundable)
2. Last Date of submitting Tender Form is 03-01-2017 up to 1.30 P.M.
3. Tender will be opened on 03-01-2017 at 2.00 P.M.
4. Amount of E.M.D: **2,500/- (Two Thousand five hundred only)**

Mode of EMD and Tender fee: Bidders should send separate D.D. for Tender fee (non-refundable) and EMD (Refundable without any Interest) in favour of Central University of Rajasthan, payable at Kishangarh.

Important Note for the Bidder: The sealed bid envelope should be subscribed at the top of envelope as "**Purchase of Newspaper Reading Stands for Hostels of Central University of Rajasthan**" separately. The tender document should be sent to:

The Registrar  
Central University of Rajasthan  
NH-8 Jaipur-Ajmer, Bandarsindri  
Kishangarh-305817, Dist. Ajmer (Raj).

**CENTRAL UNIVERSITY OF RAJASTHAN**

**(To Be Filled By the Vendor/ Bidder)**

1. Name of the quoted items : \_\_\_\_\_
2. Name of the Vendor : \_\_\_\_\_
3. Full Address of the Vendor : \_\_\_\_\_
4. Telephone/ Mobile No/email. : \_\_\_\_\_
5. Fax. No. (If any) : \_\_\_\_\_
6. Details of the D.D. -
  - a. For Tender Fee (Nonrefundable) : D.D. No. \_\_\_\_\_ dated \_\_\_\_\_ drawn from the bank \_\_\_\_\_
  - b. For E.M.D Amount (Refundable without interest) : D.D. No. \_\_\_\_\_ dated \_\_\_\_\_ drawn from the bank \_\_\_\_\_

## **General Terms And Conditions**

1. Sealed quotations for **purchase of Newspaper Reading Stands for Hostels of Central University of Rajasthan, Bandarsindri, Kishangarh, Ajmer** as per list attached/given overleaf (Annexure-A) should be submitted by **03-01-2017 up to 1.30 P.M.** Central University of Rajasthan Bandarsindri 305817, Kishangarh, Distt. Ajmer. (Raj) 305817.
2. Tenders shall be submitted in 2 parts. Part A (Technical Bid) and Part B (Commercial/ Finance bid) The Envelope of Technical bid as per annexure A and Financial bid as per annexure 'B' should be kept in separate envelope. Technical Bid part A should contain all technical document credential of the bidder along with tender fee & EMD. Both envelope Part A & Part B than be kept in a Big envelope.
3. The technical bid will be opened on **03-01-2017 at 2.00 P.M.** the cover containing quotations must be marked "**Purchase of Newspaper Reading Stands for Hostels of Central University of Rajasthan**" DUE on 03-01-2017 **up to 1.30 P.M.** financial bid will be opened for only those bidders who are declared qualified in technical evaluation.
4. The rates quoted should be FOR CURAJ, Bandarsindri, Kishangarh, inclusive of all charges viz. packing, forwarding, Installation charges, local taxes, railway freight, transit insurance etc. and free delivery at University stores. Taxes and duties should be quoted separately, but should be included in gross price.
5. Losses or damages in transit will be to the account of the supplier. The supplier may if he/she so desires get the goods insured and include such charges in the tendered rate.
6. Compliance as per specification must be clearly indicated on Annexure 'A' with all technical details/ make and brochures/leaflets.
7. Earnest money will be refunded to all bidders except successful bidder immediately after issue of the purchase order. Earnest money to successful bidder will be returned after receipt of performance security of 5% of Total order amount.
8. Forfeiture of Earnest Money :  
Earnest Money is liable to be forfeited and bid is liable to be rejected, if the bidder withdraws or amends impairs or derogates from the tender in any respect within the period of validity of the tender.
9. Performance Security equivalent to 5% of the ordered value will have to be furnished by supplier within 10 days of the award of contract. Performance Security may be furnished in the form of an Account payee Demand Draft or Bank Guarantee/FDR from a Scheduled bank in an acceptable form, safeguarding the university's interest in all respects.
10. The undersigned is not bound to accept the lowest tender and may reject any tender or any/ all part thereof without assigning any reason.
11. All the columns of the "Annexure B" attached should be properly filled. The rates and units shall not be overwritten in the price schedule. The rates shall be quoted both in figures and words. The tender should be signed by the authorized signatory of the firm.
12. No payment will be made in advance for any supplies under this tender. The valid documentary proof of Registration of firm/Authorization, Sales Tax, VAT/Service Tax Registration No. & details of Income Tax registration (PAN) should be submitted along with the quotation. The taxes must be quoted clearly and separately. If the taxes are not quoted separately, it will be presumed that the rates quoted are inclusive of taxes.
13. The University reserves the right to verify/seek confirmation of all original documentary evidence submitted by the vender's in support of the tenders, specifications for eligible criteria. In case any information furnished by vender is found false/incorrect the tender will be rejected.
14. Delivery and installation of the items are to be completed within 21 days from the date of confirmed purchase order. If delivery does not happen with 21 days, university reserve right to cancel the PO & will forfeit EMD as well as performance security.

15. Normally the payment shall be made to agency within 30 days from the date of successful installation of supplied goods & subject to submission of proper Invoice along with warranty and installation certificate duly signed by supplier and concerned official of the University.
16. All legal proceedings, if necessity arises to university may be any of the parties (University Contractor/ Supplier) shall have to be lodged in the courts situated at Kishangarh/Ajmer/Jaipur and not elsewhere.
17. Compliance of all statutory requirements (PF, ESI, Labour Law etc.) will be the sole responsibility of the agency under agreement.
18. Arbitration Clause: If the dispute cannot be settled by mutual discussions within thirty (30) days period, either party may refer the matter to a panel to three arbitrators. Each party shall be the presiding arbitrator. The arbitration proceedings shall be held under the provisions of the arbitration and Conciliation Act, 1996 or any of its subsequent amendments.
19. Last date for submission of tender will be consider the next working day if due to any reason the date of tender is declared as closed holiday for whatsoever reason.
20. Contact persons for enquiry related to technical matters are Dr. Vipin Kumar, Chief Warden on 08107742606 and for other matters with Joint Registrar (Finance) on 01463-238591.
21. This tender is floated for procurement of 28 Nos. of News Paper Reading Stands, however quantity may increase/decrease as per requirement of University.

**Registrar**  
**Central University of Rajasthan**

**Specifications for Newspaper Reading Stand: 28 nos.**

- 1" square pipe frame 16 Gage,
- Top 18 MM hard ply with .8 M.M. pasting,
- Size of Tops 24"x32" fixed in angel frame
- Made up of premium grade plastic/steel/aluminum/wood
- For reading two open newspaper
- On wheels
- Laminated top Double side laminated
- Both side paper locking system
- With foot rest

Financial bid to be filled by bidder

Name of Item	Make/Model	Unit Required (28)	Rate per unit	Total Price
Add-Any other charges/or				
Taxes if any				
Gross. Total				