



CENTRAL UNIVERSITY OF RAJASTHAN (CURAJ)

NH-08, Bandarsindri, Kishangarh, Ajmer (Rajasthan) - 305817

Tel: 01463-238755, Fax: 01463-238722, Website: www.curaj.ac.in

INVITING TENDER

Tender Enquiry

CURAJ/S&P/Tender Notice/2930

Dt. 13-10-2017

Sealed tenders are invited from the well-established organizations with experience of manufacturing / trading of furniture for **Supply & Installation of Furniture for TCS Computer Lab at Computer Science Deptt. of Central University of Rajasthan**. The description of the products is given at Annexure 'A' to B-3. The bidders must submit the "Technical Bid" as per Annexure 'A' & 'B-1 to B-3' with two separate Demand Drafts for cost of tender form and earnest money as per details given hereafter, in a separate sealed envelope clearly marking on top of the envelope - "Technical Bid For supply and installation of furniture for **Computer Science**". The "Financial Bid" as per "Annexure C" must be submitted in the separate sealed cover clearly marking on top of the envelope - "Financial Bid for supply and installation of furniture for **Computer Science**". Both these envelopes along with the cover letter, must be placed in a large envelope, sealed and clearly marked on top - "Tender for Supply and Installation of Furniture for **Computer Science**". The sealed tender document must reach the following address on and before the last date and time given in the document:-

The Registrar,
Central University of Rajasthan
NH-8 Jaipur-Ajmer, Bandarsindri
Kishangarh-305817, Dist. Ajmer (Raj).

Important DETAILS:

1. Cost of Tender Form (Tender Fee): Rs. 500/- (Rupees Five Hundred only) (Non – refundable) if tender is obtained from CURAJ. If tender is downloaded from website, then tender fee will be NIL.
2. Last Date of submitting Tender Form is 26-10-2017 up to 02: 00 P.M.
3. Tender (Technical Bid) will be opened on 26-10-2017 at 03: 00 P.M.
4. Amount of EMD (Refundable without any Interest): Rs 8,000 (Rupees Eight Thousand only)
5. Mode of EMD and Tender fee: Bidders should send separate D.D. / Pay Order for (non-refundable) Cost of Tender Form (Tender fee) and EMD (Refundable without any Interest) in favour of Central University of Rajasthan, payable at Kishangarh/ Bandarsindri.

General Terms and Conditions

1. Sealed quotations as per the tender document for supply & installation of furniture for TCS Lab at **Computer Science** Deptt of Central University of Rajasthan, Bandarsindri, Kishangarh, Ajmer as per description given in Annexure-A & B must reach the office of the Registrar latest by the date and time given in this tender enquiry.
2. Tenders shall be submitted in 2 parts: Part A – "Technical Bid" and Part B - "Financial Bid", The bidders must place and submit the "Technical Bid" as per Annexure 'A' & 'B-1 to B-3' in a separate sealed envelope clearly marking on top of the envelop - "Technical Bid For supply and installation of furniture for **Computer Science**".
Technical Bid part A should contain all technical documents, credentials of the bidder along with tender fee & EMD. The "Financial Bid" as per "Annexure C" must be submitted in the separate sealed cover clearly marking on top of the envelope - "Financial Bid for supply and installation of

furniture for **Computer Science Deptt.**” Both these envelopes must be placed in a large envelope, sealed and clearly marked on top –

“Tender for Supply and Installation of Furniture for **Computer Science**”. The envelope must be addressed to the

The Registrar,

Central University of Rajasthan

NH-8 Jaipur-Ajmer, Bandarsindri

Kishangarh-305817, Dist. Ajmer (Raj).

3. The bidders must submit their bids based on the description and technical specifications of the products given in Annexure A & B. The bidder must give detailed specifications as per the product being offered. Minor variations in dimensions and sizes as per manufactured product may be considered by the committee appointed by the University. Only if the “Technical Bid” is acceptable to the committee appointed by University to evaluate the tenders, the Financial Bid shall be opened. The technical bid will be opened as per the date and time given in the tender document. The financial bid of only those who qualify will be opened on the time and date to be informed by separately by mail / on phone as provided by the vendor.
4. The rates quoted should be FOR CURAJ, Bandarsindri, Kishangarh, inclusive of all charges viz. packing, forwarding, Installation charges, local taxes, railway freight, transit insurance etc. and free delivery and installation in the premises identified by the University. Taxes and duties should be quoted separately, but should be included in gross price.
5. Losses or damages in transit will be to the account of the supplier. The supplier may if he/she so desires get the goods insured and include such charges in the tendered rate.
6. Compliance as per specification must be clearly indicated on annexure ‘A’ with all technical details/ make and brochures/leaflets.
7. Earnest money will be refunded to all bidders except successful bidder immediately after issue of the purchase order. Earnest money to successful bidder will be returned after receipt of performance security of 5% of Total order amount.
8. Forfeiture of Earnest Money :

Earnest Money is liable to be forfeited and bid is liable to be rejected, if the bidder withdraws or amends impairs or derogates from the tender in any respect within the period of validity of the tender.
9. Performance Security:- You have to submit a performance security equal to 5% of total cost of this order before execution of the order in form of DD/ Bank Guarantee/FDR favoring Central University of Rajasthan, payable at Madanganj-Kishangarh. Performance Security should be valid for a period of 60 days beyond the date of completion of all contractual obligations to be adhere by the bidder/supplier including comprehensive onsite warranty obligations.
10. The undersigned is not bound to accept the lowest tender and may reject any tender or any/ all part thereof without assigning any reason.
11. All the columns of the “Annexure B” attached should be properly filled. The rates and units shall not be overwritten in the price schedule. The rates shall be quoted both in figures and words. The tender should be signed by the authorized signatory of the firm.
12. No payment will be made in advance for any supplies under this tender. The valid documentary proof of Registration of firm/Authorization, GST Registration No. & details of Income Tax registration (PAN) should be submitted along with the quotation. The taxes must be quoted clearly and separately. If the taxes are not quoted separately, it will be presumed that the rates quoted are inclusive of taxes.
13. The University reserves the right to verify/seek confirmation of all original documentary evidence submitted by the vender’s in support of the tenders, specifications for eligible criteria. In case any information furnished by vender is found false/incorrect the tender will be rejected.

14. Delivery and installation of the items are to be completed within 21 days from the date of confirmed purchase order. If delivery does not happen within 21 days, university reserves the right to cancel the PO & will forfeit EMD as well as performance security.
15. Normally the payment shall be made to agency within 30 days from the date of successful installation of furniture & subject to submission of proper Invoice along with warranty and installation certificate duly signed by supplier and concerned official of the University.
16. All legal proceedings, if necessary arise to university may be any of the parties (University Contractor/ Supplier) shall have to be lodged in the courts situated at Kishangarh and not elsewhere.
17. Compliance of all statutory requirements (PF, ESI, Labour Law etc.) will be the sole responsibility of the agency under agreement.
18. Arbitration Clause: If the dispute cannot be settled by mutual discussions within thirty (30) days period, either party may refer the matter to a panel of three arbitrators. Each party shall be the presiding arbitrator. The arbitration proceedings shall be held under the provisions of the Arbitration and Conciliation Act, 1996 or any of its subsequent amendments.
19. Last date for submission of tender will be considered the next working day if due to any reason the date of tender is declared as closed holiday for whatsoever reason.
20. Contact persons for enquiry related to technical matters are Mr. Atul Nag, Assistant Professor (Big Data Analytics) on 7978711408 and for other matters with Joint Registrar (Finance) on 01463-238591.
21. Bidders are required to enclose photocopy of cheque & NEFT Bank Details with tender /quotation to enable us to make payment through online transfer for refund of EMD.
22. This tender is floated for procurement of 21 Computer Tables, 23 Chairs, 01 Credenza however quantity may increase/decrease, as per requirement of the University.
23. Warranty: Comprehensive onsite warranty for minimum one year from the date of installation.

Registrar
Central University of Rajasthan

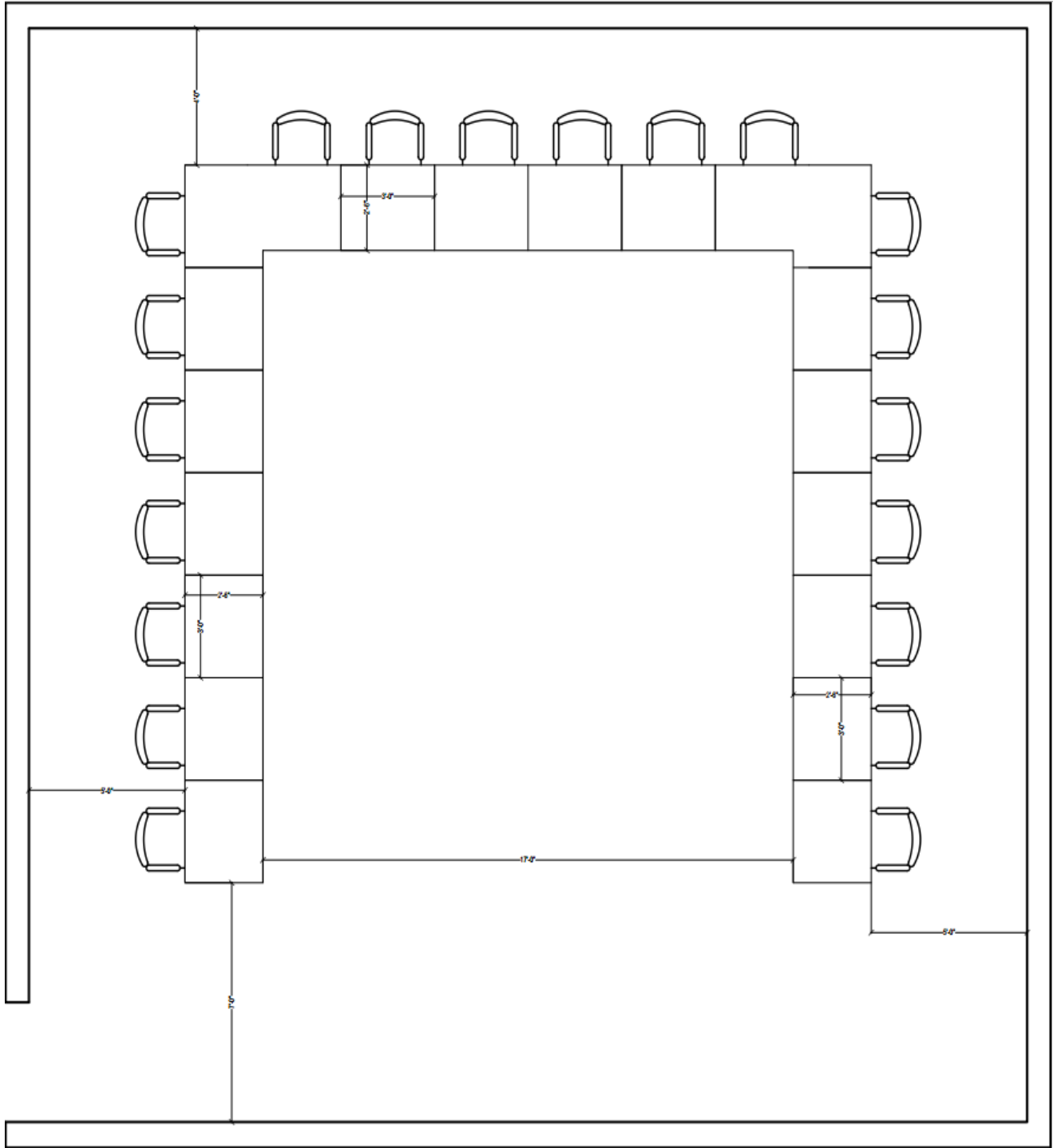
			“Annexure A”
CENTRAL UNIVERSITY OF RAJASTHAN			
(To Be Filled By the Vendor/ Bidder)			
1.	Name of the quoted items	:	
2.	Name of the Vendor	:	
3.	Full Address of the Vendor	:	
4.	Telephone/ Mobile No and Fax No.	:	
5.	e-mail address	:	
6.	Details of the D.D.	:	
a.	For Tender Fee (Nonrefundable)	:	D.D. No. _____ dated _____ drawn from the bank
b.	For E.M.D Amount (Refundable without interest)	:	D.D. No. _____ dated _____ drawn from the bank
7.	Detail of Registration/Registration Number of bidding firm	:	
8.	PAN of Bidder/Firm	:	
9.	Copy of GST Registration	:	
10.	Year of Experience	:	

Department of Computer Science
Technical Specification For Supply and Commissioning of Computer
Table for TCS Lab:-
(Capacity of 20 seater):

“Annexure B-1”

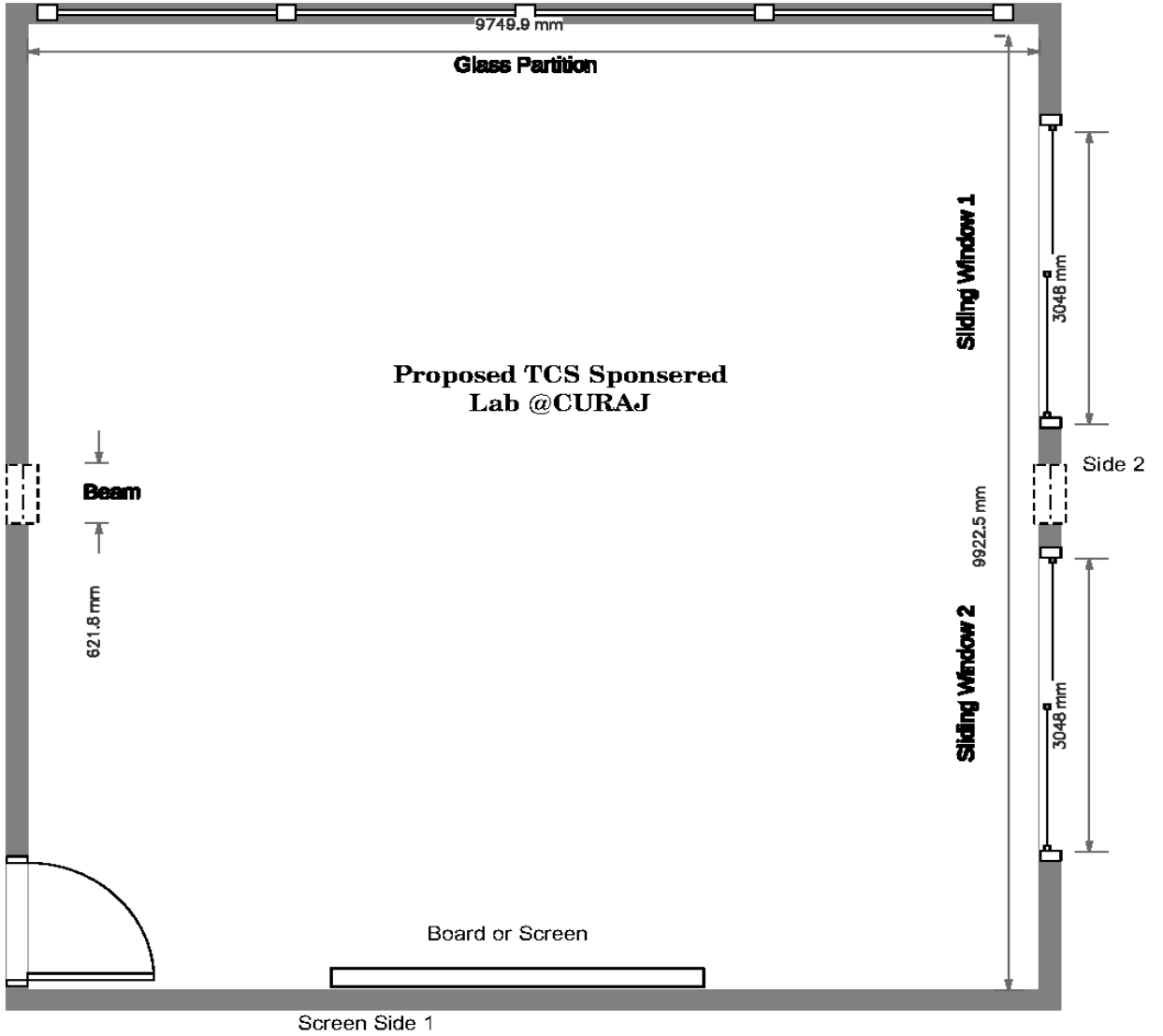
Technical Specification and Description	Qty.
<ul style="list-style-type: none"> • Computer table for video conference room • Single Seater computer table size (LxWxH) 3’-0” x 2’-6” x 2’-6” • Key board facility made of plywood with pull out tray on roller wheel • Mouse slider facility made of plywood and partition by aluminum • Provision for placement of CPU below the table right side. • 6 M modular plate with 6 Amp socket (2 Nos.) • 6 Amp switch (1 No.) and one blank switch as provision of LAN Socket. • There will be provision for laying wires for electric supply and LAN connection. • All furniture to be made with 19 mm thick BWP grade ISI mark Plywood with 1mm matt finish mica of (Sonar or Similar brand) on both side with lamination • All edges will be covered with mica or similar and laminated • 5 mm PVC edge bending • Channel for slide (Ozone or Similar brand) to be used for commissioning. • Switch and plates of Veto or Vancon modular type without with wiring. 	21

Sitting Layout of the proposed Lab

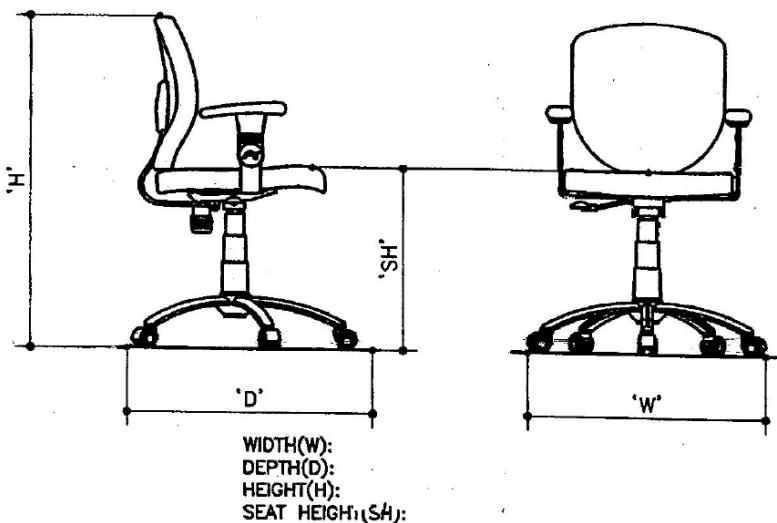


Side 3

Side 4



Technical Specification and Description	Qty.
<ul style="list-style-type: none"> • The seat and back should be at least made up of 1.2 to 1.4 ± 0.1 to 0.2 cm thick hot-pressed plywood with changeable fabric covers and molded Polyurethane foam, together with molded back-spine cover. • The back foam is designed with contoured lumber support for extra comfort. The seat size should be 47.0 cm to 49 cm (W) X 50.0 cm to 52.0 cm (D) and back size should be 43.0 cm to 45 cm (W) X 46.0 cm to 48.0 cm (H). • The seat/back assembly should be made of high resilience (HR) polyurethane foam as per IS: 7888. • The armrests should be made of black integral skin Polyurethane and reinforced with M.S. insert. The P.U. armrests are then fixed to black powder-coated armrest brackets made of 0.5 to 0.6 ± 0.05 to 0.06 cm thick. HR steel and fitted with claddings made of injection moulded Polypropylene. • The back of chair should be based on the permanent contact mechanism with following feature: <ul style="list-style-type: none"> a) 3600 revolving type. b) 120 to 140 ± 10 to 20 maximum back tilt only. c) Upright position locking. d) Tilt tension adjustment. • The spine cover is injection molded in back co-polymer Polyporpylene. • The pneumatic height adjustment has an adjustment stroke of 11 to 12 ± 0.2 to 0.3 cm. • The bellow is 3 piece telescopic type and injection molded in black Polypropylene. • The pedestal should be fabricated from 0.2 to 0.25 ± 0.02 to 0.025 cm thick HR sheet (IS : DD 1079 / HR), powder coated and fitted with an injection molded black Polypropylene hub cap and 5 nos. twin wheel castors. The pedestal is 60.0 to 62 ± 0.3 to 0.5 cm. Pitch-centre dia 68.0 to 70.0 ± 0.8 to 1.0 cm with castors. • The twin wheel castors should be injection molded in Black Nylon for trouble free movement. • The width (W), Height (H), Depth (D) & seat height (SH) as shown in sketch should be within 68 to 72 cm, 98 – 104 cm, 68 to 72 cm & 54- 58 cm respectively. 	23



Technical Specification for Supply and Commissioning of Credenza for storage of Video conferencing equipment in TCS Lab:-

“Annexure B-3”

Technical Specification and Description	Qty.
<ul style="list-style-type: none">• (L x H x D) 1500 x 750 x 700 mm• with front door ventilation• Cable management• Locking Facility• Credenza units shall have telescopic drawer's fittings including stoppers systems• Side credenza Pedestal (Box File Type) of size• Adjustable Carcass & Shelve 2 Nos• 18mm BWP plywood with laminate finish. This will be used for the video conferencing device with storage• below TV and other equipment's with all door shutters	1



Financial Bid

to be filled by the bidder

Name of Item	Make / Model / Detailed Specifications of the Item	Number of Units	Rate per unit	Total Price
Computer Table		21		
Add-Any other charges/				
Taxes if any				
Gross. Total				

Name of Item	Make / Model / Detailed Specifications of the Item	Number of Units	Rate per unit	Total Price
Computer chair		23		
Add-Any other charges				
Taxes if any				
Gross. Total				

Name of Item	Make / Model / Detailed Specifications of the Item	Unit Required	Rate per unit	Total Price
Credenza		01		
Add-Any other charges				
Taxes if any				
Gross. Total				