

# CENTRAL UNIVERSITY OF RAJASTHAN

(Established by an Act of Parliament 2009)



## Tender Document

### For

### Annual Contract for providing Mess Services

Tenders are invited from reputed Service Providers/ Contractors/Firms/Proprietorships/  
Cooperative Societies/ Companies/Individuals,  
for providing Mess services at the Campus of the University.

For details visit: [www.curaj.ac.in](http://www.curaj.ac.in)

**Last date to apply: 8<sup>th</sup> March 2016**

NH-8, Jaipur-Ajmer Highway, Bandarsindri, Distt. Ajmer- 305817

E-mail: [registrar@curaj.ac.in](mailto:registrar@curaj.ac.in)

Tele: 01463-238756

	<b>राजस्थान केन्द्रीय विश्वविद्यालय</b> राष्ट्रीय राजमार्ग सं. 8, बांदरसिंदरी, कियानगढ़, जिला अजमेर-305817 दूरभाष: 01463-238755 वेबसाइट : <a href="http://www.curaj.ac.in">www.curaj.ac.in</a>
<b>CURAJ/R/F.76/2015-16/4794</b>	<b>Date: 12.02.2016</b>
<b>मैस सेवाओं हेतु निविदा सूचना</b>	
विश्वविद्यालय प्रतिष्ठित एवं अनुभवी सेवा प्रदाताओं/ठेकेदारों/फर्म/स्वामित्व/सहकारी समितियों/कंपनियों/व्यक्तियों से विश्वविद्यालय परिसर में <b>मेगा मैस तथा तीन अन्य मैस</b> में सेवाएं प्रदान करने हेतु अलग-अलग निविदाएं आमंत्रित करता है। इच्छुक आवेदक सील बंद लिफाफे में पूर्ण रूप से भरी हुई निविदा अधोहस्ताक्षरी के कार्यालय में 08 मार्च 2016 को दोपहर 2.00 बजे तक भेज सकते हैं। प्राप्त निविदाएं उसी दिन दोपहर 3 बजे निविदादाताओं की उपस्थिति में खोली जाएगी। विस्तृत जानकारी विश्वविद्यालय वेबसाइट <a href="http://www.curaj.ac.in">www.curaj.ac.in</a> पर उपलब्ध है।	
<b>कुलसचिव</b>	



**Central University of Rajasthan**  
(Established by an act of Parliament 2009)  
NH-8, Jaipur-Ajmer Highway, Bandarsindri, Distt. Ajmer- 305817

**Tender Document**

for

**Annual contract for providing Mess services at Central University of Rajasthan, Bandarsindri**

---

The Central University of Rajasthan, Bandarsindri intends to enter into contract for providing Mess services in the premises of the University for food in Hostel Mess (Breakfast/Lunch/Dinner). The contractor is expected to provide Mess services to students, employees and guests of the university. In addition, the same services are also required on various occasions in the university.

**Interested service providers / contractors / firms / proprietorships / co-operative societies / companies / individuals with the same kind of objectives can submit quotation forms duly completed, in a sealed envelope, on or before 8<sup>th</sup> March 2016 by 2 PM.**

Quotation documents containing detailed terms and conditions can be downloaded from the University website [www.curaj.ac.in](http://www.curaj.ac.in) or may be obtained from the office of the Registrar, Central University of Rajasthan on payment of Tender fee Rs. (1000)/- (non-refundable) for each mess in the form of Demand Draft/Pay Order in favour of Central University of Rajasthan. In case the document downloaded from the website, the requisite Tender fee must be submitted along with the application form. A demand draft of Rs. 40,000/- as earnest money for each mess, in favour of Central University of Rajasthan, is to be submitted along with the quotation. **The tenderer submitting tender for more than one mess is required to submit separate Tender along with Tender fee and Earnest money for each Mess.** Quotations will be opened at 3.00 PM in the University campus on the last date of the receipt of tender document. The University reserves the right to accept or reject any or all quotations without assigning any reason thereof. The University shall not be responsible for any loss or postal delay of the document in transit.

**General instruction for the Contractor before filling of Technical & Financial Bids**

1. For any queries regarding (Annexure-II, III and VII), please contact Ms. Anuradha Mittal, Member Secretary, Mess Committee at 01463-238756.
2. Before execution of the agreement, cooking sample will be checked by Mess Committee members and students of the Central University of Rajasthan.
3. Only after approval of the sample by the mess committee members and students of the Central University of Rajasthan, then the agreement will be executed in favour of the Mess Committee, Central University of Rajasthan by the contractor.

## **Brief Scope of Work**

1. Presently University intends to run mess in girls hostel buildings. The contractor has to prepare and serve breakfast, lunch and dinner to the students / faculty members / University guests on regular basis without fail. The details are as follows:

<b>S. No.</b>	<b>Mess</b>	<b>Building</b>	<b>Hostel Capacity</b>	<b>Remarks</b>
1	Girls Mess	Hostel Building I	192 Students	See Annexure-IV (a & b)
2	Girls Mess	Hostel Building II	192 Students	See Annexure-V
3	Girls Mess	Hostel Building IV	192 Students	See Annexure-VI

The tenderers are required to submit separate bid for each of three messes. However, University reserves the right to award the contract for one or more mess to a single contractor.

**2. Eligibility Criteria: -\***

- a) The tenderer should have experience of satisfactorily running a mess with a capacity of at least 150 students / members for at least two years (during the period of last three years) in reputed govt. funded educational institutes / similar organisations.
- b) The tenderer should have preferably experienced / qualified professionals in the field of mess management and cooking, on his role during last 3 years.
- c) The tenderer should have adequate financial capacity to run the mess as evidenced by supporting documents (like Annual audited accounts for last three financial years, Bank solvency certificate for minimum 10 lakhs per hostel).
- d) Contractor should have quality certificate such as ISO etc. applicable for this type of services, for at least 2 years old.
- e) The tenderer should have PAN, Service Tax, Registration, EPF registration, ESI registration, Labour licence/registration and other such registration, which is required to carry out such work.

**\* Document proof to be attached for the above.**

3. The menu (subject to modifications as per the seasons / occasion) is given in the table (Annexure – III)

The timings for serving food shall be as follows:

- Breakfast - For Monday to Saturday 8.00 am - 9.30 am
- Lunch - For Monday to Saturday 1.00 pm - 2.30 pm  
For Sunday 12.00 noon - 2.00 pm
- Dinner - For Monday to Sunday 8.00 pm - 9.30 pm

❖ The timings may change as and when such circumstances arise, by the mess committee.

❖ Menu decided by the Mess committee shall be strictly followed.

4. Though, the following facilities will be provided by the University, however, their maintenance and upkeep will be ensured by the contractor to the satisfaction of the competent authority of the University responsible to keep check on such issues.

- i. Furniture for the seating arrangement
- ii. Proper lights and fans/coolers and electricity supply
- iii. Refrigeration
- iv. Crockery (Limited) (see annexure – IV, V & VI as per the mess)
- v. Cooking utensils (Limited) (see annexure – IV, V & VI as per the mess)

❖ All other essential equipment / crockery and cooking utensils etc. to be provided by the contractor.

5. The following arrangements will be made by the Contractor:

- i. Cooking gas.
- ii. Adequate manpower.
- iii. Any other equipment/facilities needed to ensure smooth functioning of the mess and canteen.

(Note: Cost for any additional requirements to run the mess smoothly, will be borne by the contractor)

## **Terms and Conditions**

1. The allotment of Mess on the campus is made on contract basis. An agreement on a stamped paper of appropriate value is to be entered at the time of taking possession of allotment. The said agreement will comprise the details about the equipment, furniture and other infrastructural facilities provided by the University to run the mess. It is the sole liability of the contractor to maintain and upkeep all the equipment and infrastructural facilities provided to him in good working condition and hand over back the same to University in good working condition on revocation of the contract.
2. Payment for Electricity Charges per month for kitchen area on actual consumption basis.
3. The successful contractor shall furnish Performance Security in the form of DD / Pay Order / BG / FDR favouring Central University of Rajasthan, amounting of Rs. 1,00,000/- for each mess for due observance of the terms and conditions of the agreement by the contractor. Security Deposit shall be returned / refunded to the contractor, after deducting any sums that may be found due from contractor, on the expiry of the contract or termination of the agreement. In the event of breach of any of the terms and conditions of this agreement, the said Security Deposit shall be forfeited in whole or in part at the discretion of the University.
4. Water will be supplied by the university free of cost.
5. The successful contractor is required to have the following licenses / registration and others mandatory licenses if any, for running of the mess.
  - a) Valid labour License number
  - b) EPF Code number & ESI Registration number
  - c) Income Tax PAN Card.
6. The contractor shall not in any manner misuse this contract, not sublet the contract/premises or any privileges granted therein to any other persons whatsoever. The University reserves the right to terminate the agreement by giving three day notice if it is found that contractor has assigned or sublet the said premises or the said privileges.
7. The contractor by the agreement to be carried as aforesaid shall be carried on at the sole risk and responsibility of the contractor and the University shall not be liable for any debt or arrears to payment due to the contractor from any person whatsoever.
8. The contractor shall always be deemed to be a bare contractor only of the said premises to enter upon the said premises for the aforesaid purpose.
9. The contractor shall abide by all the terms and conditions laid down by the University from time to time. In case at any time, any law and rules relating to Mess which are made applicable subsequently, the contractor shall be bound by those rules. The University reserves the right to prescribe the regulations of working hours relating to Mess on its premises.
10. The contractor will at times duly observe the provisions of the employment of Child Labour Act. The licence should agree to indemnify the University from and against all claims and penalties which may be suffered by the University or any person employed by him by reason of any default on the part of the contractor in the due observance and performance of the provisions of the employment of Child Labour Act or any re-enactment or modification of the same.
11. The contractor shall obtain all necessary documents and permissions which are required by law and/or regulations to be obtained and shall at all times duly observe the terms and conditions of all laws and enactment modifications and recommendations for the time being in force.

12. It may also be noted that anything contained herein and in the Agreement entered into with the contractor, the University administration has every right to revoke the contract at any time in a summary manner and expel the contractor without assigning any reason whatsoever.
13. The contractor shall at all times use the said premises for the purpose for which it is granted and for no other purpose. The sale of intoxicated articles such as liquor, opium and other prohibited articles such as tobacco products and carbonated beverages are strictly prohibited.
14. The premises allotted shall always be kept by the contractor at his own cost and expense, suitably furnished and maintained in neat, sanitary and hygienic conditions to the satisfactions of the University and whenever called upon by the university, the contractor and workers on the licensed premises shall submit for medical examination and also to inoculation and vaccination. Medical Officer or any other person authorized by the university shall have the right to inspect all the responsible items.
15. The representative of the University shall at all times have free access to every part of the premises allotted to the contractor for the purpose of inspection and also to carry out the necessary repairs and other annual maintenance works.
16. The contractor shall not carry out any additions/modifications to the said premises or electric or sanitary installations in the said premises. In case any additions or alternations are required to be made in respect of number of lights, fans, plug points etc., prior sanction of the University will have to be obtained. The contractor will be required to pay for charges to this effect at the time of vacation.
17. The contractor shall make good any damages caused to the said premises (fair wear and tear being expected). The decision of the University on the question whether any damages are caused to the said premises and what amount of compensation would make good such damage shall be final and binding on the contractor and such amount of compensation as the University may decide shall be recoverable from the Security Deposit furnished and in case of insufficiency, by suitable legal action against the contractor.
18. The contractor shall forthwith remove any of his employee or himself or disassociate from the site, whose living at the aforesaid premises is considered by the University undesirable due to medical or any other reasons, which the University will not be obliged or forced to disclose.
19. The contractor will not at any time cause or permit any nuisance on the said premises or do anything which will cause unnecessary disturbance to the residents of the campus of the university.
20. The contractor shall not be allowed to stock highly inflammable substances except under special case and as permitted by the law for the purpose of use within the kitchen of the mess and if any accident takes place to the building by non-observance of this clause, the contractor shall be held responsible for such losses.
21. The contractor shall at all times carry on the business allowed to him in a workman like manner and obey instruction of the University to the entire satisfaction of the Officer authorized by the university in this behalf.
22. The contractor shall not close his business or otherwise suspend the same, other than the weekly shut down (if permitted) without the prior permission of the University. In the event of the contractor closing his business for one day or more without prior permission, the contractor may be revoked without any further notice and the security deposit will be forfeited in whole or in part at the discretion of the University.
23. Breach or non-observance of the terms and conditions by the contractor or his workman shall attract penalty as may be decided by the Authorities of the university. In the event of continued, will-full or gross breach or non- observance of the agreement or its conditions, the university may

summarily and without notice or compensation at any time and without prejudice to any other rights or remedies to which the university may be entitled under this agreement by law cancel the contract and forfeit the security deposit.

24. Any notice required to be served by the university upon the contractor shall be deemed to be sufficiently served if signed by the officer authorized by the University and delivered by hand, left or sent by registered post addressed to the contractor at his last known place or business of at the said premises. Any notice to be served by the contractor upon the University shall be sufficiently given by him and delivered, left or sent by registered post addressed to the Registrar of the University.
25. The Contract entered shall be terminable by either party giving one month notice in writing to the other without assigning any reason at any time and the contractor binds himself to remove all his properties from the said premises and before handing over the vacant premises to the University, shall conduct repairs to all damages with in the period of the said notice. In default, the University shall be entitled to enter into and take possession of the said premises and to lock up the same or remove the furniture or other articles that may be lying there and to dispose of the same by sale or otherwise without being liable for any damage, and all expenses incurred in connection there of shall be deducted by the university from the sale proceeds or the amount of the security money herein before mentioned.
26. The contractor shall on revocation of the contract will handover possession of all the items of the said premises to the University in good condition and with all the fixtures and fittings.
27. In the event of any question or dispute arising under these conditions, the decision of the University shall be final and binding on the parties.
28. The contractor shall bear the cost of the stamp duty and execution of agreement.
29. The contractor shall employ the workmen only after due verification of the character/antecedents by the police authorities of the area.
30. The contractor shall submit the photo and other related addresses document of their employ for temporary identity card. No other person will be allowed to enter the University Campus.
31. The EMD amount submitted by the applicant will be forfeited in case the contractor fails to accept the allotment of Mess by authorities.
32. The contractor will pay all taxes and charges levied by the appropriate authorities at the applicable rates, if assessed during the currency of this agreement.
33. The contractor shall with reference to the said premises bear all charges for electricity consumption as and when provided or installed at such rates as may be fixed by the University from time to time and also contractor shall pay profession tax, if any imposed or leviable on his trade by the State or local Authorities. All bills for electricity & water supply shall be payable within a week from the date of presentation of the bills, failing which the supply be cut off without notice and without prejudice to University's right to terminate the agreement.
34. In the event of any default by the contractor in payment of the dues of the University whether for rent and conservancy charges or electrical charges or any other charges, the university will have the right to make good the amount due from the said Security Deposit to the extent available until such time as the contractor shall have made good the default in payment and the contractor shall thereupon restore the security deposit to the full amount herein above mentioned within a week from the date of notice.
35. The contract shall be for duration of year from the date of contract. The Contractor shall vacate the premises on the expiry of the period of contract unless the contract is extended. Depending upon the

satisfactory services provided by the contractor, the contract is expendable upto another two academic years (on year to year or part year basis) on same terms & conditions subject to the entire satisfaction of the University authority.

36. The cooks should know the preparation of North, South Indian, Continental and other foods as per the requirement.
37. The eatables served by the Contractor should be wholesome and clean. Only fresh vegetables on daily basis are to be procured. Quality stores provisions for preparing food are to be procured. In case of any rotten or substandard vegetables used or found, penalty can be imposed by the competent authority.
38. The contractor should ensure to deploy at least one experienced / qualified professional for smooth running of the mess.
39. The Contractor should provide sufficient number of cooks, waiters and other workers for efficient services and would be liable for their misbehaviour, misconduct or any other act of disobedience.
40. The Contractor must also ensure that the waiters/mess workers wear neat and clean uniform while on duty and which will be provided by the contractor.
41. The standard menu table at Annexure-III should be strictly followed by the contractor. Any change from the menu table without prior permission from the competent authority will lead to recovery of amount from the respective monthly bill.
42. Students have a right to put off the mess for maximum period of 10 days in a month with prior information to mess manager. The students will not be charged during the summer and winter term breaks of approximately one month's duration.
43. Mess premises and storage units may be inspected by the committee constituted by the competent authority of the University at any time for checking hygiene, cleanliness and quality of food etc. The university authorities has right to periodical inspection of Mess facilities being provided to the students, maintenance & upkeep of equipment and for all such matters as contained in the agreement.
44. If the contractor fails to make the equipment functional in reasonable time frame (to be decided by the university authority) the contractor will liable to pay penalty for the same over and above the maintenance cost of the equipment.
45. It is the sole responsibility of the contractor for disposal of all waste materials (like food waste, vegetables etc.) generated in the Mess to the designated place(s) subject to the fulfilment of the relevant guidelines of the University.
46. The university may call for the advice of the University Medical Officer on matters of hygiene in the mess.
47. On the request of Contractor, the competent authority or his representative may revise the rates of food items, if justified with reason, to be given in writing.
48. Earnest money will be refunded to all bidders except successful bidder immediately after issue of the work order. Earnest money to successful bidder will be returned after receipt of performance security and the performance security of the successful bidder deposited according to the terms of the contract shall be refunded after the expiry of the contract and no interest shall be paid on the same.
49. The contractor shall be responsible for fulfilling the requirement of all the statutory liability pertaining to various Labour Laws and must be registered with EPF, ESI, authorities in respect of the workmen assigned to duty at Central University of Rajasthan as applicable.

50. The rate should be quoted in figures and words and are to be typed legibly without any correction. No over-writing is allowed/ is acceptable.
51. The duties/taxes applicable are clearly indicated while forwarding the quotation.
52. The sealed offers shall be submitted on or before due date. Late quotations will not be acceptable on any account.
53. The Contractor has to give his Mobile Number and other Telephone number for emergency contact.
54. The University will not be responsible for any type of compensation, if any labour is injured while on duty. Personal Insurance of each Labour has to be borne by the contractor.
55. The contractor has to maintain attendance register of his persons and work to be supervised by a Supervisor.
56. The contractor and his staff will make their own residential arrangement outside the premises of the university.
57. The bidder should submit Technical Bid and Financial Bid in separate sealed envelope. Technical Bid in Annexure – II and Financial Bid Annexure – VII should be submitted for each mess (for mess in Hostel Building No. I / II & IV) separately.
  - a) Technical Bid shall contain information regarding Business turnover, experience and other details of the firm to judge the suitability of the Mess facilities.
  - b) Price bid shall contain details of menu, quality, brand of standard products to be served, price of the items etc. for a full day menu etc. It would also contain details of the persons and their number to be deployed. The Technical bid will be opened on 8<sup>th</sup> March 2016 at 3 PM in the office of the Central University of Rajasthan, Bandarsindri in the presence of the bidders, present at that time. Price bids of only those bidders will be opened whose technical bids are found suitable and qualifying the eligibility criteria.
  - c) Date of opening of price bids will be decided after technical bids have been opened and evaluated by the Committee. After evaluation of the financial bids, before execution of the contract, contractor must come to Central University of Rajasthan for negotiation to mess committee.
58. The contractors are advised to visit the mess in advance to view the equipment and other items provided by the University as per annexure IV, V & VI on as is where is basis. No further claim in this regard will be considered by the University.
59. The contractor shall attend the meeting of the mess committee as & when asked to do so.
60. The order of the University shall be final and binding.

**Note:** Food quality (i.e. Hygiene and taste) are the essence of the contract.



### **Penalties for violation of rules, terms and conditions**

Failure to supply food in terms of quality, quantity and as per the menu indicated will attract penalty. For not adhering to contractual conditions, CURAJ shall be free to impose monetary fine as deemed fit on the contractor. Fines imposed shall be adjusted against payment due to the contractor. The contractor will be fined in case of violation of the following rules:-

1. Unavailability of complaint register on the counter/discouraging the complaint would lead to a fine of Rs. 500/- on the contractor.
2. Any complain of insects found in any meal and verified would invite a fine of Rs. 1000/- on the contractor.
3. Vegetables used should be fresh and of good quality. If vegetables kept for use are found to be rotten or of poor quality, then a fine of Rs. 2,000/- for each occasion will be imposed.
4. Any 3 complaints of unclean utensils in a day would lead to a fine of Rs. 1000/- on the contractor.
5. If poor quality of rice is used for preparation of food items, a penalty of Rs. 2,000/- for each occasion will be imposed.
6. Oil once used should not be reused. If reuse of oil is noticed, penalty of Rs.1,000/ - for each occasion would be levied.
7. If mess committee agrees that certain meal was not cooked properly or if quality of any item served during any meal, is not up to the mark (decided by mess committee) the fine of Rs 1000/- would be imposed on the contractor.
8. If there is any deviation in the approved Menu, a fine of Rs. 2,000/- for each occasion will be imposed.
9. Change in the menu without permission of the mess committee would result in a fine of Rs. 1000/-
10. For damage caused by the caterer to the kitchen equipment, vessels and other items supplied by CURAJ, the cost of the equipment will be recovered.
11. Absence of proprietor from mess committee meeting will attract fine of Rs 2000/- on the contractor and re-scheduling of the meeting shall be done.
12. As and when mess council proposes a fine, it will inform the representative of the contractor or mess manager and fine will be imposed with consent of the mess committee.
13. Surety of hygiene failure shall be assessed and decided by the mess committee and authorised to levy fine appropriately. In case of gross failure/negligence a severe penalty will be imposed, which could be a hefty fine as cash and / or summary termination of the contract.

UNDERTAKING BY THE APPICANT

I,

Shri \_\_\_\_\_

\_\_\_\_\_ S/o \_\_\_\_\_

\_\_\_\_\_ hereby solemnly agree to abide by the Terms & conditions mentioned in the tender document.

Any break of the Clause/Clauses will render my contract null and void.

**I have understood completely about this tender document and the terms and conditions therein. I agree to serve the eatable/Breakfast/Lunch/Dinner on the rates mentioned in the tender rate list annexed with. I have also understood that I have to maintain the high standard, quality and hygiene of all the eatables as mentioned in the rate list of items with the tender.**

Signature of the Contractor

Name of the Contractor \_\_\_\_\_

Witness No. 1  
(Name and full address)

Witness No. 2  
(Name and full address)

(Full Signature of the Contractor with seal of the Agency)

**TECHNCIAL BID**Application Proforma for Providing Mess Services  
in Hostel Building No. IPassport size  
Photograph of  
bidder

S. No.	Criteria	Details	S. No. of Documents attached
1.	Name of the Firm/Individual/Company/Contractor		
2.	Father's Name		
3.	Date of Birth		
4.	PAN CARD No. (attach photocopy)		
5.	Registration No. under shop & Estt. Act, If any (attach photocopy)		
6.	Service Tax Registration No. (attach photocopy)		
7.	EPF Registration (attach photocopy)		
8.	ESI Registration (attach photocopy)		
9.	Labour Licence / Registration (attach photocopy)		
10.	ISO extra certificate details (attach photocopy)		
11.	Full Address with contact (Phone/ Mobile No)		
12.	Previous experience / Training in the concerned field (attested certificates to be attached)		
13.	Details of contracts executed during 01.04.2012 to 31.12.2015 (attested certificates to be attached)		
14.	Present Assignments (attested certificates to be attached) 1. 2.		
15.	Financial Position/ evidence of capital for Mess Solvency Certificate from schedule commercial Bank and copy of 3 Years Audited Accounts		
16.	Educational Qualification, if any and any other relevant information		
17.	Names and addresses of two references with contact No. 1. 2.		
18.	Language Known (Speak, Read, Write)		
19.	Details of DD submitted as Tender Fees	DD No. _____ Date _____ Issuing Bank _____	
20.	Details of DD submitted as Earnest Money (refundable in case of unsuccessful bidder)	DD No. _____ Date _____ Issuing Bank _____	
21.	Ready to submit the Performance Security Deposit within Seven days as per agreement (if the tender bid considered) – YES / NO		
22.	Any other information / Remarks		

Certified that the information furnished above is correct to the best of my knowledge and belief, if any information furnished above is found to be false at a later date, I shall be liable for any action to be taken by the authorities of University including forfeiture of the security deposit amount.

Date:  
Place:

Signature of the Contractor

**TECHNCIAL BID**Application Proforma for Providing Mess Services  
in Hostel Building No. IIPassport size  
Photograph of  
bidder

S. No.	Criteria	Details	S. No. of Documents attached
1.	Name of the Firm/Individual/Company/Contractor		
2.	Father's Name		
3.	Date of Birth		
4.	PAN CARD No. (attach photocopy)		
5.	Registration No. under shop & Estt. Act, If any (attach photocopy)		
6.	Service Tax Registration No. (attach photocopy)		
7.	EPF Registration (attach photocopy)		
8.	ESI Registration (attach photocopy)		
9.	Labour Licence / Registration (attach photocopy)		
10.	ISO extra certificate details (attach photocopy)		
11.	Full Address with contact (Phone/ Mobile No)		
12.	Previous experience / Training in the concerned field (attested certificates to be attached)		
13.	Details of contracts executed during 01.04.2012 to 31.12.2015 (attested certificates to be attached)		
14.	Present Assignments (attested certificates to be attached) 1. 2.		
15.	Financial Position/ evidence of capital for Mess Solvency Certificate from schedule commercial Bank and copy of 3 Years Audited Accounts		
16.	Educational Qualification, if any and any other relevant information		
17.	Names and addresses of two references with contact No. 1. 2.		
18.	Language Known (Speak, Read, Write)		
19.	Details of DD submitted as Tender Fees	DD No. _____ Date _____ Issuing Bank _____	
20.	Details of DD submitted as Earnest Money (refundable in case of unsuccessful bidder)	DD No. _____ Date _____ Issuing Bank _____	
21.	Ready to submit the Performance Security Deposit within Seven days as per agreement (if the tender bid considered) – YES / NO		
22.	Any other information / Remarks		

Certified that the information furnished above is correct to the best of my knowledge and belief, if any information furnished above is found to be false at a later date, I shall be liable for any action to be taken by the authorities of University including forfeiture of the security deposit amount.

Date:  
Place:

Signature of the Contractor

**TECHNCIAL BID**Application Proforma for Providing Mess Services  
in Hostel Building No. IVPassport size  
Photograph of  
bidder

S. No.	Criteria	Details	S. No. of Documents attached
1.	Name of the Firm/Individual/Company/Contractor		
2.	Father's Name		
3.	Date of Birth		
4.	PAN CARD No. (attach photocopy)		
5.	Registration No. under shop & Estt. Act, If any (attach photocopy)		
6.	Service Tax Registration No. (attach photocopy)		
7.	EPF Registration (attach photocopy)		
8.	ESI Registration (attach photocopy)		
9.	Labour Licence / Registration (attach photocopy)		
10.	ISO extra certificate details (attach photocopy)		
11.	Full Address with contact (Phone/ Mobile No)		
12.	Previous experience / Training in the concerned field (attested certificates to be attached)		
13.	Details of contracts executed during 01.04.2012 to 31.12.2015 (attested certificates to be attached)		
14.	Present Assignments (attested certificates to be attached) 1. 2.		
15.	Financial Position/ evidence of capital for Mess Solvency Certificate from schedule commercial Bank and copy of 3 Years Audited Accounts		
16.	Educational Qualification, if any and any other relevant information		
17.	Names and addresses of two references with contact No. 1. 2.		
18.	Language Known (Speak, Read, Write)		
19.	Details of DD submitted as Tender Fees	DD No. _____ Date _____ Issuing Bank _____	
20.	Details of DD submitted as Earnest Money (refundable in case of unsuccessful bidder)	DD No. _____ Date _____ Issuing Bank _____	
21.	Ready to submit the Performance Security Deposit within Seven days as per agreement (if the tender bid considered) – YES / NO		
22.	Any other information / Remarks		

Certified that the information furnished above is correct to the best of my knowledge and belief, if any information furnished above is found to be false at a later date, I shall be liable for any action to be taken by the authorities of University including forfeiture of the security deposit amount.

Date:  
Place:

Signature of the Contractor

**Sample Menu for Mess**

भोजन सूची नमूने के तौर पर							
भोजन	सोमवार	मंगलवार	बुधवार	गुरुवार	शुक्रवार	शनिवार	रविवार
नाश्ता	पूरी (4) / सादा पराठा (2) + सब्जी + अचार + चाय	आलू / वैज सैंडविच (4 स्लाइस) / पावभाजी + अचार + दूध 200 मिली	आलू पराठा / प्लेन पराठा + दही + अचार + चाय	पोहा / उपमा / न मकीन दलिया + दूध 200 मिली	मूली / पालक / मैथी / बथुआ पराठा + अचार + चाय	इडली + सांभर / दलिया + दूध 200 मिली	ब्रेड 4 स्लाइस + जैम + 1 केला + दूध 200 मिली
दोपहर का खाना	अरहर दाल + चावल + रोटी + पत्ता गोभी / भिंडी + टमाटर की चटनी + सलाद	राजमा + चावल + रोटी + आलू गोभी / गोभी मटर + बूंदी रायता + सलाद	कड़ी पकौड़ा + चावल + रोटी + आलू शिमला मिर्च / आलू मेथी + सलाद + 1/2 पापड़	दाल मखनी + चावल + रोटी + बैंगन / लौकी + दही + सलाद	सफेद छोला / मटर पनीर + चावल + पूरी + खीर / हलवा + सलाद	बेसन गट्टा + जीरा चावल + रोटी + चना मसाला + सलाद + दही	वेज पुलाव + आलू पराठा + दही / लौकी / प्याज / टमाटर रायता + सलाद
रात्रि का खाना	सफेद उड़द दाल + चावल + रोटी + सोयाबीन ग्रेवी / आलू प्याज + सलाद + अचार	मिक्स दाल + चावल + रोटी मिक्स वेज / तला आलू + सलाद + अचार	मूंग दाल + चावल + रोटी + टिंडा सब्जी / अरबी मसाला + सलाद + अचार + सूजी हलवा	दाल पालक + चावल + रोटी + कद्दू मिर्च / बेसन मिर्च + सलाद + अचार	लौकी चना दाल + चावल + रोटी + आलू सेमफली + सलाद + अचार	मिक्स दाल + चावल + रोटी + आलू मोगरी / मगोड़ी + सलाद + अचार	साबूत मूंग की दाल + चावल + रोटी + भिंडी / आलू मसाला + सलाद + अचार

- सब्जियां मौसम के अनुसार इस्तेमाल होंगी।
- रोटी घी लगाकर परोसी जाएंगी।

## List of mess items available in Hostel No. 1

S. No.	Items	Qty.
1.	3 Burner gas bhatti (तीन बर्नर गैस भट्टी)	1
2.	Stand bhatti (स्टैंड भट्टी)	1
3.	Tawa bhatti (तवा भट्टी)	1
4.	Chotti bhatti (छोटी भट्टी)	1
5.	20 ltr. rice cooker (20 लीटर चावल कूकर)	1
6.	Dough making machine (आटा गूथने की मशीन)	1
7.	Deep fridge (डीप फ्रिज)	1
8.	Mixer (मिक्सर)	1
9.	Fly catcher (मच्छर मारने की मशीन)	1
10.	Vegetable cutting machine (सब्जी काटने की मशीन)	1
11.	Stand to stack materials (सामान रखने का स्टेण्ड)	2
12.	Table for rolling chapattis (चपाती बेलने की टेबल)	2
13.	Rack (रेक)	3
14.	Stand for washing utensils (बर्तन धोने का स्टेण्ड)	1
15.	Rack to keep plates (प्लेटें रखने का स्टेण्ड)	1
16.	Stone table (पत्थर की टेबल)	1
17.	Thali stand (थाली स्टेण्ड)	2
18.	Potato Jaali (आलू रखने की जाली)	2
19.	Wheat Flour trolley (आटा ट्रॉली)	1
20.	Masala Box (मसाल दानी)	1
21.	Bade Bhagone (बड़े भगोने)	3
22.	Lids (ढक्कन)	6
23.	Chai ki bhagone (चाय की भगोनी)	2
24.	Kadhui (Big) (बड़ी कढ़ाही)	1
25.	Kadhui (Small) (छोटी कढ़ाही)	1
26.	Cooker with lid and whistle (कूकर)	4 each
27.	Idli Cooker (इडली कूकर)	3
28.	Water Tank (पानी की टंकी)	3
29.	Bucket (बाल्टी)	2
30.	Vegetable serving dishes with lid (सब्जी परोसने की डिश)	12
31.	Casseroles (केसरोल)	3
32.	Chapati Casserole with lid (रोटी रखने का केसरोल ढक्कन सहित)	2
33.	Chapati Casserole without lid (रोटी रखने का केसरोल बिना ढक्कन)	1
34.	Donge (डोंगे)	2
35.	Jugs (जग)	6
36.	Imam Dasta (इमाम दस्ता)	1
37.	Thali (थाली)	431
38.	Breakfast plates (round) (गोल नाश्ता प्लेटें)	90
39.	Spoons (चम्मच)	36
40.	Serving spoons (परोसने के चम्मच)	6
41.	Rice Spoon (चावल परोसने के चम्मच)	2
42.	Glasses (ग्लास)	50
43.	Rice Strainer (चावल छलनी)	1
44.	Chimta (चिमटा)	2
45.	Jhar (झर)	1
46.	Cutting plate (कटिंग प्लेट)	2
47.	2 बर्नर वाली भट्टी	1
48.	डस्टबिन	3
49.	कटोरी	7
50.	मसाला पीसने वाली मशीन	1
51.	फ्रिज	2
52.	डोंगे स्टील	3
53.	थाली धोने की मशीन	1
54.	डिश काउंटर	1

\*Subject to verification at the time of handing over the Mess.

## List of store items in Hostel No. 1

S. No.	Items	Qty.
1.	Utensils washing machine (बर्तन धोने की मशीन)	1
2.	Mixer machine (मिक्सी)	1
3.	Dal grinding machine (दाल पीसने की मशीन)	1
4.	Toaster (टोस्टर)	2
5.	Dough making machine (आटा गूंथने की मशीन)	1
6.	Utensil washing stand (बर्तन धोने का स्टेण्ड)	1
7.	Machine top of grinding tomato onion (टमाटर प्याज पीसने वाली मशीन का ढक्कन)	1
8.	Kadhahi (कढ़ाही)	1
9.	Kadhahi (Small) (छोटी कढ़ाही)	1
10.	Cooker (कूकर)	4
11.	Tea tank (चाय की टंकी)	2
12.	Wash basin (वॉश बेसिन)	1
13.	Idli cooker set (इडली कूकर सेट)	1
14.	Chimta (चिमटा)	1
15.	Aata Chalni (आटा छलनी)	1
16.	Roti tawa (रोटी तवा)	1
17.	Burner (बर्नर)	1
18.	Aata parat (आटा परात)	2
19.	Lid for bhagonas (भगोने के ढक्कन)	3
20.	Stand for keeping material (सामान रखने का स्टेण्ड)	1
21.	Aata lid (आटा ढक्कन)	2
22.	Masala box (मसाल दानी)	1
23.	Donga (डोंगे)	10
24.	Cutting donga (सब्जी काटने का डोंगा)	1
25.	Poori jhar (पूरी झर)	1
26.	Katori (कटोरी)	70
27.	Service plates (सर्विस प्लेट्स)	3

**\*Subject to verification at the time of handing over the Mess.**



## List of mess items available in Hostel No. 2

S. No.	Items	Qty.
1.	Deep fridge (डीप फ्रिज)	1
2.	Rice machine (चावल मशीन)	1
3.	Potato peeling machine (आलू छीलने की मशीन)	1
4.	Dish counter (डिश काउण्टर)	2
5.	Toaster (टोस्टर)	2
6.	Big bhatti stand (बड़ी भट्टी स्टेण्ड)	1
7.	Bhatti small (छोटी भट्टी)	1
8.	Tawa bhatti (तवा भट्टी)	1
9.	Three burner bhatti big (तीन बर्नर वाली बड़ी भट्टी)	1
10.	Thalis (थाली)	300
11.	Breakfast plates (नाश्ता प्लेटें)	98
12.	Glasses (ग्लास)	00
13.	Spoon small (छोटी चम्मच)	00
14.	Spoon big (बड़ी चम्मच)	5
15.	Jug (जग)	3
16.	Service spoons (सर्विस चम्मच)	3
17.	Steel tank (स्टील टैंक)	2
18.	Aata parath (आटा परात)	3
19.	Table for rolling rotis (रोटी बेलने की टेबल)	1
20.	Gas cylinder (Three Hostels) (गैस सिलिंडर तीनो होस्टलों में)	50
21.	Bhagona (Big) (बड़े भगोने)	2
22.	Bhagona (small) (छोटे भगोने)	3
23.	Kadhai (कढ़ाही)	2
24.	Rack for keeping things (सामान रखने का स्टेण्ड)	2
25.	Big rack for keeping things (सामान रखने का बड़ा स्टेण्ड)	1
26.	Masala rack (मसाल दानी)	2
27.	Rack trolley (रेक ट्राली)	1
28.	Rack for washing utensils (बर्तन धोने का रेक)	1
29.	Thali stand (थाली स्टेण्ड)	1
30.	Table for rolling rotis (रोटी बेलने की टेबल)	2
31.	Table (टेबल)	2
32.	Vegetable counter / lid (सब्जी काउण्टर ढक्कन सहित)	6
33.	Counter for keeping vegetables (सब्जी रखने के लिए काउण्टर)	2
34.	Eating table (खाने की टेबल)	10
35.	Chairs (कुर्सियाँ)	65
36.	Cash counter (केश काउण्टर)	1
37.	Student Table (स्टूडेंट टेबल)	1
38.	सब्जी रखने की जाली	2
39.	मिक्सी ग्राइंडर	1
40.	कूकर	2
41.	आटा मशीन	1
42.	स्टील टैंक	2
43.	केसरोल बिना ढक्कन	2
44.	अलमारी	3

**\*Subject to verification at the time of handing over the Mess.**

## List of mess items available in Hostel No. 4

S. No.	Items	Qty.
1.	Rack for keeping things (सामान रखने की रैक)	3
2.	Masala rack (मसाल दानी)	1
3.	Big rack for keeping things (सामान रखने की बड़ी रैक)	1
4.	Small table for keeping things (सामान रखने की छोटी रैक)	1
5.	Table for rolling rotis (रोटी बेलने की टेबल)	2
6.	Stand for washing utensils (बर्तन धोने का स्टेण्ड)	1
7.	Thali stand (थाली स्टेण्ड)	1
8.	Vegetable serving dishes with lid (सब्जी परोसने के बर्तन ढक्कन सहित)	5
9.	Casserole (केसरोल)	1
10.	Thalis (थाली)	145
11.	Breakfast plates (नाश्ता प्लेट्स)	100
12.	Donge (डोंगे)	4
13.	Bucket (बाल्टी)	2
14.	Aata parath (आटा परात)	2
15.	Rice strainer (चावल छलनी)	1
16.	Jhar (झर)	1
17.	Chimta (चिमटा)	1
18.	Tawa bhatti (तवा भट्टी)	1
19.	Bhatti small (छोटी भट्टी)	1
20.	Two burner bhatti (दो बर्नर वाली भट्टी)	1
21.	Fridge (फ्रिज)	2
22.	Potato peeling machine (आलू छीलने की मशीन)	1
23.	Aata machine (आटा मशीन)	1
24.	Utensil washing machine (बर्तन धोने की मशीन)	1
25.	Cash counter (कैश काउण्टर)	1
26.	Cooker (कूकर)	2
27.	Bhagona (भगोना)	2
28.	Kadhai (कढ़ाही)	1
29.	Tea tank (चाय टंकी)	1
30.	Aata trolley (आटा ट्रॉली)	1
31.	Idli cooker (इडली कूकर)	1
32.	आलू रखने की जाली	2
33.	डिश काउंटर	2
34.	स्टील डोंगे	6
35.	चमचे	3
36.	राईस प्लेट	2
37.	ढक्कन भगोनी	1
38.	कढ़ाई	1
39.	बड़े भगोना ढक्कन	2
40.	रोटी बेलने की टेबल	1
41.	सामान रखने की स्टील रैक	2
42.	टोस्टर	2
43.	मिक्सर ग्राइंडर	1
44.	चाय की टंकी	1
45.	छोटी तवा भट्टी	1
46.	छोटी भट्टी	1
47.	Glasses (ग्लास)	10
48.	Jugs (जग)	3
49.	Spoons (चम्मच)	10
50.	Serving spoons (परोसने के चम्मच)	3
51.	Donge (डोंगे)	4
52.	Strainer (छलनी)	2
53.	Chimta (चिमटा)	1
54.	इडली मेकर	1
55.	ड्रम	2
56.	पतीला	1

\*Subject to verification at the time of handing over the Mess.

**Financial Bid**

**Offered rates of mess Contract in Hostel Building no. I (To be sealed in separate envelope)**

1. I \_\_\_\_\_ S/o \_\_\_\_\_ Age \_\_\_\_\_  
R/o \_\_\_\_\_ (complete postal address) hereby submit the quotation for running business (Mess) the name is as follows:

2. I have gone through the terms and conditions etc. of the University tender meant for allotment of Mess.  
3. After (going through the) completely understanding the terms and conditions, I intend to submit my Quotation for Mess  
4. Price quoted for Mess (Fixed Menu)

**Option 1:**

S. No.	Item Vegetarian Meal	Quoted price payable in Rs. including material, cooking and all services charges for unlimited serving per day based on sample menu as <u>Annexure-III</u> )
1.	Break Fast Per day	
2.	Lunch Per day	
3.	Dinner Per day	

**Option 2:**

S. No.	Item Vegetarian Meal	Quoted price payable in Rs. including material, cooking and all services charges for unlimited serving per month basis
1.	Total Per Month (Breakfast, Lunch & Dinner as per sample menu mentioned in <u>Annexure-III</u> )	

**Note:**

- Students will be charged as per month basis. Concession in monthly bill will be allowed for continuous leave of minimum 7 days and maximum 10 days with information in advance only.
- For faculty, staff & guests, meals to be provided on per day coupon basis.
- The mess bill payment will be paid by the students in advance directly to the mess vendor. Recovery of all mess bills will be sole responsibility of the contractor.

❖ **Approximate prospective users of a mess may be between 175 to 250.**

**5. Brands to be used:**

S. No.	Name of Items	Description of Brands
1.	Oil	
2.	Ghee	
3.	Wheat Flour (Aata)	
4.	Pulses (Dal)	
5.	Vegetables	Fresh
6.	Masala/Spices	

I hereby agree to provide and serve the items mentioned in schedule Financial Bid as per the rates quoted by me/negotiated as per the mess committee members only.

Name & Signature of the Bidder: .....

Date: ..... Place: .....

Address with phone nos. ....

.....

**वित्तीय बोली**

होस्टल बिल्डिंग नं. I के लिए मैस अनुबन्ध हेतु प्रस्तुत कीमतें (अलग लिफाफे में सील करें)

1. मैं ..... पुत्र श्री ..... उम्र .....  
निवासी ..... (पूरा पता) एतद्द्वारा प्रस्तुत मैस संचालन हेतु निविदा प्रस्तुत करता हूं जिसका नाम निम्न प्रकार है .....
2. मैंने विश्वविद्यालय द्वारा संचालित मैस के आवंटन हेतु बने नियमों और शर्तों को भली प्रकार समझ लिया है।
3. सभी नियमों और शर्तों को भली प्रकार से समझने के बाद मैं मैस हेतु निविदा प्रस्तुत करने की इच्छा रखता हूं।
4. मैस के लिए प्रस्तुत कीमत (निर्धारित मैन्यू)

**विकल्प 1:**

क्र. सं.	शाकाहारी भोजन	अनुलग्नक-III में प्रस्तुत मैन्यू (असीमित मात्रा) के लिए प्रतिदिन के हिसाब से दर (सामग्री, खाना पकाना व सेवा शुल्क इत्यादि सहित सम्पूर्ण)
1.	नाश्ता प्रतिदिन	
2.	दोपहर भोजन प्रतिदिन	
3.	रात्रि भोजन प्रतिदिन	

**विकल्प 2:**

क्र. सं.	शाकाहारी भोजन	प्रस्तुत मैन्यू (असीमित मात्रा) के लिए प्रति माह के हिसाब से दर (सामग्री, खाना पकाना व सेवा शुल्क इत्यादि सहित सम्पूर्ण)
1.	कुल प्रतिमाह (नाश्ता, दोपहर व रात्रि भोजन अनुलग्नक-III में प्रस्तुत मैन्यू अनुसार)	

**टिप्पणी:**

- विद्यार्थियों से प्रतिमाह आधार पर शुल्क लिया जाएगा। मासिक बिल में रियायत कम से कम 7 दिनों व अधिकतम 10 दिनों की निरंतर छुट्टी की अग्रिम अनुमति पर दी जाएगी।
- शिक्षकों, कर्मचारियों व अतिथियों को भोजन प्रतिदिन के कूपन के आधार पर दिया जाएगा।
- विद्यार्थियों द्वारा मेस बिल का भुगतान सीधे मेस विक्रेता को किया जाएगा। मेस संबंधित सभी बिलों की वसूली की जिम्मेदारी केवल ठेकेदार की होगी।

❖ मेस की सेवाओं का उपयोग लगभग 175–250 उपयोगकर्ता कर सकते हैं।

**5. उपयोग में लाने वाले ब्राण्ड:**

क्र.सं	वस्तु का नाम	ब्राण्ड का विवरण
1.	तेल	
2.	घी	
3.	आटा	
4.	दालें	
5.	सब्जियां	ताज़ा
6.	मसाले	

मैं एतद्द्वारा वित्तीय बोली में वर्णित वस्तुओं को मेरे द्वारा निर्धारित या मेस समिति के साथ आपसी बातचीत द्वारा निर्धारित कीमत पर प्रदान करने व अपनी सेवाएं देने के लिए सहमत हूं।

निविदाकर्ता का नाम व हस्ताक्षर .....

दिनांक ..... स्थान .....

दूरभाष के साथ पूर्ण पता .....

.....

**Financial Bid**

**Offered rates of mess Contract in Hostel Building no. II (To be sealed in separate envelope)**

1. I \_\_\_\_\_ S/o \_\_\_\_\_ Age \_\_\_\_\_  
R/o \_\_\_\_\_ (complete postal address) hereby submit the quotation for running business (Mess) the name is as follows:

2. I have gone through the terms and conditions etc. of the University meant for allotment of Mess.  
3. After (going through the) completely understanding the terms and conditions, I intend to submit my Quotation for Mess  
4. Price quoted for Mess (Fixed Menu)

**Option 1:**

S. No.	Item Vegetarian Meal	Quoted price payable in Rs. including material, cooking and all services charges for unlimited serving per day based on sample menu as <u>Annexure-III</u> )
1.	Break Fast Per day	
2.	Lunch Per day	
3.	Dinner Per day	

**Option 2:**

S. No.	Item Vegetarian Meal	Quoted price payable in Rs. including material, cooking and all services charges for unlimited serving per month basis
1.	Total Per Month (Breakfast, Lunch & Dinner as per sample menu mentioned in Annexure-III)	

**Note:**

- Students will be charged as per month basis. Concession in monthly bill will be allowed for continuous leave of minimum 7 days and maximum 10 days with information in advance only.
- For faculty, staff & guests, meals to be provided on per day coupon basis.
- The mess bill payment will be paid by the students in advance directly to the mess vendor. Recovery of all mess bills will be sole responsibility of the contractor.

❖ **Approximate prospective users of a mess may be between 175 to 250.**

**6. Brands to be used:**

S. No.	Name of Items	Description of Brands
1.	Oil	
2.	Ghee	
3.	Wheat Flour (Aata)	
4.	Pulses (Dal)	
5.	Vegetables	Fresh
6.	Masala/Spices	

I hereby agree to provide and serve the items mentioned in schedule Financial Bid as per the rates quoted by me/negotiated as per the mess committee members only.

Name & Signature of the Bidder: .....

Date: ..... Place: .....

Address with phone nos. ....

.....

**वित्तीय बोली**

होस्टल बिल्डिंग नं. II के लिए मैस अनुबन्ध हेतु प्रस्तुत कीमतें (अलग लिफाफे में सील करें)

1. मैं ..... पुत्र श्री ..... उम्र .....  
निवासी ..... (पूरा पता) एतद्द्वारा प्रस्तुत मैस संचालन हेतु निविदा प्रस्तुत करता हूँ जिसका नाम निम्न प्रकार है .....
2. मैंने विश्वविद्यालय द्वारा संचालित मैस के आवंटन हेतु बने नियमों और शर्तों को भली प्रकार समझ लिया है।
3. सभी नियमों और शर्तों को भली प्रकार से समझने के बाद मैं मैस हेतु निविदा प्रस्तुत करने की इच्छा रखता हूँ।
4. मैस के लिए प्रस्तुत कीमत (निर्धारित मैन्यू)

**विकल्प 1:**

क्र. सं.	शाकाहारी भोजन	अनुलग्नक-III में प्रस्तुत मैन्यू (असीमित मात्रा) के लिए प्रतिदिन के हिसाब से दर (सामग्री, खाना पकाना व सेवा शुल्क इत्यादि सहित सम्पूर्ण)
1.	नाश्ता प्रतिदिन	
2.	दोपहर भोजन प्रतिदिन	
3.	रात्रि भोजन प्रतिदिन	

**विकल्प 2:**

क्र. सं.	शाकाहारी भोजन	प्रस्तुत मैन्यू (असीमित मात्रा) के लिए प्रति माह के हिसाब से दर (सामग्री, खाना पकाना व सेवा शुल्क इत्यादि सहित सम्पूर्ण)
1.	कुल प्रतिमाह (नाश्ता, दोपहर व रात्रि भोजन अनुलग्नक-III में प्रस्तुत मैन्यू अनुसार)	

**टिप्पणी:**

- विद्यार्थियों से प्रतिमाह आधार पर शुल्क लिया जाएगा। मासिक बिल में रियायत कम से कम 7 दिनों व अधिकतम 10 दिनों की निरंतर छुट्टी की अग्रिम अनुमति पर दी जाएगी।
- शिक्षकों, कर्मचारियों व अतिथियों को भोजन प्रतिदिन के कूपन के आधार पर दिया जाएगा।
- विद्यार्थियों द्वारा मेस बिल का भुगतान सीधे मेस विक्रेता को किया जाएगा। मेस संबंधित सभी बिलों की वसूली की जिम्मेदारी केवल ठेकेदार की होगी।

❖ मेस की सेवाओं का उपयोग लगभग 175–250 उपयोगकर्ता कर सकते हैं।

**5. उपयोग में लाने वाले ब्राण्ड:**

क्र.सं	वस्तु का नाम	ब्राण्ड का विवरण
1.	तेल	
2.	घी	
3.	आटा	
4.	दालें	
5.	सब्जियां	ताज़ा
6.	मसाले	

मैं एतद्द्वारा वित्तीय बोली में वर्णित वस्तुओं को मेरे द्वारा निर्धारित या मेस समिति के साथ आपसी बातचीत द्वारा निर्धारित कीमत पर प्रदान करने व अपनी सेवाएं देने के लिए सहमत हूँ।

निविदाकर्ता का नाम व हस्ताक्षर .....

दिनांक ..... स्थान .....

दूरभाष के साथ पूर्ण पता .....

.....

**Financial Bid**

**Offered rates of mess Contract in Hostel Building no. IV (To be sealed in separate envelope)**

1. I \_\_\_\_\_ S/o \_\_\_\_\_ Age \_\_\_\_\_  
R/o \_\_\_\_\_ (complete  
postal address) hereby submit the quotation for running business (Mess) the name is as follows:

2. I have gone through the terms and conditions etc. of the University meant for allotment of Mess.  
3. After (going through the) completely understanding the terms and conditions, I intend to submit my  
Quotation for Mess  
4. Price quoted for Mess (Fixed Menu)

**Option 1:**

S. No.	Item Vegetarian Meal	Quoted price payable in Rs. including material, cooking and all services charges for unlimited serving per day based on sample menu as <u>Annexure-III</u> )
1.	Break Fast Per day	
2.	Lunch Per day	
3.	Dinner Per day	

**Option 2:**

S. No.	Item Vegetarian Meal	Quoted price payable in Rs. including material, cooking and all services charges for unlimited serving per month basis
1.	Total Per Month (Breakfast, Lunch & Dinner as per sample menu mentioned in Annexure-III)	

**Note:**

- Students will be charged as per month basis. Concession in monthly bill will be allowed for continuous leave of minimum 7 days and maximum 10 days with information in advance only.
- For faculty, staff & guests, meals to be provided on per day coupon basis.
- The mess bill payment will be paid by the students in advance directly to the mess vendor. Recovery of all mess bills will be sole responsibility of the contractor.

❖ **Approximate prospective users of a mess may be between 175 to 250.**

**7. Brands to be used:**

S. No.	Name of Items	Description of Brands
1.	Oil	
2.	Ghee	
3.	Wheat Flour (Aata)	
4.	Pulses (Dal)	
5.	Vegetables	Fresh
6.	Masala/Spices	

I hereby agree to provide and serve the items mentioned in schedule Financial Bid as per the rates quoted by me/negotiated as per the mess committee members only.

Name & Signature of the Bidder: .....

Date: ..... Place: .....

Address with phone nos. ....

.....

**वित्तीय बोली**

होस्टल बिल्डिंग नं. IV के लिए मैस अनुबन्ध हेतु प्रस्तुत कीमतें (अलग लिफाफे में सील करें)

1. मैं ..... पुत्र श्री ..... उम्र .....  
निवासी ..... (पूरा पता) एतद्द्वारा प्रस्तुत मैस संचालन हेतु निविदा प्रस्तुत करता हूं जिसका नाम निम्न प्रकार है .....
2. मैंने विश्वविद्यालय द्वारा संचालित मैस के आवंटन हेतु बने नियमों और शर्तों को भली प्रकार समझ लिया है।
3. सभी नियमों और शर्तों को भली प्रकार से समझने के बाद मैं मैस हेतु निविदा प्रस्तुत करने की इच्छा रखता हूं।
4. मैस के लिए प्रस्तुत कीमत (निर्धारित मैन्यू)

**विकल्प 1:**

क्र. सं.	शाकाहारी भोजन	अनुलग्नक-III में प्रस्तुत मैन्यू (असीमित मात्रा) के लिए प्रतिदिन के हिसाब से दर (सामग्री, खाना पकाना व सेवा शुल्क इत्यादि सहित सम्पूर्ण)
1.	नाश्ता प्रतिदिन	
2.	दोपहर भोजन प्रतिदिन	
3.	रात्रि भोजन प्रतिदिन	

**विकल्प 2:**

क्र. सं.	शाकाहारी भोजन	प्रस्तुत मैन्यू (असीमित मात्रा) के लिए प्रति माह के हिसाब से दर (सामग्री, खाना पकाना व सेवा शुल्क इत्यादि सहित सम्पूर्ण)
1.	कुल प्रतिमाह (नाश्ता, दोपहर व रात्रि भोजन अनुलग्नक-III में प्रस्तुत मैन्यू अनुसार)	

**टिप्पणी:**

- विद्यार्थियों से प्रतिमाह आधार पर शुल्क लिया जाएगा। मासिक बिल में रियायत कम से कम 7 दिनों व अधिकतम 10 दिनों की निरंतर छुट्टी की अग्रिम अनुमति पर दी जाएगी।
- शिक्षकों, कर्मचारियों व अतिथियों को भोजन प्रतिदिन के कूपन के आधार पर दिया जाएगा।
- विद्यार्थियों द्वारा मेस बिल का भुगतान सीधे मेस विक्रेता को किया जाएगा। मेस संबंधित सभी बिलों की वसूली की जिम्मेदारी केवल ठेकेदार की होगी।

❖ मेस की सेवाओं का उपयोग लगभग 175–250 उपयोगकर्ता कर सकते हैं।

**5. उपयोग में लाने वाले ब्राण्ड:**

क्र.सं	वस्तु का नाम	ब्राण्ड का विवरण
1.	तेल	
2.	घी	
3.	आटा	
4.	दालें	
5.	सब्जियां	ताज़ा
6.	मसाले	

मैं एतद्द्वारा वित्तीय बोली में वर्णित वस्तुओं को मेरे द्वारा निर्धारित या मेस समिति के साथ आपसी बातचीत द्वारा निर्धारित कीमत पर प्रदान करने व अपनी सेवाएं देने के लिए सहमत हूं।

निविदाकर्ता का नाम व हस्ताक्षर .....

दिनांक ..... स्थान .....

दूरभाष के साथ पूर्ण पता .....

.....