



Limited Tender enquiry for furniture for Department of Architecture

CENTRAL UNIVERSITY OF RAJASTHAN (CURAJ)
(Established under Central Universities Act, 2009)
NH-08, Bandarsindri, Kishangarh, Ajmer (Rajasthan) - 305817
Tel: 01463-, 238755, Fax: 01463-238722, Website: www.curaj.ac.in

NOTICE INVITING TENDER

Location: The University campus is situated at Bandarsindri about 20 Kms. distance from Kishangarh, 46 Kms. from Ajmer, 85 Kms. from Jaipur while going from Jaipur to Ajmer and about a Kilometer from the highway (NH-8).

Limited Tender Enquiry

Sealed tender for Purchase of Furniture for Deptt. of Architecture are invited from the respective OEM/ authorized dealers/firms etc. for Supply of Furniture, as per, "Annexure A" as Technical Bid and "Annexure B" As Financial Bid with the following Details:-

1. Cost of Tender Form: NIL
2. Last Date of submitting Tender Form is 03-07-2017 up to 02: 00 P.M.
3. Tender will be opened on 03-07-2017 at 03: 00 P.M.
4. Amount of E.M.D: 1200 (One thousand two hundred only)

Mode of EMD and Tender fee: Bidders should send separate D.D. for Tender fee (non-refundable) and EMD (Refundable without any Interest) in favour of Central University of Rajasthan, payable at Kishangarh.

Important Note for the Bidder: The sealed bid envelop should be subscribed at the top of envelope as "Supply and installation of Furniture" separately. The tender document should be sent to:

The Registrar,
Central University of Rajasthan
NH-8 Jaipur-Ajmer, Bandarsindri
Kishangarh-305817, Dist. Ajmer (Raj).

CENTRAL UNIVERSITY OF RAJASTHAN
(To Be Filled By the Vendor/ Bidder)

1. Name of the quoted equipment(s) : _____
2. Name of the Vendor : _____
3. Full Address of the Vendor : _____
4. Telephone/ Mobile No/email. : _____
5. Fax. No. (If any) : _____
6. Details of the D.D. -
 - a. For Tender Fee : D.D. No. _____ dated _____ drawn
(Non refundable) from the bank _____
 - b. for E.M.D Amount : D.D. No. _____ dated _____ drawn
(Refundable without interest) from the bank _____


General Terms And Conditions

1. Sealed quotations for supply of working table for Architecture at Central University of Rajasthan, Bandarsindri, Kishangarh, Ajmer as per list attached/given overleaf should be submitted by **03-07-2017 up to 02: 00 P.M** Central University of Rajasthan Bandarsindri 305817, Kishangarh, Distt. Ajmer. (Raj) 305817.
2. Tenders shall be submitted in 2 parts. Part A (Technical Bid) and Part B (Commercial/ Finance bid) The Envelope of Technical bid as per annexure A and Financial bid as per annexure 'B' should be kept in separate envelope. Technical Bid part A should contain all technical document credential of the bidder alongwith tender fee & EMD. Both envelope Part A & Part B than be kept in a Big envelope.
3. The technical bid will be opened on **03-07-2017 at 03: 00 P.M** The cover containing quotations must be marked "Supply of working table for Architecture" DUE on **03-07-2017 up to 02: 00 P.M**. Financial bid will be opened for only those bidders who are declared qualified in technical evaluation.
4. The rates quoted should be FOR CURAJ, Bandarsindri, Kishangarh, inclusive of all charges viz. packing, forwarding, Installation charges, local taxes, railway freight, transit insurance etc. and free delivery at University stores. Taxes and duties should be quoted separately, but should be included in gross price.
5. Losses or damages in transit will be to the account of the supplier. The supplier may if he/she so desires get the goods insured and include such charges in the tendered rate.
6. Compliance as per specification must be clearly indicated on annexure 'A' with all technical details/ make and brochures/leaflets.
7. Earnest money will be refunded to all bidder except successful bidder immediately after issue of the purchase order. Earnest money to successful bidder will be returned after receipt of performance security.
8. Forfeiture of Earnest Money :
Earnest Money is liable to be forfeited and bid is liable to be rejected, if the bidder withdraws or amends impairs or derogates from the tender in any respect within the period of validity of the tender.
9. Performance Security equivalent to 5% of the ordered value will have to be furnished by supplier within 10 days of the award of contract. Performance Security may be furnished in the form of an Account payee Demand Draft or Bank Guarantee/FDR from a Scheduled bank in an acceptable form, safeguarding the university's interest in all respects.
10. The undersigned is not bound to accept the lowest tender and may reject any tender or any/ all part thereof without assigning any reason.
11. All the columns of the "Annexure B" attached should be properly filled. The rates and units shall not be overwritten in the price schedule. The rates shall be quoted both in figures and words. The tender should be signed by the authorized signatory of the firm.
12. No payment will be made in advance for any supplies under this tender. The valid documentary proof of Authorization, Sales Tax, VAT/Service Tax Registration No. & details of Income Tax registration (PAN) should be submitted alongwith the quotation.
13. The University reserves the right to verify/seek confirmation of all original documentary evidence submitted by the vender's in support of the tenders, specifications for eligible criteria. In case any information furnished by vender is found false/incorrect the tender will be rejected.
14. Delivery and installation of the items are to be completed within 30 days from the date of confirmed purchase order. If delivery does not happen with 30 days, university reserve right to cancel the PO & will forfeit EMD as well as performance security.

15. Normally the payment shall be made to agency within 30 days from the date of successful installation of equipment & subject to submission of proper Invoice along with warranty and installation certificate duly signed by supplier and concerned official of the University.
16. All legal proceedings, if necessity arises to university may be any of the parties (University Contractor/ Supplier) shall have to be lodged in the courts situated at Kishangarh and not elsewhere.
17. Compliance of all statutory requirements (PF, ESI, Labour Law etc.) will be the sole responsibility of the bidder under agreement.
18. Arbitration Clause: If the dispute cannot be settled by mutual discussions within thirty (30) days period, either party may refer the matter to a panel to three arbitrators. Each party shall be the presiding arbitrator. The arbitration proceedings shall be held under the provisions of the arbitration and Conciliation Act, 1996 or any of its subsequent amendments.
19. Last date for submission of tender will be consider the next working day if due to any reason the date of tender is declared as closed holiday for whatsoever reason.
20. Contact persons for enquiry related to technical matter are Ms. Ritu B Rai on 01463-238737, 238583 and for other matter with Joint Registrar (Finance) on 01463-238591.
21. This tender is floated for procurement of 30 numbers working table, however quantity may increase, as per requirement of University.
22. Please enclose photocopy of cheque & NEFT Bank Details with tender quotation to enable us to make payment through on line transfer for refund of EMD.

Registrar
Central University of Rajasthan

Technical specifications to be filled by bidder

Type	Description	Qty. (in nos.)	Furniture Visual
WORKING TABLE	Working Table 750mm high with 1200mm X 750mm size table top made of 19 mm thick pre-laminated board with plastic beading pasted on all four edges. Frame made of mild steel pipe with four legs of approximate 40x40 mm with rubber foot support; other members approximate 25x25 mm as per sample available .	30 Nos.	

Warranty: Comprehensive onsite warranty for minimum one year from the date of receiving of table & good conditions.

Financial bid to be filled by bidder

Name of Item	Make/Model	Unit Required 30 WORKING TABLE	Rate per unit	Total Price
Add-Any other charges/or				
Taxes if any				
Gross. Total				