



CENTRAL UNIVERSITY OF RAJASTHAN
NH-8 Jaipur-Ajmer, Bandarsindri, Kishangarh, Dist. Ajmer
Notice inviting tender for supply of Locks

Date:

Sealed tenders are invited from original manufacturers or their authorized Dealers/retailers for supply of Lock duly filled in, "Part A" (Technical Bid) and "Part B" (Commercial/Financial Bid) with the following Details:-

1. Cost of Tender Form: Rs. NIL /- (Non – refundable)
2. Last Date of submitting Tender Form – **25-01-2017** up to 02: 00 P.M
3. Tender will be opened on **25-01-2017** at 03.00 P.M.
4. Amount of E.M.D: 1500/- (One Thousand Five Hundred)

Technical Bid part A should contain all technical documents credential of the bidder alongwith tender fee & EMD. Both envelopes Part A & Part B be kept in a Bigger envelope.

Mode of EMD and Tender fee : Tenderers should send separate D.D. for Tender fee (non-refundable) and EMD (Refundable) in favour of Central University of Rajasthan, payable at Kishangarh should be attached with the Technical Bid / quotation without which, the offer would not be considered.

Important Note for the Bidder : The sealed bid envelopes should be superscribed at the top of envelop as "Tender for supply of Locks." The tender document should be sent to:

Registrar,
Central University of Rajasthan,
N.H.-8 Road, Jaipur-Ajmer Highway,
Bandarsindri, Kishangarh, Distt. Ajmer,
Rajasthan Pin-Code- 305817

CENTRAL UNIVERSITY OF RAJASTHAN
(To Be Filled By the Vendor/ Bidder)

1. Name of the quoted Items (s) : _____
2. Name of the Vendor : _____
3. Full Address of the Vendor : _____
4. Telephone/ Mobile No/email. : _____
5. Fax. No. (If any) : _____
6. Details of the D.D. -
 - a. For Tender Fee(Non Refundable) : D.D. No. _____ dated _____ drawn from the bank
 - b. for E.M.D Amount (Refundable) : D.D. No. _____ dated _____ drawn from the bank

TERMS AND CONDITIONS

1. The rates quoted should be for curaj Bandarsindri, Kishangarh inclusive of all charges viz. packing, forwarding, local taxes, railway freight, transit insurance etc. and free delivery and at Central University of Rajasthan. Taxes and duties should be quoted separately. This University is registered with DSIR vide No.TU/V/RGCDE(1115)/2013 dated 24th October 2013 & is exempted for paying excise & Custom Duty.
2. Details of Specifications and make of each item should be mentioned clearly supported by the illustrated pamphlets wherever possible. Quotations without specifying the make and other particulars may be rejected.
3. Losses or damages in transit will be to the account of the supplier. The supplier may if he/she so desires get the goods insured and include such charges in the tendered rate.
4. Normally the payment shall be made to agency within 30 days from the date of delivery of goods & subject to submission of proper Invoice along with warranty certificate duly signed by supplier and concerned official of the University.
5. Your rates should be valid at least for six months from the last date of receipt of quotations.
6. Performance Security equivalent to 5% of the total value of the order will have to be furnished by supplier. Performance Security may be furnished in the form of an Account payee Demand Draft or Bank Guarantee from a Nationalized bank in an acceptable form safeguarding the purchaser's interest in all respects, favouring Central University of Rajasthan payable at Bandarsindri/Madanganj, Kishangarh Distt. Ajmer.
7. The University reserves the right to verify/seek confirmation of all original documentary evidence submitted by the vendor's in support of the tenders, specifications and for eligibility criteria. In case any information furnished by vendor is found false/incorrect the tender will be rejected.
8. The undersigned is not bound to accept the lowest tender and may reject any tender or any part thereof without assigning any reason.
9. The price/Make/Model/Product Details should be quoted on prescribed format Annexure B and must be sent in a properly sealed envelope.
10. All the columns of the annexure attached shall be duly and properly filled in separately. The rates and units shall not be overwritten in the price schedule. The rates shall be quoted both in figures and words. The Tender should be signed by the authorized signatory of the firm.
11. The penalty Clause is as under :-
Should the tenderer fail to deliver the goods within the period specified in the purchase order, the purchasing officer may, at his discretion, allow an extension in time subject to recovery from the tenderer as agreed liquid damages, and not by way of penalty, a sum equal to the percentage of the value of order which the tenderer has failed to supply for period of delay as stated below:-
 - (i) Delay up to one week 1%
 - (ii) Delay exceeding one week but not exceeding two weeks 2%

- | | |
|---|---|
| (iii) Delay exceeding two week but not exceeding one months | 5% |
| (iv) Delay exceeding one month. | 5% for each month & part thereof subject to maximum 10% |
- (a) In case of failure to supply the goods within the prescribed time and in accordance with the specifications given in the quotations, the University shall be free to cancel the order and make purchases from the next higher tenderer or from the open market as the case may be. In that case the loss sustained by the University shall be recovered from the defaulting supplier. The University will be at liberty to recover the loss from the payment of earnest money/or any other pending claims of the supplier without prejudice to its general right to effect recovery from the supplier.
12. No payment will be made in advance for any supplies under this tender. The valid documentary proof of Sales Tax, VAT/Service Tax Registration No. & details of Income Tax registration (PAN) should be submitted along with the quotation. The taxes must be quoted clearly and separately. If the taxes are not quoted separately, it will be presumed that the rates quoted are inclusive of taxes.
13. University reserves the right to accept or reject any tender without assigning any reason.
14. All legal proceedings, if necessity arises to university may be any of the parties (University Contractor/ Supplier) shall have to be lodged in the courts situated at Kishangarh/Ajmer/Jaipur and not elsewhere.
15. Earnest Money :
- Earnest Money is liable to be forfeited and bid is liable to be rejected, if the tenderer withdraw or amends impairs or derogates from the tender in any respect within the period of validity of the tender.
 - The earnest money of all the unsuccessful tenderers will be returned as early as possible after the expiry of the period of the bid validity and after issue of the purchase order. No interest will be payable by the purchaser on the Earnest Money Deposit.
16. Forfeiture of Earnest Money: The earnest money will be forfeited in the following cases:
- When tenderer withdraws or modifies the offer after opening of tender.
 - When the tenderer does not deposit the security money after issuing the purchase order.
 - When the tenderer fails to commence the supply of items as per purchase order within the prescribed period.
 - When the tenderer fails to provide maintenance services during the warrantee period.
 - When information/certificate/document furnished is found false at any stage.
17. Contact person for enquiry related to technical matter are Dr. Vipin Kumar phone No. 8107742606 and other detail with Mr. S. K. Srivastava on telephone No. 01463-238591.
18. Delivery of the Locks are to be completed within 21 days from the date of purchase order.

Registrar
Central University of Rajasthan
NH-8 Jaipur-Ajmer, Bandarsindri
Kishangarh, Dist. Ajmer (Raj).

Technical specifications to be filled by bidder

- Locks(approx. 75 No) of following specification-
 Shape: Round/Square
 Size: 65 to70 mm
 Made: Steel/Brass
 Levers: Minimum 7
 Keys: Minimum 3
 Master Keys: 1-2
 All locks require to be engrave, “CUR-HOSTEL”.

Warranty:- 01 Years form receiving of date of supply

- Locks(approx. 325 No) of following specification-
 Shape: Round/Square
 Size:50 mm
 Made: Steel/Brass
 Levers: Minimum 5
 Keys: Minimum 3
 Master Keys: 1-2
 All locks require to be engrave, “CUR-HOSTEL”.

Warranty:- 01 Years form receiving of date of supply

Financial bid to be filled by bidder

| Name of Item | Make/Model | No. of Locks required | Rate per unit | Total Price |
|--------------------------|------------|-----------------------|---------------|-------------|
| | | 75 7 Levers | | |
| Add-Any other charges/or | | | | |
| Taxes if any | | | | |
| Gross. Total | | | | |

| Name of Item | Make/Model | No. of locks required | Rate per unit | Total Price |
|--------------------------|------------|-----------------------|---------------|-------------|
| | | 325 5 Levers | | |
| Add-Any other charges/or | | | | |
| Taxes if any | | | | |
| Gross. Total | | | | |