



CENTRAL UNIVERSITY OF RAJASTHAN
NH-8 Jaipur-Ajmer, Bandarsindri, Kishangarh, Dist. Ajmer

TENDER DOCUMENT

FOR

SUPPLY OF FURNITURE

CENTRAL UNIVERSITY OF RAJASTHAN
NH-8 Jaipur-Ajmer, Bandarsindri, Kishangarh, Dist. Ajmer

Date: 04.03.16

(For Web-site version, please enclose DD of Rs. 500/- as Tender form
Fees (non-refundable))

- | | |
|---|--|
| 1) Nature of job: | Supply and installation of Furniture for V.C. Residence/Guest house at Central University of Rajasthan |
| 2) Cost of Blank Tender form: | 500/- (Rs. Five Hundred only)
(Non-refundable) |
| 3) Availability of tender document: | Tender document can be downloaded from the University website www.curaj.ac.in |
| 4) Last date and time of submitting: | 17.03.2016 upto 02.00 PM. |
| 5) Amount of E.M.D. (Refundable): | Rs. 16000/-
(Without Interest) |
| 6) Date and time of Opening Technical Bid | 17.03.2016 at 03.00 PM. |
| 7) PAN No | |
| 8) TIN No | |

Central University of Rajasthan, Ajmer

Tender for supply & installation of Furniture for V.C.Residence/ Guest House at Central University of Rajasthan, Bandar Sindri, Jaipur Ajmer National Highway-8, Kishangarh, Distt: Ajmer (Rajasthan)

1. This document contains 20 pages including cover page.
2. The document should be downloaded from the University website www.curaj.ac.in.
3. The tender document in prescribed form, duly completed and signed, should be submitted in a sealed cover duly super subscribed "Tender for supply & installation of furniture for V.C. Residence/ Guest House at Central University of Rajasthan, Bandarsindri, Ajmer (Rajasthan)".
4. Tender document shall be received upto 02.00 PM on 17.03.16 in the office of the Registrar, Central University of Rajasthan, Kishangarh, Ajmer and will be opened on the same day at 03.00 PM. The applicants shall mention on the sealed cover the name of the firm/Company's name, phone numbers & name of contact person.

Registrar
Central University of Rajasthan
Kishangarh, Ajmer

SHORT TERM TENDER NOTICE

No.: CURAJ/R/F.77/2015-16/5153

Date:04.03.16

Sealed Tender is invited from the reputed Manufacturers or Authorised Dealers for “Tender for supply & installation of Furniture for V.C. Residence/Guest House at Central University of Rajasthan, Bandarsindri, Jaipur Ajmer National Highway-8, Kishangarh, Distt: Ajmer (Rajasthan)”. Detail tender notice and document can be downloaded from the university website www.curaj.ac.in. The tender document should be submitted by 17.03.16 upto 02.00 PM.

**Registrar
Central University of Rajasthan
Kishangarh, Ajmer**

CENTRAL UNIVERSITY OF RAJASTHAN, AJMER

Detailed Tender Notice

Invitation to Tender

1. The Registrar, Central University of Rajasthan, Kishangarh, Ajmer invites tender for the works of “supply & installation of Furniture for V.C. Residence/Guest House at Central University of Rajasthan, Bandarsindri, Ajmer (Rajasthan)” which can be downloaded from the **CENTRAL UNIVERSITY OF RAJASTHAN website** www.curaj.ac.in. The time allowed for execution of the work is 15 days. Earnest money of Rs **16000/-** (Rs Sixteen thousand only) (Refundable without interest) and tender fee Rs. 500/- (Five Hundred only) shall be deposited in the form of Demand Draft in favour of Central University of Rajasthan, Ajmer payable at Kishangarh/ Bandarsindri alongwith the Tender document.
2. Reputed Manufacturers or their Authorized Dealers should have the following requirements to make them eligible to qualify in the technical bid.
 - a) The applicant should have satisfactorily completed **three similar works** (at least one of them in Central Government/Central Autonomous Body/Central PSU/ Central Undertaking Body/Rajasthan State Government Department/Educational Institute) each costing **Rs. 10 Lacs OR two works** each costing **Rs. 15 Lacs OR one work** costing **Rs. 20 Lacs** of similar nature during the last three years ending last day of December, **2015**.
 - b) Should have average **annual financial Gross turnover not less than Rs. 50 lakhs** during the **last three years** ending **31st March 2015**. Copy of Audited Financial Statements to be provided.
 - c) Should not have incurred any loss in more than **two years** during the last **three years** ending **31st March, 2015**. Copy of Audited Financial Statements to be provided.
 - d) Manufacturers who have the following valid certifications, namely from **ISO 9001:2000, ISO 14001, ISO 18001** shall be preferred. In case the applicant is authorised dealer, these certificates shall be obtained from the manufacturer and submitted with the tender document.
 - e) Manufacturers who have adopted environment friendly green manufacturing process (i.e with green certification) shall be preferred. In case the applicant is authorised dealer, these certificates shall be obtained from the manufacturer and submitted with the tender document.
 - f) **Similar or Similar Nature of work means** Supply & Installation of Furniture in any Government Department/Educational Institute.
 - g) Manufacturer Authorization letter is to be furnished with the tender if authorized dealer of the reputed manufacturer is participating in the tender on behalf of Original Manufacturer.
3. Application for Tender supported by prescribed annexure and Earnest money should be submitted in sealed envelope duly superscribed with the name of work, name & phone nos. of the applicant and due date of opening. The applications will be received up to 02.00 PM on 17.03.16 - in the office of the Registrar, Central University of Rajasthan, Kishangarh, Ajmer and it will be opened on the same day at 03.00 PM. Earnest Money of Rs 16000/- only (Interest Free), in the form of Demand Draft in favour of **CENTRAL UNIVERSITY OF RAJASTHAN** payable at Madanganj Kishangarh/ Bandarsindri.
4. The prescribed tender documents should be submitted in one sealed envelope duly superscribed with “**Tender for supply and installation of Furniture for V.C.Residence/Guest House at Central University of Rajasthan, Ajmer (Rajasthan)**”. This sealed envelope should contain 3 sealed envelopes marked A, B, & C, as prescribed as under:
 - a) Envelop A containing tender form fee of Rs.500/- and Earnest Money of Rs 16000/- in the form of Demand Draft in favour of **CENTRAL UNIVERSITY OF RAJASTHAN** payable at Madanganj/ Kishangarh. Tender shall be rejected if the tender form fee and Earnest money D.D.'s are not found in proper order.
 - b) Envelop B containing the Technical Bid along with the supporting documents, as mentioned at S.No.2 above.
 - c) Envelop C containing the Financial Bid.

5. The complete tender document is to be signed with seal & is to be placed in the technical bid envelope along with the necessary required documents.
6. If any information furnished by the applicant is found to be incorrect at a later stage, he shall be liable to be debarred from tendering/taking up of work in Central University of Rajasthan. The Central University of Rajasthan reserves the right to verify the particulars furnished by the applicant independently.
7. The Central University of Rajasthan reserves the right to reject any or all prospective applicants without assigning any reason and to restrict the list of tendered contractors to any number deemed suitable by it, if too many applications are received satisfying the basic PQ criteria.
8. The Bid shall be treated as a 3 Bid System. The Technical Bid shall be opened for applicants whose earnest money is found in order. Financial Bid shall be opened for the qualified bidders who have cleared the Technical Bid evaluation.
9. The bidder will submit the VAT registration and PAN No. alongwith document of registration of the firm/company.

Registrar

SECTION I

BRIEF PARTICULARS OF THE WORK

1. The salient features of the work for which Tenders are invited are as under:

Name of Work: Supply and installation of Furniture for V.C.Residence /Guest House at Central University of Rajasthan, Bandarsindri, Ajmer. Time allowed for execution is 15 days to be counted from the date of placing of supply and installation order.

2. The work site is situated at Central University of Rajasthan, Bandar Sindri, Ajmer (Rajasthan). The Contact person shall be the Registrar, Central University of Rajasthan.

3. The tender is invited for supply and installation of Furniture for V.C.Residence/Guest House at Central University of Rajasthan at Bandarsindri, Ajmer.

Note:

- The above components are mentioned to give the applicants only an idea of the type of work involved.
 - The furniture will be a combination of wooden fabrication. Wooden components to have melamine polish finish.
 - The University will have the option to change/select the material of fabrication of the components of work.
 - University has the right to call for the samples as per the specification specified in the tender document.
 - Work shall be executed according to the General conditions of the Contract 2010 for Central PWD.

SECTION II
INFORMATION & INSTRUCTIONS FOR APPLICANTS

1. GENERAL:-

- 1.1. Letter of transmittal and forms for Tender are given in Section III.
- 1.2. All information called for in the enclosed forms should be against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column. Even if no information is to be provided in a column, a “nil” or “no such case” entry should be made in that column. If any particulars/query is not applicable in case of the applicant, it should be stated as “not applicable”. The applicants are cautioned that not giving complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the applicant being summarily disqualified. Applications made by telegram or telex or fax or email and those received late will not be entertained.
- 1.3. The application should be type-written; the applicant should sign each page of the application.
- 1.4. Overwriting should be avoided. Correction, if any, should be made by neatly by crossing out, signed and re-writing. Use of fluid (whitener) is not allowed and such tenders shall be rejected. Pages of the tender document are numbered. Additional sheets, if any added by the contractor, should also be numbered by him. They should be submitted as a package with signed letter of transmittal.
- 1.5. The applicant may furnish any additional information which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is, however, advised not to furnish superfluous information. No information shall be entertained after submission of Tender document unless it is called for by the University.
- 1.6. Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering /taking up of the work in Central University of Rajasthan, Ajmer.
- 1.7. The tender document in prescribed form, duly completed and signed along with earnest money, should be submitted in a sealed cover. The sealed cover superscripted “supply and installation of Furniture for V.C.Residence/Guest House at Central University of Rajasthan, Ajmer (Rajasthan) shall be received in the office of The Registrar, Central University, Kishangarh, Ajmer upto 02.00 PM on 17.03.2016. Documents submitted in connection with tender will be treated confidential and will not be returned.
- 1.8. Prospective applicants may request clarification of the project requirements and Tender document from the University.

2. DEFINITIONS:

- 2.1. In this document the following words and expressions have the meaning hereby assigned to them.
- 2.2. University means the Central University of Rajasthan, acting through the Vice-Chancellor, Central University of Rajasthan, Ajmer.

- 2.3. Applicant: Means the individual, proprietary firm, firm in partnership, limited company private or public or corporation.
- 2.4. "Year" means "Financial Year" unless stated otherwise.

3. METHOD OF APPLICATION:

- 3.1. If the applicant is an individual, the application shall be signed by him above his full typewritten name and current address.
- 3.2. If the applicant is a proprietary firm, the application shall be signed by the proprietor above his full typewritten name and the full name of his firm with its current address.
- 3.3. If the applicant is a firm in partnership, the application shall be signed by all the partners of the firm above their full typewritten names and current addresses or alternatively by a partner holding power of attorney for the firm. In the latter case a certified copy of the power of attorney should accompany the application. In both cases, a certified copy of the partnership deed and current addresses of all the partners of the firm should accompany the application.
- 3.4. If the applicant is a limited company or a corporation, the application shall be signed by a duly authorized person holding power of attorney for signing the application accompanied by a copy of the power of attorney. The applicant should also furnish a copy of the Memorandum of Articles of Association duly attested by a Public Notary.

4. FINAL DECISION MAKING AUTHORITY.

The Vice Chancellor, Central University of Rajasthan, Ajmer (Rajasthan) reserves the right to accept or reject any application and to annul the tender process and reject any or all applications at any time, without assigning any reason or incurring any liability to the applicants.

5. PARTICULARS PROVISIONAL

The particulars of the work given in Section I are provisional. They are liable to change and must be considered only as advance information to assist the applicant.

6. SITE VISIT

The applicant is advised to visit the site of work at his own cost, and examine it and its surroundings to himself collect all information that he considers necessary for proper assessment of the prospective assignment.

7. INITIAL CRITERIA FOR ELIGIBILITY IN FINANCIAL BID

7.1. The applicant should have satisfactorily completed three similar works (at least one of them in Central Government/Central Autonomous Body/Central PSU/ Central Undertaking Body/State Government Department/ Educational Institute) each costing Rs. 10 Lacs OR two works each costing Rs. 15 Lacs OR one work costing Rs. 20 Lacs of similar nature during the last three years ending last day of December, 2015. For this purpose, "cost to work" shall mean gross value of the completed work including the cost of materials supplied by the Government/Client, but excluding those supplied free of cost. Similar or Similar Nature of work shall be "Supply & Installation of Furniture in Government Department/Educational Institute". In case, the applicant is an authorised dealer, the experience certificate shall pertain to the applicant and not the manufacturer.

7.2. The bidder shall provide copies of work orders as documentary proof for having executed similar works or completion certificate issued by the client. However, decision with regard to eligibility of the

applicant (s) will be taken by the University only, after necessary documents provided by the applicant have been examined.

7.3 The applicant should have an average annual financial turn over (gross) of Rs. 50 lakhs during the last three years ending 31st March 2015. Year in which no turnover is shown would also be considered for working out the average.

7.4. The applicant should not have incurred any loss in more than two years during the last three years ending 31st March 2015.

7.5. The applicant who have the following valid certificates shall be preferred

- i. ISO 9001:2000, ISO 14001, ISO 18001
- ii. It is also desirable that manufacturers shall have adopted environment friendly green manufacturing process (i.e with green certification shall be preferred).
In case the applicant is authorised dealer, these certificates shall be obtained from the manufacturer and submitted with the tender document.

7.6. Bidder has to comply & quote as per technical specification attached as A- I.

7.6. All bidders may be asked to display the sample of bed or samples of materials to be used in fabrication of the furniture for V.C.Residence/Guest House at University campus for assessing the specification, quality, durability and finish of the material by the technical evaluation committee appointed by the Central University of Rajasthan. The applicant shall have to display the material at his own cost and the Central University of Rajasthan shall not entertain any claim for the same. University committee may also decide and see the manufacturing facility and quality of sample available before finalising the purchase order.

7.7. The applicant (Manufacturer in case of authorised dealer) should have all necessary machinery and equipment required for the proper and timely execution of the work. The bidders have to submit the list of machines equipment used in manufacturing process. While evaluating the technical capability of the proposed bidders, their in-house capacity and availability of various Machines/ Plants will also be assessed. The Central University of Rajasthan reserves the right to visit the manufacturing facilities to ascertain the same.

8. EVALUATION CRITERIA FOR TENDER

8.1. For the purpose of tender, applicants will be evaluated in the following manner:

8.1.1. The duly filled tender document should be submitted to the office of Registrar, Central University of Rajasthan, Kishangarh, Ajmer upto the last date 17.03.2016 at 02.00 PM.

8.1.2. The tenderer /applicant should have submitted the earnest money of Rs.16000/- as the case may be, as well as the tender document fee (non-refundable) of Rs. 500/- demand draft both in form of D.D.'s in favour of CENTRAL UNIVERSITY OF RAJASTHAN payable at Madanganj/ Kishangarh/ Bandarsindri.

8.1.3. The technical evaluation committee shall evaluate the application on the criteria given below:

S. No.	Criteria	S.No of the supporting document
1	Experience of similar work as per Para 7.1	
(a)		
(b)		
(c)		
(d)		
2	Manufactures Capability (ISO Certificates)	
(a)		
(b)		
(c)		
(d)		
3	Factory setup (Available Machinery)	
(a)		
(b)		
(c)		
(d)		
(e)		
(f)		
4	Financial Capabilities	
(a)	Annual average financial turnover not less than 50 lakhs for last three years, supported by audited accounts	
(b)	Profit & Loss in last 3 years	

FY	2012-13	2013-14	2014-15
Gross			
Turnover			
Profit/ Loss			

8.1.4. Even though an applicant may satisfy the above requirements, University would be liable to disqualification if he has:

- made **misleading or false representation or deliberately suppressed the information** in the forms, statements and enclosures required in the pre-qualification document,
- Record of poor performance such as abandoning work, not properly completing the contract, or financial failure/weakness etc.

8.1.5. The date and time for opening of the Financial Bid of those bidders who qualify in the technical bid shall be intimated in due course of time. The bidders or their representative are expected to be present at the time of opening of the Financial Bid.

9. LETTER OF TRANSMITTAL

The applicant should submit the letter of transmittal attached with tender document.

10. AWARD CRITERIA

(a) The University reserves the right, without being liable for any damages or obligation to inform the applicant,

(i) The University shall have the right at any time, by written notice, in the form of an amendment order, to make any changes it deems necessary, including, but not limited to, changes in specifications, design, delivery, testing methods, packing or destination. If any such required, changes cause an increase or decrease in the cost of or the time required for performance, an equitable adjustment shall be made in the contract price or delivery schedule, or both. Any claim by the Vendor for adjustment under this clause shall be deemed waived unless asserted in writing within ten (10) days from receipt by the Vendor of notice of change (amendment order). Price increase, extension of time for delivery and change in quantity shall not be binding on the University unless sufficiently justified by a vendor and accepted by the University in a form of amendment/ modified Order issued and signed by the University.

(ii) The University reserves the right to place the work order of the scope mentioned in the tender document for this work either to single or more than one bidders without being liable for any damages or obligation to inform the applicant.

(iii) The invited tender is an item rate tender. The acceptance of a tender will rest with the University who do not bind themselves to accept lowest tender and reserve to themselves the authority to reject any or all the tenders received without assigning any reasons. They also reserve the right of accepting the whole or any part of the tender and the Tenderers shall be bound to perform the same at the rates quoted. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect or there is any correction not duly signed and dated by the Tenderer are liable to be rejected. For this purpose Tenderer shall quote rates for various items, which will be self-sufficient to meet their whole, costs for executing any/ every item. No demand for variations in rates for items executed shall be entertained on the plea of the University deciding to delete, alter, or reduce the quantities specified in respect of the any item.

b. The Central University of Rajasthan shall issue award letter for the required quantity. However, the successful bidder shall be issued the time schedule for delivery / execution of the work in writing. The order shall remain valid upto 30 Days. The Central University of Rajasthan can also place subsequent orders on these rates during the period of contract.

c. The successful bidder shall ensure delivery and installation of material within 15 days of written order to do so.

d. Any effort on the part of the applicant or his agent to exercise influence or to pressurize the University would result in rejection of his application. Canvassing of any kind is prohibited.

e. The Earnest Money of all unsuccessful bidders shall be returned to them without any interest. The Earnest Money of the successful bidder is liable to be forfeited, if the bidder fails to execute the work.

f. Security Money/Performance Security – The successful bidder shall furnish Performance Security in the form of DD /pay Order/BG/FDR favouring Central University of Rajasthan, an amount in INR equal to 5% of Purchase Order value.

The performance security shall remain valid for a period of One Year and 60 days from the date of installation.

11. RATES AND TAXES

- a. The agency shall quote their rates in Rupees which shall include all taxes, transportation, installation charges and nothing extra shall be paid on any account. Service tax, if any, shall be reimbursed separately.
- b. The rates must be quoted in both word and figure. 12.

ADVANCE PAYMENTS

No advance payment will be provided by the University.

13. TERM OF PAYMENT:

- i) 80% against certification of receipt of material in good condition, installation and due certification of the concerned authority and
- ii) Balance 20% after test run, within a month.
- ii) Earnest Money Deposit credited along with tender shall be converted as a Performance Security & successful bidder shall have to credit balance amount of Performance Security @ 5% of the Gross value of P.O., either in the form of Bank Guarantee of Nationalized Bank/ DD /pay Order/Call Deposit /FDR while submitting agreement. The amount of security deposit shall be released after expiry of warranty.

14. Penalty

(a) The penalty Clause is as under:-

Should the tenderer fail to deliver the goods within the period specified in the tender form, the University authority may, at his discretion, allow an extension in time subject to recovery from the tenderer as agreed liquid damages, and not by way of penalty, a sum equal to the percentage of the value of order which the tenderer has failed to supply for period of delay as stated below:-

(i) Delay up to one week	1%
(ii) Delay exceeding one week but not exceeding two weeks	2%
(iii) Delay exceeding two week but not exceeding one months	5%
(iv) Delay exceeding one month.	5% for each month & part thereof subject to maximum 10%

(b) In case of failure to supply the goods within the prescribed time and in accordance with the specifications given in the quotations, the University shall be free to cancel the order and make purchases from the next higher tenderer or from the open market as the case may be. In that case the loss sustained by the University shall be recovered from the defaulting supplier. The University will be at liberty to recover the loss from the payment of earnest money/or any other pending claims of the supplier without prejudice to its general right to effect recovery from the supplier.

15. DELAY/Liquidated Damage Clause:

The agency shall complete the work in the stipulated time period. In case of delay, a penalty of 1% per week for delay in execution (on part of the order delayed by the supplier) subject to a maximum of 5% of the total order value, shall be levied on the agency. The decision of Vice Chancellor shall be final and binding in this regard.

16. WARRANTY

- a. All products / material shall carry a warranty of 12 months from the date of installation against any manufacturing defect in the product.
- b. In case of any manufacturing defects (including damaged caused by termite) found in the product within 3 years from the date of installation, the same should be repaired/replaced and made good, on the cost of the supplier.

17. JURISDICTION

Notwithstanding anything court or courts having jurisdiction to decide the question(s) forming the subject matter of the reference if the same had been the subject matter of a suit, any and all actions and proceeding arising out of or relative to the contract (including any arbitration in terms thereof) shall lie only in the Court of Competent Civil jurisdiction in this behalf at Jaipur/Ajmer and only the said Court(s) shall have jurisdiction to entertain and try any such action(s) and/or proceeding(s) to the exclusion of all other Courts.

18. ARBITRATION

All disputes and differences arising out of, or in any way, concerning this agreement (except those, the decision whereof is otherwise, hereinbefore provided for) shall be referred for sole arbitration by any person to be nominated by the Vice Chancellor, Central University of Rajasthan. The award of the arbitrator so appointed shall be final and binding on both the parties.

19. RISK PURCHASE:

In the event of the Bidder/Supplier's failure to supply the ordered equipment/stores of acceptable quality in scheduled delivery period, or the services as per the contract the purchaser reserves the right to procure the equipment/stores or services from any other source at the Bidder/Supplier's risk and cost and the difference in cost shall be borne by the Bidder/Supplier. Further, the purchaser shall retain the right or forfeiture of Performance Security and or any other action(s) as deemed fit.

SECTION III
PREQUALIFICATION INFORMATION
LETTER OF TRANSMITTAL

From:
To,
The Registrar
Central University of Rajasthan
Kishangarh, Ajmer
Rajasthan

Subject: Submission of tender application for the work of supply and installation of Furniture for V.C.Residence/Guest House at Central University of Rajasthan, Ajmer, Rajasthan.

Sir,

Having examined the details given in tender press Notice and tender document for the above work, I/we hereby submit the tender document and other relevant information.

1. I/We hereby certify that all the statements made and information supplied in the enclosed forms A to C and accompanying statement are true and correct.
2. I/We have furnished all information and details necessary for tender and have no further pertinent information to supply.
3. I/We authorize the CENTRAL UNIVERSITY OF RAJASTHAN, AJMER to approach individuals, employees, firms and corporation to verify our competence and general reputation.
4. I/We submit the following documents in support of our suitability, technical knowhow and capability for having successfully completed the following works:

NOTE: Mention here the documents being enclosed with the application. The documents should pertain to Supply / Installation of Furniture in Government Building/ Educational Institution and should include work orders and completion certificates for such works.

5. Following valid certifications, namely from ISO 9001:2000, ISO 14001, ISO 18001 & Green Furniture Certification are enclosed.

..... Number of certificates enclosed.

6. Requisite Earnest Money of Rs. /- in appropriate form as mentioned in the tender document are also enclosed herewith.

7. Duly filled performa prescribed in para 8.1.3 for technical evaluation.

Enclosures.

Seal of applicant

Date of submission

Signature(s) of Applicant(s)

FORM 'A'
FINANCIAL INFORMATION

I. Financial Analysis - Details to be furnished duly supported by copy of audited balance sheet/profit & loss account for the last three years, as submitted by the applicant to the income Tax Department (Copies to be attached)

FY	2012-13	2013-14	2014-15
Gross Turn over			
Profit. Loss			

II. The following certificates are enclosed:

(a) PAN No

(b) TIN No

Signature of Applicant (s)

FORM 'B'

DETAILS OF ALL WORKS OF SIMILAR NATURE / CLASS COMPLETED DURING THE LAST THREE YEARS ENDING LAST DAY OF THE MONTH December, 2015.

S.No	Name Of the project and location	Name of the organization	Cost of Work In Lacs	Date Of Comencement as per the contract	Stipulated date of Completion	Actual date Of completion	Litigation/arbitration pending / in progress with details *
1							
2							
3							
4							
5							
6							
7							
8							
9							
10							

* Indicate gross amount claimed and amount awarded by the Arbitrator

Notes 1 to 4:

1. Please mention all works executed equal to or above the qualifying amount.
2. For stipulated date of completion, submit copy of work order.
3. For actual date of completion, submit copy of completion certificate from employer.
4. Please clearly indicate the works (in the above form) on the basis of which prequalification is being sought.

Signature of Applicant(s)

PERFORMANCE REPORT OF WORKS REFERRED TO IN FORM "B"

This form must be submitted for the works on the basis of which the applicant is seeking prequalification.

1. Name of work/Project & Location
2. Agreement No.
3. Estimated Cost
4. Tendered Cost
5. Date of start
6. Date of completion

i. Stipulated date of completion ii. Actual date of completion

7. If stipulated date and actual dates are different, list the reasons for delay. Reasons for Delay (To be specified by the person signing this form)

- i. Period of delay attributable to Contractor
- ii. Period of delay attributable to Employer

8. Amount of compensation levied for delayed completion, if any.

9. Performance report

i. Quality of work	Very good/Good/Fair/Poor
ii. Financial soundness	Very good/Good/Fair/Poor
iii. Technical Proficiency	Very good/Good/Fair/Poor
iv. Resourcefulness	Very good/Good/Fair/Poor
v. General behaviour	Very good/Good/Fair/Poor

Employer's representative is requested to specify the reasons for delay in case stipulated and actual date of completion are different.

NOTE: The works for which this form is submitted should be reflected in FORM 'B' also.

**FORM “C”
STRUCTURE & ORGANISATION**

1. Name & Address of the applicant
2. Telephone No./Telex No./Fax No.
3. Legal status of the applicant (attach copies of original document) Defining the legal status
 - (a) An Individual
 - (b) A proprietary firm
 - (c) A firm in partnership
 - (d) A limited company or Corporation
4. Since when the applicant has been in business. Provide documentary proof.
5. Particulars of registration with various Government bodies (attach attested photocopy).

Organization/Place of registration

Registration No.

- (a)
- (b)
- (c)
- (d)

6. Names and Titles of Directors & Officers with designation to be concerned with this work
7. Designation of individuals authorized to act for the organization
8. Was the applicant ever required to suspend the works for a period of more than six months continuously after award of work. If so, give the name of the project and reasons of suspension of work.
9. Has the applicant, or any constituent partner in case of partnership firm, ever abandoned the awarded work before its completion? If so, give name of the project and reasons for abandonment.
10. Has the applicant, or any constituent partner in case of partnership firm, ever been debarred/black listed for tendering in any organization at any time? If so, give details
11. Has the applicant or any constituent partner in case of partnership firm, ever been convicted by a court of law? If so, give details.
12. Any other information considered necessary but not included above.

Signature of Applicant (s)

Financial Bid					
Name of work : Procurement of Furniture at Central University of Rajasthan.					
Living room	Item	Description	Rate	Qty	Amount
1	L Shape Sofa (7 seater)	The Structure will be made in solid wood and plywood wherever required. The structure shall have copper spring base with elastic belts with foam / jute covering on top The seat shall have 32 density foam of 4 1/2" thick with fabric covering in valvet Finish and i leatherite according to the decor of the room. The body will have full fabric covering in valvet and leatherite fabric with back cushions in fiber. The size will be 106" x 106" L-Shape with seating widht of 22" each and sofa outer depth will be 32". The wood shall be fully treated and seasoned solid wood Sheesham. The sofa will be seven seater sofa.		1	
2	Sofa set	The Structure will be made in solid wood and plywood wherever required. The structure shall have copper spring base with elastic belts with foam / jute covering on top The seat shall have 32 density foam of 4 1/2" thick with fabric covering in valvet Finish and or leatherite as per room decor. The body will have full fabric covering in valvet / leatherite fabric with back cushions in fiber. The size will be 54" with seating widht of 22" each and sofa outer depth will be 32". The wood shall be fully treated and seasoned solid wood Sheesham. The sofa will be Two seater sofa.		2	
2.1		Sofa Two seater			
2.2		Single Seater Size 24 x 24		2	

2.3	Ottoman (2 seater)	Ottoman (2 Seater) Same as above without back and arms, but with		1	
3	Center Table	The Table Top shall be constructed out of 18 mm thick facia of Seasoned hardwood flush jointed planks. The legs shall be of size 3" x3" with the 2" x 18mm frame. The bottom shelf shall be made of 16 mm (thickness) x 50 mm (wide) hardwood planks with suitable gap between the planks. All visible area will be in sheesham wood and inside and back will be in mdf/ply/board etc. The wood shall be treated and kiln dried . All the wood joints are joined with adhesive of D3 grade and the adhesive shall be water resistant to BSEN204 Group D3 ensuring bond security under adverse conditions. The polish shall be non-water based stain polish with melamine finish for longer life and smooth finish. All the undersides or non-visible timber surfaces finished with wax polish.			
3.1		36 x 36 x 16		1	
3.2		48 x 24 x 16		1	
4	Corner Table	Wooden Corner Table: - The Table Top shall be constructed out of 16 mm Seasoned hardwoods with centre glass of 6mm thick suspended on four sides up to 200 mm on each side. The wood shall be fully treated and seasoned solid wood The wood shall be treated and kiln dried . All the wood joints are joined with adhesive of D3 grade and the adhesive shall be water resistant to BSEN204 Group D3 ensuring bond security under adverse conditions. The polish shall be non-water based stain polish with melamine finish for longer life and smooth finish. All the undersides or non-visible timber surfaces finished with wax polish.			
4.1		15 x 24 x 18		3	
4.2		24 x 24 x 18		2	

5	TV Panel total size:- 9 ft x 7ft x 14" deep	The LCD Stand will be made in fully treated and seasoned sheesham wood with four doors and open shelf for keeping decorative etc. The structure will have back panel to be fixed on the wall with a gap of 1" for placing all wiring behind this and LCD to be fixed on the panel. This decorative wall unit will also have 1 ft by 14 inches deep square open shelves and 4ft x 1ft longer shelves for putting decorative. All visible area will be in sheesham wood and inside and back will be in mdf/ply/board etc. The wood shall be treated and kiln dried. All the wood joints are joined with adhesive of D3 grade and the adhesive shall be water resistant to BSEN204 Group D3 ensuring bond security under adverse conditions. The polish shall be non-water based stain polish with melamine finish for longer life and smooth finish. All the undersides or non visible timber surfaces finished with wax polish.		1	
Master Bed room					
6	Bed mattress size 6ft x 6.25ft, bedside 18" x 14" x16"	The bed is made up of fully seasoned and treated sheesham wood. It has storage one drawer and back storage. The side tables shall have one one drawer with groove for opening without handle. It is also made in fully treated and seasoned sheesham wood. The drawer will run on channel. All visible area will be in sheesham wood and inside and back will be in mdf/ply/board etc. The wood shall be treated and kiln dried . All the wood joints are joined with adhesive of D3 grade and the adhesive shall be water resistant to BSEN204 Group D3 ensuring bond security under adverse conditions. The polish shall be non-water based stain polish with melamine finish for longer life and smooth finish. All the undersides or non-visible timber surfaces finished with wax polish.		1	

7	Bedroom chairs 27" x 28" x31"	The bedroom chairs will be made in fully treated and seasoned sheesham wood with 2" foam of 32 density. Seat in desired color of fabric or leaterite. All visible area will be in sheesham wood and inside and back will be in mdf/ply/board etc. The wood shall be treated and kiln dried . All the wood joints are joined with adhesive of D3 grade and the adhesive shall be water resistant to BSEN204 Group D3 ensuring bond security under adverse conditions. The polish shall be non-water based stain polish with melamine finish for longer life and smooth finish. All the undersides or non visible timber surfaces finished with wax polish.		2	
8	Centre Table size 21"x21"x16"	The centre table will be made in treated and seasoned sheesham wood with top in laser cut jali in vineer with mica at back in contrast color and 8mm glass on top. All visible area will be in sheesham wood and inside and back will be in mdf/ply/board etc. The wood shall be treated and kiln dried . All the wood joints are joined with adhesive of D3 grade and the adhesive shall be water resistant to BSEN204 Group D3 ensuring bond security under adverse conditions. The polish shall be non-water based stain polish with melamine finish for longer life and smooth finish. All the undersides or non visible timber surfaces finished with wax polish.		1	
9	LCD Unit	The LCD Stand will be wall hung made in fully treated and seasoned sheesham wood with two drawers and open shelf for keeping set top box etc. The wall hung structure will have back panel to be fixed on the wall with a gap of 1" for placing all wiring behind this and LCD to be fixed on the panel. All visible area will be in sheesham wood and inside and back will be in mdf/ply/board etc. The wood shall be treated and kiln dried . All the wood joints are joined with adhesive of D3 grade and the adhesive shall be water resistant to BSEN204 Group D3 ensuring bond security under adverse conditions. The polish shall be non-water based stain polish with melamine finish for longer life and smooth finish. All the undersides or non visible timber surfaces finished with wax polish.		1	

10	Wardrobe in dress room	Dress room will have 6 ft x 6.5 ft high 4 door wardrobe made with 19 mm board with 4 mm veneer on all visible part. It will have one hanging Rod, one Drawer and two shelves in side each two door wardrobe. And It will have one shoe drawer outside in both the wardrobes. Dress room will have open shelves on both side of the wardrobe to cover the entire wall. On the other wall also a two door wardrobe and a dressing table with mirror frame will be provided. The wardrobe will be made with 19 mm board with 4mm veneer on all visible part. It will have one hanging Rod, one Drawer and two shelves in side of the wardrobe. The dressing will have four drawers on the channels and outside will be in sheesham wood. The mirror frame will be 2x1 inches sheesham wood frame with modi or saint gobin mirror. All visible area will be in sheesham wood and inside and back will be in mdf/ply/board etc. The wood shall be treated and kiln dried . All the wood joints are joined with adhesive of D3 grade and the adhesive shall be water resistant to BSEN204 Group D3 ensuring bond security under adverse conditions. The polish shall be non-water based stain polish with melamine finish for longer life and smooth finish. All the undersides or non visible timber surfaces finished with wax polish.			
10.1		wardrobe - I		1	
10.2		wardrobe - II		1	
10.3		Dressing Table		1	
11	Bookshelves	The book shelf is an open book shelf with side and back support on one side made in fully treated and seasoned sheesham wood. All visible area will be in sheesham wood and inside and back will be in mdf/ply/board etc. The wood shall be treated and kiln dried . All the wood joints are joined with adhesive of D3 grade and the adhesive shall be water resistant to BSEN204 Group D3 ensuring bond security under adverse conditions. The polish shall be non-water based stain polish with melamine finish for longer life and smooth finish. All the undersides or non visible timber surfaces finished with wax polish.		2	
Bedroom 2					

12	a. Bed (6x6.25ft Mattress Size) without storage with two side tables	The bed is made up of fully seasoned and treated sheesham wood. It has no storage and back is made in solid wood planks with gap of one inches. The side tables shall have one drawer with groove for opening without handle. It is also made in fully treated and seasoned sheesham wood. The drawer will run on channel. All visible area will be in sheesham wood and inside and back will be in mdf/ply/board etc. The wood shall be treated and kiln dried . All the wood joints are joined with adhesive of D3 grade and the adhesive shall be water resistant to BSEN204 Group D3 ensuring bond security under adverse conditions. The polish shall be non-water based stain polish with melamine finish for longer life and smooth finish. All the undersides or non visible timber surfaces finished with wax polish.		1	
13	b. tv cab (5 x 4.5 ft)	The LCD Stand will be wall hung made in fully treated and seasoned sheesham wood with four drawers (two closed and two with glass in front) and open shelf below the drawers for keeping set top box etc. The wall hung structure will have back panel to be fixed on the wall with a gap of 1" for placing all wiring behind this and LCD to be fixed on the panel. All visible area will be in sheesham wood and inside and back will be in mdf/ply/board etc. The wood shall be treated and kiln dried . All the wood joints are joined with adhesive of D3 grade and the adhesive shall be water resistant to BSEN204 Group D3 ensuring bond security under adverse conditions. The polish shall be non-water based stain polish with melamine finish for longer life and smooth finish. All the undersides or non visible timber surfaces finished with wax polish.		1	
14	d. Dresser (3ft x 3ft)	The dresser will be made in fully treated and seasoned sheesham wood with two drawers and two doors below it with one shelf underneath. The drawers will run on the channels.All visible area will be in sheesham wood and inside and back will be in mdf/ply/board etc. The wood shall be treated and kiln dried . All the wood joints are joined with adhesive of D3 grade and the adhesive shall be water resistant to BSEN204 Group D3 ensuring bond security under adverse conditions. The polish shall be non-water based stain polish with melamine finish for longer life and smooth finish. All the undersides or non visible timber surfaces		1	

		finished with wax polish.			
15	Dining Table with eight chairs	The dining table will be made in fully treated and seasoned sheesham wood with glass on top. Size will be 5 ft x 5 ft. The chairs will be made in fully treated and seasoned sheesham wood with 2" foam cushioning in seat in desired shade of leatherite or fabric. All visible area will be in sheesham wood and inside and back will be in mdf/ply/board etc. The wood shall be treated and kiln dried . All the wood joints are joined with adhesive of D3 grade and the adhesive shall be water resistant to BSEN204 Group D3 ensuring bond security under adverse conditions. The polish shall be non-water based stain polish with melamine finish for longer life and smooth finish. All the undersides or non visible timber surfaces finished with wax polish.		1	
		Total		Rs.	