

Central University of Rajasthan, Bandarsindri (Ajmer)
NOTICE INVITING TENDER
FOR PROVIDING
PEST CONTROL AND SPRAY MANAGEMENT SERVICES

1. The Central University of Rajasthan invites sealed quotations from reputed and experienced firms to provide Pest and Spray Management Services at Central University of Rajasthan, Bandar Sindri campus. Details of the services required and other terms and conditions relating to the award of contract are given in the Annexure-I.
2. Tender Document is available on the website of the University i.e. www.curaj.ac.in. The intending bidders may download the tender document containing the terms and conditions and submit the same alongwith the tender Fee of Rs. 500/- (Rupees Five Hundred only) non-refundable in the form of crossed demand draft in favour of "Central University of Rajasthan" payable at Bandarsindri/ Kishangarh, District Ajmer.
3. All interested service providers are requested to submit their sealed quotations as per prescribed procedure to this office on or before 15:00 Hrs. of 16.01.2017.
4. The "Technical Bid" will be opened on the same day i.e. 16.01.2017 at 16:00 Hrs. in the presence of authorized representatives of bidders. The "Financial Bids" of only those firm(s) shall be opened who qualify the eligibility criteria of "Technical Bid" as stipulated in the tender document.

Registrar
Central University of Rajasthan

Central University of Rajasthan, Kishangarh (Ajmer)

TERMS & CONDITIONS

1. Last date & time of quotations: 16.01.2017

Receipt of quotation: 15:00 hrs.

2. Date & time of opening of technical bid: 16.01.2017, 16:00 hrs.

3. Location and area to be covered:

The Central University of Rajasthan
NH-8, Bandarsindri,
Tehsil- Kishangarh, Dist- Ajmer- 305802

4. SCOPE OF WORK:

The job of Pest and Spray Management Services shall include the following:

(i) **General Pest Control/Anti Termite** which means eradication of Cockroaches, Mosquitoes, Flies, Lizards, Termite etc through permitted insecticides as per Government of India and WHO norms. The pest control should cover all the places like spray under the tables, chairs, Almirahs, on and around the pile of files, on wooden furniture, on false ceiling, on all staircases, on lift lobby, on all toilets drain ducts, on all pantry rooms, in all stores and any; hidden space under the furniture and should leave no space unattended.

(ii) **Rodent Control:** Rodent controlling should be done as per orders and instructions of the University authority.

(iii) Agencies must ensure that the pest control once done shall remain effective up to next pest control failing which it shall have to be done again without any cost.

5. Validity of the contract:

The period of contract shall be for a period of one year from the date of start of contract. However, the contract may be extended for a further period of one year on mutual consent. The Central University of Rajasthan reserves the right to terminate the contract by giving 15 days notice and without assigning any reason thereof.

6. Eligibility conditions

a) The bidder shall have an experience of at least 2 years or more in this field. The bidder should submit a performance certificate as in Form-I from any 2 Govt. Departments of PSUs (Minimum one year experience in one Govt. Dept. /PSU). The bids received without prescribed performance certificate shall be rejected.

b) The bidder shall have an experience of at least to stock and use of permissible insecticide for commercial pest control operation.

c) Copy of VAT/Sales Tax/Service Tax Registration Certificates.

d) List of Customer along with the details of contract person, Tel. Nos., Fax, and complete address.

7. Earnest Money Deposit (EMD):

The bidder shall furnish an amount of earnest Money of Rs. 5,000 (Rupees Five Thousand only) by way of demand Draft drawn in favour of "Central University of Rajasthan" payable at Bandarsindri/ Kishangarh, District Ajmer.

The EMD of the unsuccessful bidder will be discharged/ returned, subsequent to the award of Contract without any interest.

8. Submission of Tenders:

- i. The technical bid including EMD & Tender fee, if payable and financial bids must be submitted in two separate sealed cover superscribed as Technical Bid and Financial Bid in the format as prescribed in Annexure-II and Annexure-III respectively.
 - ii. Both the technical bid and financial bids are to be kept in a big separate sealed envelope.
 - iii. The big envelope containing the two envelopes must be superscribed "Tender for Pest and Spray Management Services".
 - iv. The sealed bid must be submitted in the office of the Registrar at Central University of Rajasthan, NH-8, Bandarsindri, Kishangarh by 15:00 Hrs. of 16.01.2017.
 - v. Technical bids shall be opened on 16.01.2017 at 16:00 Hrs. in the presence of authorized representatives of bidders.
 - vi. Late/delayed tenders due to any reason, whatsoever will not be accepted/ considered, at all, under any circumstances.
9. Agencies are advised to visit the place of work for assuring the nature and volume of work realistically before quoting the rates.
10. The pest controlling exercises are to be undertaken on fortnightly basis, preferably on Saturday/Sunday.
11. The quoted rates should include the cost of pesticides and related labour and transportation charges. The chemicals/pesticides used by the agency be purchased from reputed concern and should be ISI Marked and/or WHO approved.
12. The rates should be mentioned in figures as well as in words inclusive of all taxes.
13. Performance Security:
- a. The successful bidder shall be required to deposit an amount equal to 5% of the contract value within 15 days of issue of letter of intent, as Performance Security.
 - b. Performance security shall be submitted in the form of Demand draft drawn in favour of "Central University of Rajasthan" payable at Bandarsindri/ Kishangarh, District Ajmer and shall be valid for a period of beyond two months of expiry of contract period.
 - c. Performance security will be discharged after completion of contractor's performance obligations including warranty obligations under the contract, without any interest.
 - d. If the contractor fails or neglects any of his obligations under the contract. The University reserves the right to forfeit either whole or any part of Performance security furnished by the bidder as penalty for such failure.

14. Payment:

Payment to the successful bidder shall be released on Quarterly basis on submission of Log Book for the services rendered in the particular quarter.

15. Validity of Tender:

Rates quoted by the Firm shall remain valid for a period of 90 days or more from the date of opening of bid.

16. TDS and any other Government levies applicable shall be deducted on bill amount as per Government of India rules issued from time to time.

17. The Central University of Rajasthan reserve the right to cancel the Contract any time during the currency of the Contract without assigning any reason, whatsoever, if the services provided by the firm are found to be unsatisfactory.

PROFORMA FOR TECHNICAL BID

1. Name of the Firm & Owner : _____
(With Tel./Mob. Nos.) _____

2. Office Address with Tel./ : _____
Fax./Mob. Nos. _____

3. Contract Person(s) Name : _____
Tel./Fax/Mob. Nos. _____

4. Past experience with Govt. : _____
Departments – Name and period _____
to whom service provided _____

5. Details of Earnest Money : _____

6. Details of Tender Fees: _____

7. Whether Terms & Conditions issued _____
by the University are acceptable to the Firm _____

8. Details of chemicals to be used and _____
working procedure to be adopted by _____
the bidder (separate sheet may be attached) _____

9. Other details, if any : _____

(Signature of Owner/Authorized Representative)

Form – I

PERFORMANCE CERTIFICATE

Certified that M/s. has performed the work of pest control in this PSU/Government Department, satisfactorily for the period from to.....

Authorized signatory

PRICE SCHEDULE FOR PEST CONTROL & SPRAY MANAGEMENT SERVICES

Quote Your Prices

S.No	Category	Qty	Unit	Rate		Amount per month
				In words	In figures	
a	Old Hostel Buildings No.1, 2, 3 & 4 Plinth area Building no. 1 & 2- 7070 sq.mt each Building no. 3 & 4- 6616 sq.mt each	4 nos.	Per building per month			
b	Semi Permanent buildings No 1, 3 & 4 Plinth area SP I - 3000 sq.mt SP III- 2500 sq.mt SP IV- 2700 sq.mt	3 nos.	Per building per month			
c	Semi Permanent building no II (Auditorium & Library)- area 3000 sq.mt	1 no.	Per building per month			
d	New Hostels No. 5, 6 & 7 (area 8168 sq.mt each)	3 nos.	Per building per month			
e	Estate Office (Presently used by CPWD & Architecture dept)	1 no.	Per building per month			
f	Health Centre (area 340 sq.mt)	1 no.	Per building per month			
g	Guest House (area 8208 sq.mt)	1 no.	Per building per month			
h	VC Residence (area 700 sq.mt)	1 no.	Per building per month			
i	Academic Block 4A-4 and 4A-5 (area 7613 sq.mt each)	2 nos.	Per building per month			
j	Academic Building 4A-3 & 4A-6 (area 10878 sq.mt. each)	2 nos.	Per building per month			
k	Administrative Building (area 6005 sq.mt. each)	1 no.	Per building per month			
L	Utility Buildings (area 19.1- 1112, area of 19.2-1258)	2 nos.	Per building per month			
m	Shopping Centre area (area of open area & toilets 259 sq.mt))	1 no.	Per building per month			
n	Mega Mess (area 1686 sq.mt)	1 no.	Per building per month			
Total						
Total cost per month						

****Note :**

- (i) The quoted rate should be inclusive of required manpower, material, machinery, chemical & consumables.
- (ii) Payments shall be made by the Client as per the terms and conditions of the Tender Documents.
- (iii) The quoted monthly amount shall be inclusive of all charges and taxes but exclusive of any service tax, education cess, secondary and higher education cess or any other applicable

taxes as may be levied by the Government from time-to-time and the same shall be charged in addition to the applicable rate.

- (iv) The decision of client regarding the work award for present/ upcoming buildings will be final and binding on the agency and the payment shall be made to the agency as per actual work.
- (v) Rates for any new building (additional building) if included shall be decided on pro rata basis based on plinth area of building.
- (vi) Rates be quoted considering that all spray and other activities to control general pest and rodents are to be done on a fortnightly basis.

I have physically inspected the premises and understand the volume of work and I agree to the terms and conditions laid down in the letter inviting NIT.

Signature of Authorized Signatory
Name of the agency with seal