

CENTRAL UNIVERSITY OF RAJASTHAN

Bandarsindri, NH-8, Tehsil Kishangarh, Ajmer (Raj.)-305817

(Established by an Act of Parliament)

[Recruitment Advertisement No.: R/F.117/2020/4395 dated 16.01.2020]

Minimum Qualification, Experience and other criteria for recruitment to the post of Finance Officer (likely to be vacated)

No of posts: 1 (UR)

Appointment will be made under direct/deputation/contract basis for tenure of 5 years or till attaining the age of 62 years, whichever is earlier.

Educational Qualification:

Essential- Master's Degree with at least 55% of the marks or an equivalent grade in a point scale wherever grading system is followed

Desirable- M.Com./ M.B.A.(Finance)/ICWA/CA/SAS

Experience

Essential*

1. At least 15 years of experience as Assistant Professor in the Academic Level 11 (AGP of Rs. 7000) and above with 8 years of service in the Academic Level 12 (AGP of Rs. 8000) and above including as Associate Professor, along with experience in educational administration (*Desirable- Experience in Finance & Accounting Administration*)
OR
2. 15 years of administrative experience, of which 8 years shall be as Deputy Registrar/Deputy Finance Officer or an equivalent post in an educational institution (*Desirable- in a Central Government academic institutions*)
OR
3. Comparable experience (*Desirable-Analogous experience in regular service*) in research establishment and/ or other institutions of higher education,

**Some desirable experiences are indicated in the parentheses above in Essential Experience. The following are additional desirable experience required for the present position.*

Desirable:

- Good working knowledge of rules & regulations of Central Universities, R & D institutions relating to accounts / audit, service conditions and related financial matters.
- Well versed in the financial / accounting systems.
- Experience in computer systems, finance/accounts related software handling for information processing and retrieval.

Age: Candidate should not be above 57 years of age on closing date of the advertisement.

Age limit can be relaxed for the persons holding analogous position on regular basis in their parent organization/cadre. Age limit will be relaxed for appointment on deputation.

Pay: Pay Scale of Finance Officer shall be at Level 14 (Rs 144200-218200) with rationalised entry Pay of Rs.1,44,200/- as per 7th CPC pay matrix, which shall be fixed at the appropriate cell.

Application Fee: Application form should be submitted along with application fee of Rs. 1500/- (Rupees One Thousand Five hundred) through online mode (NEFT/RTGS). SC/ST & PWD candidate will have to pay Rs. 500/- (Rupees Five hundred) through online mode.

Payment can be done by NEFT/ RTGS/ NET Banking, etc. and the transaction number, date of payment, amount etc. must be mentioned while filling in online application. The hardcopy receipt of the transaction must be attached with the application form.

Application fee must be paid in favour of Central University of Rajasthan in its SB A/c. No. 666110210000003, IFSC Code – BKID0006667 of Bank of India, Central University of Rajasthan branch, NH-8, Bandarsindri-305817, Kishangarh, District Ajmer (Raj.)

How to apply: Application form can be filled online. The last date of submission of online application form is 10.02.2020. A hardcopy of the application form must reach the following address on or before 15.02.2020.

REGISTRAR
(ATTN.: RECRUITMENT CELL)
CENTRAL UNIVERSITY OF RAJASTHAN
NH-8, BANDARSINDRI-305817,
KISHANGARH, DISTRICT AJMER (RAJ.)

Candidates in service should submit application through proper channel or enclose “NO OBJECTION CERTIFICATE” from their present employer. However, an advance copy may be sent directly. Application received after stipulated date or incomplete will not be entertained and shall be rejected; no further correspondence will be made in this regard. The candidates are advised to visit frequently on University website i.e. www.curaj.ac.in for any further updates on the matter.

Registrar
Central University of Rajasthan