

Instructions to Foreigners visiting to India

Registration is required for

- (a) All foreigners including foreigners of Indian origin visiting India on Student visa (S), Research Visa (R), Employment Visa (E) and Missionary Visa (M) will be required to get themselves registered with concerned **Registration Officer within 14 days** of his / her first arrival, irrespective of the duration of their stay.
- (b) Foreigners coming to India on Medical Visa (M) or Medical Attendant (MX) Visa are also required to register themselves with the concerned Registration Officer within 14 days of arrival irrespective of the duration of stay.
- (c) Foreigners visiting India are required to register within 14 days in case of stipulation/ observation/ Special endorsement made by Indian mission/ Embassy on the Indian Visa.
- (d) Foreigners visiting India on other categories of long term visa including business/Entry(X) visa would not require registration with the concerned FRROs/FROs if, repeat if duration of his/her stay does not **exceed 180 days on a single visit**. In case a foreigner intends to stay for more than 180 days on a single visit he should get himself registered well before the expiry of 180 days.
- (e) Pakistan Nationals are required to register within 24 hours and Afghanistan Nationals are required to register within 7 days of their arrival in India.
- (f) Registration facilities are not provided at the airport and are carried out in the office of FRROs or **District Superintendents of Police (FROs)**.
- (g) Children below 16 years of age do not require Registration, on any type of VISA.

Penalty for late Registration

Although no fee is required to be paid for registration, yet a penalty in Indian currency equivalent to US\$ 30/- or equivalent Indian rupee in case of late registration is charged.

Every foreigner at the time of Registration, shall furnish, such information in registration report, as may be in his possession for the purpose of satisfying the Registration Officer and shall, on being required, shall sign the registration report in the presence of the said officer and shall thereupon be entitled to receive from the said officer a certificate of registration in Part III of Form A:

A foreigner is also required to submit: -

- (a) 10 recent passport size photographs;
- (b) Photocopy of photo page and valid Indian Visa page of the passport;
- (c) Proof of residential address in India;
- (d) Documents of identification and;
- (e) **In case of Student Visa, bonafide certificate from School/College;**
- (f) In case of Employment Visa, request letter, undertaking, contract agreement from employer.

- (g) In case of Business Visa, business related papers on the authenticity of the business, copy of permission from Reserve Bank of India and approval of Government of India in case of joint venture/collaboration;
- (h) In case of Journalist Visa, accreditation certificate from Press Information Bureau and approval of Ministry of External Affairs.
- (i) In case of Research Visa, bonafide certificate & letter from the nodal agency/Ministry sponsoring the Research.

Student Visa

1 sets of below mentioned documents are requested by the applicant:

- (j) Original valid Passport and Visa.
- (k) Bona-fide certificate from School, College or institute for the academic year mentioning nationality.
- (l) Ten passport size photographs (4 cm x 4 cm colour photo with white background, ears distinctly visible, without spectacles and caps).
- (m) Bank remittance i.e. bank statement showing that the applicant can support himself/herself financially during his/her stay of one year in India.
- (n) Marks sheet or Examination passing certificate for the exams passed in the last academic year.
- (o) Copies of Passport (photo page) and (page indicating validity), page bearing arrival stamp of Indian immigration.
- (p) Copy of Indian visa.
- (q) Attendance proof or certificate for regularly attending classes in case of application for extension. Course fees receipt.
- (s) Admission/eligibility certificate from the University/college/educational institution.
- (t) In case of change of University/college/educational institution, NOC from the previous University/ college/ educational institution.
- (u) Proof of Residence of the applicant i.e. copies of Electricity bill/ Telephone Bill/Leave & license agreement/company accommodation proof.

Useful Links:-

<https://www.police.rajasthan.gov.in/Tipsforeigners.aspx>

<https://boi.gov.in/>

<https://mha.gov.in/>

<https://indianfrro.gov.in/eservices/home.jsp>

https://boi.gov.in/sites/default/files/ForeigD-FRRO_version223.6.11.pdf

Foreigner 's Regional Registration Office, Ajmer

Foreigners Registration Office Address:

Superintendent of police , District Special Branch, Ajmer. 305001(Rajasthan)

Contact:- 0145 2632429, 0145 2631200, 0145 2629910