

CENTRAL UNIVERSITY OF RAJASTHAN



Minutes

for the

Twenty Eighth (28th) Finance Committee Meeting

**Venue : Conference Room,
Admin Building, CURAJ**

Date : 23.06.2019

Time : 12:15 PM

**MINUTES OF THE 28TH FINANCE COMMITTEE MEETING HELD ON SUNDAY,
23RD JUNE, 2019 AT 12:15 PM**

The Twenty Eighth meeting of the Finance Committee of the Central University Rajasthan was held on Sunday, 23rd June, 2019 at 12:15 PM onwards in the Conference Room, Central University of Rajasthan, NH-8, Bandarsindri, Kishangarh-305817, Distt-Ajmer (Rajasthan). The following members were present in the meeting:

1. Prof. Arun K Pujari : Chairman
Vice Chancellor & Chairman
2. Shri Umesh Kumar, Under Secretary : Member
Representative of JS(CU), MHRD
3. Prof. Ashok Kumar Nagawat : Member
4. Dr. B. K. Mohaptra : Member
5. Prof. Vipin Kumar : Member
6. Shri D K Aggarwal : Ex-officio Secretary & Finance Officer

The following could not attend the meeting and were granted leave of absence:

1. Joint Secretary & Finance Advisor, MHRD
2. Joint Secretary (CU), UGC

The following has attended the meeting, as a special invitee:

1. Shri K. V. S. Kameswara Rao, Registrar
2. Shri S. K. Srivastava, Joint Registrar (Finance)

At the outset, Prof. Arun K Pujari, Vice Chancellor & Chairman of the Finance Committee, welcomed the members of the Finance Committee. The services rendered by outgoing members Prof. V. P. Gulati and Shri N U Siddiqui, who was an Executive Council nominee to Finance Committee upto 19.05.2019, were thankfully acknowledged and noted.

At the end of the meeting, the Finance Officer offered vote of thanks to all the members of the Finance Committee.

AGENDA FOR THE TWENTY EIGHTH FINANCE COMMITTEE MEETING

Item No.	Particulars
28-1.0	Welcome by the Hon'ble Vice Chancellor
28-2.0	Confirmation of Minutes of the Twenty Seventh Finance Committee Meeting and Action Taken Report
28-2.1	Confirmation of Minutes of the Twenty Seventh Finance Committee Meeting
28-2.2	Action Taken Report
28-3.0	Reporting Items
28-3.1	Expenditure incurred during the period from 01 st February, 2019 to 31 st March, 2019
28-3.2	Progress of Expenditure under Plan
28-3.3	Progress of Construction of the building projects
28-3.4	Letter received from UGC regarding release of Grants under Grant-in-Aid Recurring components during the financial year 2019-20
28-3.5	Letter received from UGC regarding release of Grants under Grant-in-Aid Salary components during the financial year 2019-20
28-3.6	Letter received from UGC regarding Extension of time for utilization of grants released under Capital assets-35 during the financial year 2018-19
28-3.7	To report the Revised Utilization Certificate for the year 2017-18 under Recurring Head
28-3.8	To report the Revised Utilization Certificate for the year 2017-18 under Salary Head
28-3.9	To report the Utilization Certificate for the year 2018-19 under Recurring Head
28-3.10	To report the Utilization Certificate for the year 2018-19 under Salary Head
28-3.11	To report the implementation of revision of allowances as per 7 th CPC for Non-Teaching employees of the University
28-3.12	To report the letter received from the UGC regarding refund of interest and unspent balance of XI Plan grant under General Development Grant
28-3.13	Minutes of Building & Works Committee, alongwith the abstract cost of Building Projects
28-4.0	Items for Consideration
28-4.1	To consider the Annual Accounts for the Financial Year 2018-19

DETAILED AGENDA

Item No.	Particulars
28-1.0	Welcome by the Hon'ble Vice Chancellor
28-2.0	Confirmation of Minutes of the Twenty Seventh Finance Committee Meeting and Action Taken Report
28-2.1	<p>Confirmation of Minutes of the Twenty Seventh Finance Committee Meeting</p> <p>Copy of the Minutes of the Twenty Seventh Finance Committee Meeting held on 11th March, 2019 is enclosed [Annexure-A, Page No. 11 to 29]. Draft Minutes were circulated to all members through e-mail on 12.03.2019 for confirmation/comments. After receiving the confirmation from some members, the final minutes have been sent to all members on dated 30th April, 2019.</p> <p>However, after the meeting, the University has received the comments on agenda items from IFD, MHRD vide letter no. F.No. 9-5/2019-IFD dated 11th March, 2019 through e-mail dated 11.03.2019 at 1:42 PM [Annexure-B, Page No. 30 to 33]. However, the same could not be deliberated in Finance Committee meeting as the same was received after completion of meeting. Further, after sending the final minutes, the University has also received the comments on the minutes from UGC vide its letter no. F.45-6/2017 (CU) Vo.II dated 03rd April, 2019 placed at Annexure-C, Page No. 34 with following mentioning</p> <p>"Minutes of the Finance Committee have been examined in this office and found in order except item No. 27-4.1 of FC minutes held on 11.03.2019. The resolution on the FC item No. 27-4.1 is not agreed by UGC. Therefore, you are requested to modify the resolution of item no. 27-4.1 incorporating that University may approach the MHRD under HEFA for Capital Assets. However, for salary and recurring Budget is recommended, subject to availability of funds from Govt. of India."</p> <p>Thereafter, the University has further received the comments on the minutes from IFD, MHRD vide its letter no. 9-5/2019-IFD dated 14th March, 2019 through e-mail dated 14.03.2019 placed at Annexure-D, Page No. 35 with the following mentioning:</p> <p>"It is requested that our comments sent vide E-mail dated 11.03.2019 may be incorporated in the minutes, for record and revised minutes may be issued."</p> <p><u>Views of the University on the comments of MHRD and UGC:</u></p> <p>During the meeting, all the agenda items discussed in detail & there is no variation in the decision taken and the same are in line with MHRD comments. As far as on the comments of UGC, the committee already resolved the following on item no. 27-4.1:</p> <p>"The Finance Committee considered the Budget for the Financial Year 2019-20 and recommended to Executive Council for approval, subject to availability of funds."</p> <p>Further, the University has already submitted the revised proposal on dated 12.03.2019 for Rs. 97.80 Crore to MHRD for funding of University for new projects through Higher Education Funding Agency (HEFA).</p> <p>The University has also received the comments on agenda items on 28th Finance Committee meeting, from JS&FA Section, MHRD through e-mail dated 20th June, 2019 vide its letter no. F.No.9-5/2019-IFD, dated 20th June 2019 [Annexure -V, Page No. 72 to 76] and from UGC through e-mail dated 18th June, 2019 vide letter no. F.45-6/2017(CU) dated 18th June, 2019 [Annexure -W, Page No. 77 to 80] and from JS(CU), MHRD through e-mail</p>

		<p>dated 21st June, 2019 vide letter no. F. No. 48-2/2016-CU.V dated 21st June, 2019. [Annexure –X, Page No. 81 to 85]. The comments given by MHRD and UGC have been duly considered by members during deliberation on confirmation of minutes of 28th Finance Committee meeting.</p> <p><u>Resolution of FC:</u> "Finance Committee noted the comments of MHRD and UGC on the agenda of 28th Finance Committee meeting. With this, Finance Committee confirmed the minutes already finalized and circulated."</p>	
	28-2.2	Action Taken Report:	
		26-3.14	<p>Letter received from UGC regarding permission for utilization of funds allocated under the scheme of DDU Kaushal Kendra beyond XII Plan period</p> <p>Now, the UGC has notified a public notice on its website vide No. F.1-8/2016(CPP-II) dated 26th March, 2019 [Annexure-E, Page No. 36 to 41] with a mentioning that existing UGC scheme including DDU Kaushal Kendra will continue beyond 31.03.2019 and upto 31.03.2020. The same is implemented in the University.</p>
		26-4.2	<p>To consider to allow to travel by Air, other than Air India from Newly established Airport Kishangarh (Ajmer)</p> <p>As resolved, the matter has been forwarded to MHRD vide letter no. CURAJ/JR/F.106/2019/4243 dated 21.01.2019. The matter is under process. Meanwhile, it has been noted that an OM has been issued by Ministry of Civil Aviation vide No. AV-18050/1/2017-AI dated 05.05.2017 with a mention of decision of Ministry that in any sector where Air India is not operating, the officers are permitted to travel by Airlines other than Air India and no approval for relaxation/exemption is required for this purpose. This OM is presently followed by the University.</p>
		26-5.1	<p>To consider the sitting fee to various committees member /guests/ visitors/experts for official/academic work</p> <p>A Committee vide office order no. CURAJ/R/F.107/ 2019/4605 dated 13.02.2019 has been constituted. The report on the same will be placed in the forthcoming meeting of Finance Committee.</p>
		27-3.13	<p>To report the approval of loan under HEFA</p> <p>As per the decision of the Finance Committee and Executive Council, the revised proposal for funding of University new projects through HEFA have already submitted vide our letter no. CURAJ/R/F.708/ 2019/5021 dated 12.03.2019 (Annexure-F, Page No. 42 to 43) to the MHRD and the same is under consideration for approval.</p>
		27-4.2	<p>To consider the abstract cost for construction of Central Instrumentation</p> <p>The Executive Council in its 34th meeting held on 15.03.2019 approved the resolution of the</p>

		Laboratory at CURAJ under Higher Education Funding Agency (HEFA)	Finance Committee. The work will be started after getting the approval on revised proposal submitted under HEFA to MHRD.
	27-4.3	To consider the guidelines for creation and utilization of Corpus Fund	The Executive Council in its 34 th meeting held on 15.03.2019 approved the resolution of the Finance Committee. Opening of separate saving bank account is under process. Further, there is a typographical error was noticed in the said document (i.e. on minutes of meeting held on 14.11.2018) at S. No. 2 of Creation of Corpus Fund. The University share be read as University share Overhead Fund A/c. This may kindly be noted.
	27-5.1	To consider the opening of bank account with Canara Bank	The Executive Council in its 34 th meeting held on 15.03.2019 approved the resolution of the Finance Committee. The matter is pending upto the date of approval of revised HEFA proposal be accepted by the MHRD.
	27-5.2	Revision of allowances as per 7 th CPC for University employees	The Executive Council in its 34 th meeting held on 15.03.2019 approved the resolution of the Finance Committee and the same was implemented from the month of April, 2019. Arrears of allowances is under process.
		<p>NOTE: For Agenda Item No. 28-2.2 (27-5.2): "During the meeting, Finance Officer informed that the calculation of the arrear of allowances is almost finalized. The amount of payable arrear is approx. Rs. 90.00 laksh (Rs. 60.00 lakhs in case of Teaching and Rs. 30.00 lakhs in case of Non-Teaching).</p> <p>Resolution of FC: The Finance Committee noted the action taken report."</p>	
28-3.0	Reporting Items		
	28-3.1	<p>Expenditure incurred during the period from 01st February, 2019 to 31st March, 2019</p> <p>The expenses incurred under various expenditure head (Recurring, Salary & Non-Recurring) during the period 01st February, 2019 to 31st March, 2019 is prepared and enclosed as Annexure-G (Page No. 44).</p> <p>Resolution of FC: "The Finance Committee noted the contents."</p>	
	28-3.2	<p>Progress of Expenditure under Plan</p> <p>As directed by UGC vide its letter dated 29th May 2012, details of progress of expenditure for the period of 01st February, 2019 to 31st March, 2019 in prescribed format is enclosed as Annexure-H (Page No. 45).</p> <p>Resolution of FC: "The Finance Committee noted the contents."</p>	

28-3.3	<p>Progress of Construction of the building projects</p> <p>As directed by UGC vide its letter dated 29th May 2012, the status of building projects in prescribed format for the period ending upto June, 2019 is enclosed as Annexure-I (Page no. 46).</p> <p>Resolution of FC: "The Finance Committee noted the contents."</p>																							
28-3.4	<p>Letter received from UGC regarding release of Grants under Grant-in-Aid Recurring components during the financial year 2019-20</p> <p>The University has received letter no. F.45-2/2019(CU) dated 01st May, 2019 [Annexure-J (Page No. 47)] and letter no. F.45-2/2019(CU) dated 17th May, 2019 [Annexure-K (Page No. 48)] by which the UGC has conveyed its approval to Central university of Rajasthan under Budget Head Recurring, for the month of April and May, 2019, as per details given below:</p> <p style="text-align: right;">(Figures in lakhs)</p> <table border="1" data-bbox="470 588 1429 913"> <thead> <tr> <th>Item</th> <th>Tentative B.E. for 19-20</th> <th>Grant sanctioned vide letter dated 01.05.2019</th> <th>Grant sanctioned vide letter dated 17.05.19</th> <th>Total Grant released so far</th> </tr> </thead> <tbody> <tr> <td>Pension and Pensionary Benefits including 7th CPC Arrear for Pension</td> <td>203.00</td> <td rowspan="3">57.55 (including Rs. 5.97 lakhs for Non-NET Fellowship)</td> <td rowspan="3">57.55 (including Rs. 5.97 lakhs for Non-NET Fellowship)</td> <td rowspan="3">115.10</td> </tr> <tr> <td>Non-Salary</td> <td>661.00</td> </tr> <tr> <td>Non-NET Fellowship for M.Phil/Ph.D. holders</td> <td>100.00</td> </tr> <tr> <td>Total</td> <td>964.00</td> <td>57.55</td> <td>57.55</td> <td>115.10</td> </tr> </tbody> </table> <p>Resolution of FC: "The Finance Committee noted the contents."</p>	Item	Tentative B.E. for 19-20	Grant sanctioned vide letter dated 01.05.2019	Grant sanctioned vide letter dated 17.05.19	Total Grant released so far	Pension and Pensionary Benefits including 7 th CPC Arrear for Pension	203.00	57.55 (including Rs. 5.97 lakhs for Non-NET Fellowship)	57.55 (including Rs. 5.97 lakhs for Non-NET Fellowship)	115.10	Non-Salary	661.00	Non-NET Fellowship for M.Phil/Ph.D. holders	100.00	Total	964.00	57.55	57.55	115.10				
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28-3.5	<p>Letter received from UGC regarding release of Grants under Grant-in-Aid Salary components during the financial year 2019-20</p> <p>The University has received letter no. F.No.45-1/2019(CU) dated 29th April, 2018 [Annexure-L (Page No. 49)] and letter no. F.No.45-1/2019(CU) dated 17th May, 2019 [Annexure-M (Page No. 50)] by which the UGC has conveyed its approval to Central University of Rajasthan under Grant-in-Aid Salary, for the month of April and May, 2019, as per details given below:</p> <p style="text-align: right;">(Figures in lakhs)</p> <table border="1" data-bbox="470 1260 1429 1606"> <thead> <tr> <th>Item/head of Accounts</th> <th>Tentative B.E. for 19-20</th> <th>Grant sanctioned vide letter dated 29.04.19</th> <th>Grant sanctioned vide letter dated 17.05.19</th> <th>Total Grant released so far</th> </tr> </thead> <tbody> <tr> <td>CU General Component I(A) 36</td> <td rowspan="3">2545.20</td> <td>229.32</td> <td>229.32</td> <td>458.64</td> </tr> <tr> <td>CU SC Component 1(B) 36</td> <td>16.80</td> <td>16.80</td> <td>33.60</td> </tr> <tr> <td>CU ST component I (C) 36</td> <td>8.40</td> <td>8.40</td> <td>16.80</td> </tr> <tr> <td></td> <td>2545.20</td> <td>254.52</td> <td>254.52</td> <td>509.04</td> </tr> </tbody> </table> <p>Resolution of FC: "The Finance Committee noted the contents."</p>	Item/head of Accounts	Tentative B.E. for 19-20	Grant sanctioned vide letter dated 29.04.19	Grant sanctioned vide letter dated 17.05.19	Total Grant released so far	CU General Component I(A) 36	2545.20	229.32	229.32	458.64	CU SC Component 1(B) 36	16.80	16.80	33.60	CU ST component I (C) 36	8.40	8.40	16.80		2545.20	254.52	254.52	509.04
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28-3.6	<p>Letter received from UGC regarding Extension of time for utilization of grants released under Capital assets-35 during the financial year 2018-19</p> <p>The University has received a letter no. F.No.1-3/2018(CU) dated 16th April, 2019 [Annexure-N (Page No. 51)] by which the UGC has conveyed its approval for extension of the UGC has extended the time limit for utilization of grant released under Capital Assets-35 during the financial year 2018-19 for a further period of six (06) months i.e. upto 30.09.2019 and also informed to utilize the grant lying under Capital Assets-35 for the financial</p>																							

		<p>year 2018-19 accordingly and submit the utilization certificate.</p> <p>Resolution of FC: "The Finance Committee noted the contents."</p>
	28-3.7	<p>To report the Revised Utilization Certificate for the year 2017-18 under Recurring Head</p> <p>The University has received a letter no. No. F.45-2/2017(CU) dated 16th November, 2018 by which the UGC has asked for submission of Revised Utilization Certificate after remitting the interest earned on Grants-in-Aid Recurring to UGC along-with copy of the bank remittance details i.e. RTGS/NEFT, UTR No., date etc alongwith Separate Audit Report issued by the CAG in respect of financial year 2017-18.</p> <p>The Revised Utilization Certificate for the year 2017-18 under Recurring Head was prepared after remitting the interest earned on Grants-in-Aid Recurring to UGC and submitted the same to UGC along with copy of the bank remittance details and Separate Audit Report vide University letter no. CURAJ/FO/19-20/F.1/23 dated 09th May, 2019 [Annexure-O, Page No. 52 to 56].</p> <p>Resolution of FC: "The Finance Committee noted the contents."</p>
	28-3.8	<p>To report the Revised Utilization Certificate for the year 2017-18 under Salary Head</p> <p>The University has received a letter no. No. F.45-1/2017(CU) dated 16th November, 2018 by which the UGC has asked for submission of Revised Utilization Certificate after remitting the interest earned on Grants-in-Aid Salary to UGC along-with copy of the bank remittance details i.e. RTGS/NEFT, UTR No., date etc alongwith Separate Audit Report issued by the CAG in respect of financial year 2017-18.</p> <p>The Revised Utilization Certificate for the year 2017-18 under Salary Head was prepared after remitting the interest earned on Grants-in-Aid Salary to UGC and submitted the same to UGC along with copy of the bank remittance details and Separate Audit Report vide University letter no. CURAJ/FO/19-20/F.1/24 dated 09th May, 2019 [Annexure-P, Page No. 57 to 61].</p> <p>Resolution of FC: "The Finance Committee noted the contents."</p>
	28-3.9	<p>To report the Utilization Certificate for the year 2018-19 under Recurring Head</p> <p>The University has received a letter no. F.1-2/2018(CU) dated 10th April, 2019 by which the UGC has asked for submission of Utilization Certificate for the financial year 2018-19 under Recurring head.</p> <p>The provisional Utilization Certificate for the year 2018-19 under Recurring Head was prepared and submitted to UGC as per GFR 12-A format vide University letter no. CURAJ/FO/19-20/F.1/20 dated 02nd May, 2019 [Annexure-Q, Page No. 62 to 65].</p> <p>Resolution of FC: "The Finance Committee noted the contents."</p>
	28-3.10	<p>To report the Utilization Certificate for the year 2018-19 under Salary Head</p> <p>The University has received a letter no. F.1-1/2018(CU) dated 09th April, 2019 by which the UGC has asked for submission of Utilization Certificate for the financial year 2018-19 under Salary head.</p> <p>The provisional Utilization Certificate for the year 2018-19 under Salary Head was prepared and submitted to UGC as per GFR 12-A format vide University letter no. CURAJ/FO/19-20/F.1/21 dated 02nd May, 2019</p>

		[Annexure-R, Page No. 66 to 69].
		<u>Resolution of FC: "The Finance Committee noted the contents."</u>
	28-3.11	<p>To report the implementation of revision of allowances as per 7th CPC for Non-Teaching employees of the University</p> <p>The UGC vide its letter F. No. 11-1/2017 (CU) dated 19.02.2019 forwarded a communication No. 1-4/2017-U.II dated 28.01.2019 and 01.02.2019 issued by the Govt. of India, MHRD, New Delhi regarding revision of allowances of teachers, equivalent academic staff, Registrar, Finance Officer and Controller of Examination in Universities as per 7th CPC, to initiate immediate action by the University in a time bound manner, for implementing the UGC/MHRD directives on revised allowances w.e.f. 01.07.2017.</p> <p>While discussing on agenda item No. 27-5.2 of 27th Finance Committee meeting held on 11.03.2019, the following was resolved:</p> <p>"The Finance committee considered to adopt the same. However, in case of Non-teaching staff, the committee advised that as and when the order is being received from the UGC/MHRD, the same may be implemented on the approval of Vice Chancellor and be reported in next Finance Committee meeting. With this, the same is recommended to Executive Council for approval."</p> <p>Subsequently, the University has received sanction from UGC vide its D.O. letter No. 11-1/2017(CU) dated 13th May, 2019 [Annexure-S, Page No. 70] to implement the revision of allowances to its Non-Teaching employees also in accordance with the provisions of the Department of Expenditure's OM No. 1/112016-E-III(A dated 26th July, 2017, read with Department of Expenditure's resolution dated 6.7.2017 and the Government Orders issued from time to time.</p> <p>As per aforesaid resolution of the Finance Committee, the Hon'ble Vice Chancellor has approved to implement the revision of allowances to Non-Teaching employees and the same was implemented from the salary of May, 2019 and preparation of arrear is under process.</p> <p><u>Resolution of FC: "The Finance Committee noted and ratified the action taken."</u></p>
	28-3.12	<p>To report the letter received from the UGC regarding refund of interest and unspent balance of XI Plan grant under General Development Grant</p> <p>The University has recently received a letter No. F.45-1/2009(CU) dated 27th May, 2019 from UGC [Annexure-T, Page No. 71] regarding furnishing of Account in respect of XI Plan Grant of Rs. 19225.00 lakhs sanctioned, under General Development Grant.</p> <p>The UGC has asked to submit the documents in the prescribed format in respect of finalization of XIth Plan Accounts alongwith Separate Audit Report for the year 2007-08 to 2014-15. It is also asked to refund of actual interest earned on the grant of Rs. 19225.00 lakhs alongwith unspent balance, if any. The University is in process of filling the required format of said letter as per Annexure 1 to 14 alongwith process to refund the interest earned alongwith Balance grant, if any against the Grant released during XI Plan.</p> <p><u>Resolution of FC: "The Finance Committee noted the contents."</u></p>
	28-3.13	<p>Minutes of Building & Works Committee, alongwith the abstract cost of Building projects</p> <p>During the reporting period i.e. from Twenty Seventh Finance committee meeting held on 11th March, 2019 to till date, no Building & Works Committee meeting is held. Therefore no minutes of Building & Works</p>

		Committee have been placed. Resolution of FC: "The Finance Committee noted the contents."
³ 28-4.0		Items for Consideration
	28-4.1	<p>To consider the Annual Accounts for the Financial Year 2018-19</p> <p>Books of Accounts for the Financial Year 2018-19 have been closed and finalized. The Annual Accounts for the Financial Year 2018-19 has been prepared as per revised format provided by MHRD vide its letter No. 29-4/2012-IFD dated 17th April 2015. The Annual Accounts for the Financial year 2018-19 are placed before the Finance Committee for consideration as per the Central Universities Act, 2009, Section 31 and Para 17 of the Statute. Annexure-U.</p> <p>Resolution of FC: "During the meeting, the Finance Officer informed that as per requirement of new format of Accounts, the Separate Annual Accounts has been prepared for (1) Central University of Rajasthan (2) School of Education (3) DDUKK (4) Sponsored Project (5) Department of Yoga (6) PMMMMNMTT Fund (7) School of Sports Science and (8) NPS. The Finance Committee considered the accounts and recommended to the Executive Council for approval of the same for the financial year 2018-19 and for its onward submission to Office of the Principal Director of Audit (Central), Branch office Rajasthan, Jaipur for conducting Audit. The Vice Chancellor is also authorized to make corrections based on the remarks of the Audit or otherwise. Further, the members of Finance Committee also appreciated the quality work and timely preparation of Annual Accounts of the University, presented before the committee."</p>

THANK YOU