



**[Recruitment Advertisement No.: R/F.133/2022/2837 dated 01/02/2022]**

**Minimum Qualification, Experience and other criteria for  
recruitment to the posts of Registrar, Controller of Examinations, Finance Officer and  
Internal Audit Officer (On Deputation)**

Sr.No.	Posts	Particulars
1.	REGISTRAR (UR-01) on direct recruitment/ deputation/ contract basis	<p><b>Essential qualifications:</b></p> <p>i) Master's degree with at least 55% of the mark or its equivalent grade from a recognized University/ Institute or equivalent</p> <p><b>Experience:</b></p> <p>i) At least 15 years of experience as Assistant Professor in the AGP Rs. 7000 and above or with 08 years of service in the Academic Pay Level-12/ AGP Rs. 8000 and above including as Associate Professor, along with experience in educational administration,</p> <p style="text-align: center;"><b>OR</b></p> <p>Comparable experience in a research establishment and/ or other institutions of higher education,</p> <p style="text-align: center;"><b>OR</b></p> <p>15 years of administrative experience, of which 08 years shall be as Deputy Registrar or an equivalent post.</p> <p><b>Age Limit for direct recruits:</b> Preferably below 57 years of age, on closing date of the advertisement.</p>
2.	CONTROLLER OF EXAMINATIONS (UR-01) on direct recruitment/ deputation/ contract basis	<p><b>Essential qualification:</b></p> <p>i) Master Degree with at least 55% of marks or its equivalent grade.</p> <p><b>Desirable:</b> Ph.D. or equivalent research degree</p> <p><b>Experience:</b></p> <p>i) Overall experience of 15 years:</p> <p>(a) as Assistant Professor or Assistant Registrar or above.</p> <p>(b) at least 08 years of Experience in Academic Pay Level-12/ AGP Rs. 8000 or as Deputy Registrar</p> <p>(c) at least 04 years as Associate Professor or in a position strictly above Academic Pay Level-12 / AGP Rs. 8000</p> <p>ii) Out of overall experience of 15 years, at least 05 years of Administrative experience dealing with academic matters in Universities or Research Institutions.</p> <p><b>Age Limit for direct recruits:</b> Preferably below 57 years of age, on closing date of the advertisement.</p>

3.	Finance Officer (UR-01) on direct recruitment/ deputation/ contract basis	<p><b>Essential qualifications:</b></p> <p>ii) Master's degree with at least 55% of the mark or its equivalent grade from a recognized University/ Institute.</p> <p><b>Experience:</b></p> <p>ii) At least 15 years of experience as Assistant Professor in the Pay level 11/AGP Rs. 7000 and above or with 08 years of service in the Academic Pay Level-12/ AGP Rs. 8000 and above including as Associate Professor, along with experience in educational administration,</p> <p style="text-align: center;"><b>OR</b></p> <p>Comparable experience in a research establishment and/ or other institutions of higher education,</p> <p style="text-align: center;"><b>OR</b></p> <p>15 years of administrative experience, of which 08 years shall be as Deputy Registrar or an equivalent post.</p> <p><b>Desirable:</b> Persons possessing Master's degree in Business Administration (Finance)/ Commerce or possessing CA/ ICWA qualification.</p> <p><b>Age Limit for direct recruits:</b> Preferably below 57 years of age, on closing date of the advertisement.</p> <p><b>Pay:</b> Level 14 (Rs. 1,44,200-2,18,200), with rationalised entry Pay of Rs. 1,44,200/- as per 7<sup>th</sup> CPC pay matrix, which shall be fixed at the appropriate cell.</p>
4.	Internal Audit Officer (UR-01) on deputation/ contract basis	<p>Officers belonging to Audit and Accounts Services or other similar organized Services in Central/State Governments, Universities and other Autonomous Organization:</p> <p>Holding analogous posts on regular basis</p> <p style="text-align: center;"><b>OR</b></p> <p>With three years regular service in level 11 or PB-3 (Rs. 15600-39100) + GP of Rs. 6600/- (as per 6 CPC)</p> <p style="text-align: center;"><b>OR</b></p> <p>With five years regular service in level 10 or PB-3 (Rs. 15600-39100) + GP of Rs. 5400/- (as per 6 CPC)</p> <p><b>Age Limit:</b> The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of application. This age limit may not be applicable for appointment on contract basis.</p> <p><b>Pay:</b> Level - 12 (Rs. 78800 - 209200)</p>

**Note: The candidates, who have applied earlier against the Advt. No. CURAJ/R/F.121/2020/990 dated 24.07.2020 and Advt. No. CURAJ/R/F.126/2021/3451 dated 26.02.2021, need not to apply again, they can update the application form through e-mail on [recruitment.cell@curaj.ac.in](mailto:recruitment.cell@curaj.ac.in)**

- Application Fee:** Application form should be submitted along with application fee of Rs. 1500/- (Rupees One Thousand Five hundred) through online mode (NEFT/ RTGS). SC/ST & PWD candidate will have to pay Rs. 750/- (Rupees Seven Hundred Fifty) through online mode.

2. **Mode of Payment:** Payment can be done by NEFT/ RTGS/ NET Banking, etc. and the transaction number, date of payment, amount etc. must be mentioned while filling in online application. The hardcopy receipt of the transaction must be attached with the application form.

Application fee must be paid in favour of Central University of Rajasthan in its SB A/c. No. 666110210000003, IFSC Code – BKID0006667 of Bank of India, Central University of Rajasthan branch, NH-8, Bandarsindri-305817, Kishangarh, District Ajmer (Raj.)

3. **How to apply:** Application form can be filled online. The last date of submission of online Application Form along with all necessary enclosures is 20/02/2022 upto 05:00 PM. A hardcopy of the application form alongwith all necessary documents must reach the following address on or before 25/02/2022 upto 05:00 PM.

**REGISTRAR**

**(ATTN.: RECRUITMENT CELL)**

CENTRAL UNIVERSITY OF RAJASTHAN

NH-8, BANDARSINDRI-305817,

KISHANGARH, DISTRICT AJMER (RAJ.)

4. Candidates in service should submit application through proper channel or enclose “NO OBJECTION CERTIFICATE” from their present employer. However, an advance copy may be sent directly. Application received after stipulated date or incomplete will not be entertained and shall be rejected; no further correspondence will be made in this regard. The candidates are advised to visit frequently on University website i.e. [www.curaj.ac.in](http://www.curaj.ac.in) for any further updates on the matter.

Registrar  
Central University of Rajasthan