



# CENTRAL UNIVERSITY OF RAJASTHAN

N.H-8, BANDARSINDRI, KISHANGARH - 305817

DISTRICT - AJMER (RAJASTHAN) INDIA

## SHORTLISTING CRITERIA FOR THE GROUP 'A' POSITIONS

The candidates will be shortlisted for the interview in the ratio not exceeding 1:15 (ratio between number of posts and number of candidates) on the basis of the criteria involving academic career (13 marks), experiences (7 marks), and performance in the tests (80 marks):

Qualifications/Experiences/ performance in written test	Marks (Max.)
<b>Academics:</b>	
10% of the marks obtained in the qualifying degree as per the eligibility criteria	10
Any additional relevant qualification (diploma / degree) - 2 marks for the diploma and 3 marks for the degree subject to maximum of 3 marks	3
<b>Experiences:</b>	
Over and above minimum required relevant experience mentioned in the advertisement, 1 mark will be given for each completed year (subject to maximum of 7 marks). For any experience less than 6 months, no mark will be awarded, and for any experience equal to or more than 6 months but less than 12 months, 0.5 marks will be awarded. The total relevant experience will be calculated and weightage will be given on total relevant experience, rounded off only once for cumulative experience.	7
<b>Performance in Written Tests</b>	
40% of the marks secured in Paper-I (MCQ)	40
80% of the marks secured in Paper-II (Descriptive Type Questions) <i>NB: The Answer Script of Paper-II of a candidate would be evaluated, only if the candidate qualifies in Paper-I (min. 35% marks).</i>	40
<b>Total</b>	<b>100</b>

**Step-2: Interview and Selection of the candidates in order of merit prepared by following criteria:**

Criteria	Weightage/ Marks (Max.)
80% of the total marks secured in the shortlisting process (out of 100) as mentioned above	80
Interview	20

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## SHORTLISTING CRITERIA FOR THE GROUP 'B' POSITIONS (POST OF ASSISTANT)

Merit of the shortlisted candidates will be prepared on the basis of the academic career (13 marks), experiences (7 marks) and performance in the tests (80 marks) as per the criteria given below:

Qualifications/Experiences/ performance in written test	Marks (Max.)
<b>Academics:</b>	
10% of the marks obtained in the qualifying degree as per the eligibility criteria	10
Any additional relevant qualification (diploma / degree) - 2 marks for the diploma and 3 marks for the degree subject to maximum of 3 marks	3
<b>Experiences:</b>	
Over and above minimum required relevant experience mentioned in the advertisement, 1 mark will be given for each completed year (subject to maximum of 7 marks). For any experience less than 6 months, no mark will be awarded, and for any experience equal to or more than 6 months but less than 12 months, 0.5 marks will be awarded. The total relevant experience will be calculated and weightage will be given on total relevant experience, rounded off only once for cumulative experience.	7
<b>Performance in Written / Skill Tests</b>	
40% of the marks secured in the Written Test (Paper-I & Paper-II (MCQ)	40
40% of the marks secured in the Skill Test <b>NB:</b> The Answer Script of Paper-II of a candidate would be evaluated, only if the candidate qualifies in the Skill Test (min. 35% marks).	40
<b>Total</b>	<b>100</b>

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## SHORTLISTING CRITERIA FOR THE GROUP 'B' POSITIONS (POST OF PRIVATE SECRETARY / SENIOR TECHNICAL ASSISTANT / NURSING OFFICER / JUNIOR TRANSLATOR)

Merit of the shortlisted candidates will be prepared on the basis of the academic career (13 marks), experiences (7 marks) and performance in the tests (80 marks) as per the criteria given below:

<b>Qualifications/Experiences/ performance in written test</b>	<b>Marks (Max.)</b>
<b>Academics:</b>	
10% of the marks obtained in the qualifying degree as per the eligibility criteria	10
Any additional relevant qualification (diploma / degree) - 2 marks for the diploma and 3 marks for the degree subject to maximum of 3 marks	3
<b>Experiences:</b>	
Over and above minimum required relevant experience mentioned in the advertisement, 1 mark will be given for each completed year (subject to maximum of 7 marks). For any experience less than 6 months, no mark will be awarded, and for any experience equal to or more than 6 months but less than 12 months, 0.5 marks will be awarded. The total relevant experience will be calculated and weightage will be given on total relevant experience, rounded off only once for cumulative experience.	7
<b>Performance in Written / Skill Tests</b>	
40% of the marks secured in the Written Test (Paper-I & Paper-II (MCQ)	40
80% of the marks secured in the Skill Test <b>NB:</b> The Answer Script of Paper-II of a candidate would be evaluated, only if the candidate qualifies in the Skill Test (min. 36% marks).	40
<b>Total</b>	<b>100</b>

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## SHORTLISTING CRITERIA FOR THE GROUP 'C' POSITIONS (POST OF LOWER DIVISION CLERK)

Merit of the shortlisted candidates will be prepared on the basis of the academic career (13 marks), experiences (7 marks) and performance in the tests (80 marks) as per the criteria given below:

Qualifications/Experiences/ performance in written test	Marks (Max.)
<b>Academics:</b>	
10% of the marks obtained in the qualifying degree as per the eligibility criteria	10
Any additional relevant qualification (diploma / degree) - 2 marks for the diploma and 3 marks for the degree subject to maximum of 3 marks	3
<b>Experiences:</b>	
Over and above minimum required relevant experience mentioned in the advertisement, 1 mark will be given for each completed year (subject to maximum of 7 marks). For any experience less than 6 months, no mark will be awarded, and for any experience equal to or more than 6 months but less than 12 months, 0.5 marks will be awarded. The total relevant experience will be calculated and weightage will be given on total relevant experience, rounded off only once for cumulative experience.	7
<b>Performance in Written / Skill Tests</b>	
40% of the marks secured in the Written Test (Paper-I & Paper-II (MCQ))	40
<i>Typing Test for the post of LDC is of qualifying in nature. Only those candidates, who qualify in Trade Test (Typing Speed Test), will be permitted to appear in the Skill Test. (Minimum typing speed of 35 wpm in English OR 30 wpm in Hindi). Beyond 35 wpm in English / 30 wpm in Hindi, every increment of one correct word per minute will be awarded with 0.5 mark</i>	10
30% of the marks secured in the Skill Test <b>NB:</b> The Answer Script of Paper-II of a candidate would be evaluated, only if the candidate qualifies in the Skill Test (min. 35% marks).	30
<b>Total</b>	<b>100</b>

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## SHORTLISTING CRITERIA FOR THE GROUP 'C' POSITIONS (POST OF UPPER DIVISION CLERK AND STATISTICAL ASSISTANT)

Merit of the shortlisted candidates will be prepared on the basis of the academic career (13 marks), experiences (7 marks) and performance in the tests (80 marks) as per the criteria given below:

Qualifications/Experiences/ performance in written test	Marks (Max.)
<b>Academics:</b>	
10% of the marks obtained in the qualifying degree as per the eligibility criteria	10
Any additional relevant qualification (diploma / degree) - 2 marks for the diploma and 3 marks for the degree subject to maximum of 3 marks	3
<b>Experiences:</b>	
Over and above minimum required relevant experience mentioned in the advertisement, 1 mark will be given for each completed year (subject to maximum of 7 marks). For any experience less than 6 months, no mark will be awarded, and for any experience equal to or more than 6 months but less than 12 months, 0.5 marks will be awarded. The total relevant experience will be calculated and weightage will be given on total relevant experience, rounded off only once for cumulative experience.	7
<b>Performance in Written / Skill Tests</b>	
40% of the marks secured in the Written Test (Paper-I & Paper-II (MCQ))	40
40% of the marks secured in the Skill Test <b>NB:</b> The Answer Script of Paper-II of a candidate would be evaluated, only if the candidate qualifies in the Skill Test (min. 35% marks).	40
<b>Total</b>	<b>100</b>

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## SHORTLISTING CRITERIA FOR THE GROUP 'C' POSITIONS (POST OF TECHNICAL ASSISTANT, LABORATORY ASSISTANT, LABORATORY ATTENDANT, PHARMACIST, DRESSER, COOK, KITCHEN ATTENDANT, DRIVER, MTS AND LIBRARY ATTENDANT)

Merit of the shortlisted candidates will be prepared on the basis of the academic career (13 marks), experiences (7 marks) and performance in the tests (80 marks) as per the criteria given below:

Qualifications/Experiences/ performance in written test	Marks (Max.)
<b>Academics:</b>	
10% of the marks obtained in the qualifying degree as per the eligibility criteria	10
Any additional relevant qualification (diploma / degree) - 2 marks for the diploma and 3 marks for the degree subject to maximum of 3 marks	3
<b>Experiences:</b>	
Over and above minimum required relevant experience mentioned in the advertisement, 1 mark will be given for each completed year (subject to maximum of 7 marks). For any experience less than 6 months, no mark will be awarded, and for any experience equal to or more than 6 months but less than 12 months, 0.5 marks will be awarded. The total relevant experience will be calculated and weightage will be given on total relevant experience, rounded off only once for cumulative experience.	7
<b>Performance in Written / Skill Tests</b>	
40% of the marks secured in the Written Test (Paper-I & Paper-II (MCQ))	40
80% of the marks secured in the Skill Test <i>NB: The Answer Script of Paper-II of a candidate would be evaluated, only if the candidate qualifies in the Skill Test (min. 36% marks).</i>	40
<b>Total</b>	<b>100</b>

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