



### **Central University of Rajasthan**

NH-8, Bandarsindri, Kishangarh-305817, Dist. – Ajmer (Rajasthan) Website: www.curaj.ac.in

#### **CENTRAL UNIVERSITY OF RAJASTHAN**

(Established under the Central Universities Act 2009) Bandarsindri – 305817,Distt.:Ajmer, Rajasthan. Website: <u>www.curai.ac.in</u>

#### 1. Schedule of Tender:

Tender document for the Hiring Services of Outsourcing Agency for data entry work related to the academics and examinations in the Samarth Portal.

Sealed tenders are invited from experienced and reputed agencies for outsourcing of the data entry work related to the academics and examinations in the Samarth Portal with "Part A" as Technical Bids and "Part B" as Financial Bids. The details are as follows:

S. No	Description of Work	Tentative Entries	Amount of E.M.D (Rs	Tender Fee
1.	Data entry work related to the academics and examinations in the Samarth Portal	170000 entries	4,000/-	Rs. 1000/-

Tender Document upload (publish) date/time : 27/08/2024 at 05.00 PM
Pre-Bid Meeting : 09/09/2024 at 11.30 AM
Last Date of Submission of Tender : 18/09/2024 at 02.00 PM
Date of opening of Tender (Technical Bid) : 18/09/2024 at 03.00 PM

Type of Tender: Two Bid Systems. (Rule 163 GFR 2017)

**Mode of EMD and Tender fee:** Bidders should send separate Account Payee Demand Draft/Fixed deposit receipt/Banker's Cheque for Tender Fee (if applicable). For EMD, Account Payee Demand Draft/Fixed deposit receipt/Banker's Cheque/ Bank Guarantee from any of the Commercial Banks/payment online in an acceptable form in favor of "Registrar, Central University of Rajasthan" payable at Kishangarh/ Bandarsindri Distt. Ajmer.

#### **University Bank Account details**

Account Name: Central University of Rajasthan

Name of Bank: Bank of India

Account Number: 666110210000003

IFSC: BKID0006667

#### **NOTE:**

- 1. Tender number, its submission date should be mentioned on the top the Envelope of bid,
- 2. If the tender is not opened on the above notified date, (due to any unforeseen circumstances), then the next working day will be considered as tender opening date.
- 3. The bidders who fail to submit the required tender fee, (if applicable) and EMD, their bids will not be considered for opening.
- 4. Bidder or their authorized representatives may attend the opening of the tender.



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## निविदा सूचना

राजस्थान केन्द्रीय विश्वविद्यालय में आउटसोर्सिंग एजेंसी के माध्यम से समर्थ पोर्टल में शिक्षा एवं परीक्षाओं से संबंधित डाटा एंट्री के कार्य के लिए निविदा सूचना



राजस्थान केन्द्रीय विश्वविद्यालय राष्ट्रीय राजमार्ग ८, किशनगढ़, जिला अजमेर–305817 दूरभाष 01463–238755 वेबसाईट www.curaj.ac.in

सी0यू0आर0ए0जे0 / क्र0य / टेण्डर / 2024-25/1768

दिनांकः 27.08.2024

#### निविदा सूचना

राजस्थान केन्द्रीय विश्वविद्यालय में आउटसोर्सिंग एजेंसी के माध्यम से समर्थ पोर्टल में शैक्षिक एवं परीक्षाओं से संबंधित डाटा एंट्री कार्य के लिए अधिकृत एजेंसियों / फर्मों से मुहर बंद निविदायें आमंत्रित की जाती हैं। इच्छुक निविदाकर्ता मुहर बंद लिफाफे में पूर्ण रूप से भरी हुई निविदा (तकनीकी और वित्तीय बिड सहित) अद्योहस्ताक्षरी के कार्यालय में दिनांक 18.09.2024 को अपरान्ह 2.00 बजे तक भेज सकते हैं। प्राप्त निविदायें उसी दिन अपरान्ह 3.00 बजे निविदाकर्ताओं की उपस्थित में खोली जायेगीं। निविदा सूचना एवं विस्तृत जानकारी विश्वविद्यालय की वेबसाईट www.curaj.ac.in एवं https://eprocure.gov.in पर उपलब्ध है।

कुलसचिव

#### **TENDER NOTICE**

Tender Notice for "Hiring Services of Outsourcing Agency for data entry work related to the academics and examinations in the Samarth Portal" in Central University of Rajasthan



# **Central University of Rajasthan**

NH-8 Bandarsindri, Kishangarh, Distt-Ajmer-305817 Tel: 01463 – 238755 Website www.curaj.ac.in.

CURAJ/Purchase/Tender/2024-25/1768

Dt. 27.08.2024

#### **TENDER NOTICE**

Sealed quotations are invited from the authorized Firms for "Hiring Services of Outsourcing Agency for data entry work related to the academics and examinations in the Samarth Portal" in Central University of Rajasthan. Quotations completed in all respects along with technical and price bids should reach the office of the undersigned on or before 18.09.2024 upto 02.00 PM. Technical Bids will be opened on same day at 03.00 PM in the presence of available bidders, if any. For further details, please visit our website <a href="https://eprocure.gov.in">www.curaj.ac.in</a> and CPP Portal i.e. https://eprocure.gov.in

Registrar



Central University of Rajasthan
NH-8, Bandarsindri, Kishangarh-305817, Dist. – Ajmer (Rajasthan)
Website: <a href="www.curaj.ac.in">www.curaj.ac.in</a>

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#### **NOTICE INVITING TENDER (NIT)**

1. **About University:** The Central University of Rajasthan (hereinafter referred as the "University" or "CURAJ") is a University accredited with 'A++' Grade by the NAAC. It has been established by an Act of Parliament (Act No. 25 of 2009, The Gazette of India, No. 27, published on 20<sup>th</sup> March, 2009 as a new Central University, and is fully funded by the Government of India. The University is functioning from its campus spread over 518+ acres of land.

**Location:** The University campus is situated at village Bandarsindri on NH-8, about 20 Kms distance from Kishangarh, 46 Kms from Ajmer, 85 Kms from Jaipur.

- 2. Central University of Rajasthan (CURAJ) invites sealed tenders under two bid system (Part-I: Technical bid and Part II: Financial Bid) from experienced and reputed agencies for outsourcing of the data entry work related to the academics and examinations in the Samarth Portal, at the above address. They are required to enter the data of the students of Batch 2016 to 2022, related to the academics and examinations which includes, courses entry, batch / session creation, allotment of course of students, entry of examination internal marks, practical marks and theory marks and other information. The said data will be provided to successful bidder. The validity of entered data will be attended by the firm / company. This work will be done at the Central University of Rajasthan. The timeline to complete the said task is 30 days from the date of issue of work order.
- 3. This advertisement and tender documents can be downloaded from the official website of the University (<u>www.curaj.ac.in</u>) or website of Central Public Procurement Portal (www.eprocure.gov.in). The cost of tender fee is Rs. 1000/- (Rupees One thousand only) The prospective bidder needs to produce DD of Rs. 1000/- drawn in favour of "Central University of Rajasthan", payable at Bandersindri/Kishangarh (Distt. Ajmer), Rajasthan.
- 4. Name of the Work/Services: "Hiring Services of Outsourcing Agency for data entry work related to the academics and examinations in the Samarth Portal"

Schedule for processing of the tender:

(i)	Opening of Tender documents	•	From 18.09.2024 (available to be downloaded from University website www.curaj.ac.in or www.eprocure.gov.in)
(ii)	Last date and time for Submission of tender documents	••	18/09/2024 (up to 14:00 hrs.)
(iii)	Date and time of Tender Opening (only Technical bids)	•••	18/09/2024 (at 15:00 hrs.)
(iv)	Date and time of Opening of Financial Bids	••	Date and time will be intimated at a later date
(v)	Address for submission of tender documents		Room No. 101, Ground Floor, Administrative Building, Central University of Rajasthan Campus, NH-8, Bandarsindri, Tehsil - Kishangarh, Distt. – Ajmer (Raj.)

5. The interested firms, agencies etc., are required to submit the Technical Bid (as per Annexure-I, Part A and B) and Financial Bid (as per Annexure-II, Part A, B and C) separately. These two bids are to be kept in separately sealed covers (Envelope – I containing "Technical Bid" and



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Envelope –II containing "Financial Bid" should be packed / sealed and placed in another sealed envelope duly superscripted "Hiring Services of Outsourcing Agency for data entry work related to the academics and examinations in the Samarth Portal" addressed to the Registrar, Central University of Rajasthan, N.H.-08, Bandarsindri, Kishangarh-305817, District Ajmer (Raj.)

6. The sealed bid can be submitted in the drop box placed at the address given or through post/courier, up to the date and time mentioned above. The University shall not be liable for any postal delays or otherwise, for submission of tender documents. Delayed receipt of the bids shall not be accepted after the expiry of prescribed date and time.

#### 1. Scope of Supply of Manpower:

1.1 The data entry work related to the academics and examinations in the Samarth Portal, at the above address. It is required to enter the data of the students of Batch 2019 to 2022, related to the academics and examinations which includes, courses entry, batch / session creation, allotment of course of students, entry of examination internal marks, practical marks and theory marks and other information. The said data will be provided to successful bidder. The validity of data will be attended by the firm / company. This work will be done at the Central University of Rajasthan.

#### 2. Pre-qualifying Criteria:

- 2.1 **Annual Turnover**: Average annual financial turnover of the bidder during the last three years ending 31<sup>st</sup> March 2024 should be at least Rs. 50 Lakhs (Rupees Fifty Lakhs)
- 2.2 **Previous Experience**: The Service Provider / agency must have experience in the area of providing services of data entry in Government Departments, Autonomous bodies, Public Sector Undertakings etc., for a minimum period of *three* years ending 31<sup>st</sup> March 2024.
- 2.3 The Service Provider / agency (will also be referred as service provider) must have successfully executed/ completed similar jobs for data entry, amounting of Rs 5.00 lakhs (at least one contract) or Rs 3.00 lakhs (at least two contracts) or Rs. 1.50 lakhs (at least three contracts) during the preceding three financial years ending 31<sup>st</sup> March 2024.
- 2.4 The bidders shall submit their bids with following details along with information in respect of prequalifying criteria indicated in Sl. No. 2.1 to 2.3 above in Part–I (Technical bid):-

#### <u>A.</u>

- (i) Copy of Agency profile.
- (ii) Status of the bidder or agency: whether proprietor / partnership firm/company etc. should enclose a copy of certificate of registration/ incorporation, obtained from appropriate authority.
- (iii) Self-attested copy of the valid GST Registration certificate.
- (iv) List of the clients and certificates issued by various clients towards proof of successful performance of the work.
- (v) Copy of PAN/TAN card and income tax returns filed for the last three years ended 31 March 2024.



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- (vi) A written undertaking to the effect that the agency/Service Provider has not been blacklisted by any Government/Departments/Autonomous bodies, PSU's etc., as on the date of submission of the bid.
- (vii) Certified copies of Annual Reports comprising of Balance sheet and profit and loss account/income and expenditure account for the last three years ending 31 March 2024.
- (viii)An Undertaking in writing accepting the terms and conditions of the tender document.
- (ix) In lieu of Bid Security, the Bidder / agency shall submit "Bid Security Declaration" accepting that if they withdraw or modify their bids during period of validity etc., they will be suspended for two years for bidding for any contract of the University.
- 2.4 **B.** The technical bids which do not meet the pre-qualifying criteria and other information/details required as per Sl. No. 2.1, 2.2, 2.3 and 2.4 A., shall be liable for rejection.
- 2.4 <u>C.</u> Technical bids received without EMD/Insufficient EMD and after due date for receipt of tenders shall not be considered and liable for rejection. Incomplete tenders shall also liable for rejection.
- 2.4 **D.** A declaration to the effect that "information furnished in the Technical bid is true, complete and correct to the best of my knowledge and belief, I undertake that in the event of any information being found fake or false at any stage, my tender shall be liable to be cancelled / terminated without any notice or compensation in lieu thereof" shall be given. The declaration shall be signed by an authorized representative of the bidder with seal.
- 2.4 E. There shall be an Integrity Pact to be signed by both the party as per CVC guideline.

#### 2.5 Commercial Terms and Conditions:

- 1. The successful Bidder / Agency shall not be paid any kind of advance under any circumstances.
- 2. **Security Deposit**: The successful bidder shall furnish a performance security deposit of 3% (Three percent) of the contract value in the form of an Account Payee demand draft / call deposit/ bank guarantee (from a Indian Scheduled commercial bank) drawn in favor of "Central University of Rajasthan". The security deposit shall be forfeited by the University for non-compliance of terms and conditions of the agreement by the service provider or frequent absence from duty/misconduct on the part of man power supplied by the service provider or non-compliance with any of the requirements of the labor laws such as failure to deposit of EPF and ESI etc., amounts with respective statutory authorities within stipulated time. The Security Deposit will be refunded to the Service Provider after two months of the expiry of the contract/agreement, only on the satisfactory performance of the Service Provider. No interest shall be payable on the said amount of Security Deposit.
- 3. **Payment of Bills:** Payment to Service Provider shall be made after completion of the work. Bill/s shall be submitted by the Service Provider after completion of work. The University will release payment within 30 days from the date of the receipt of the invoice along with all the above necessary documents.



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- 4. The Technical Bid Annexure-I (Part-A and B)) will be opened in the presence of Tenderers or their authorized representatives who choose to participate on the date of tender opening. The Financial Bid Annexure-II (Part A, B and C) of the agencies, who are found technically qualified to carry out the job will be opened with prior intimation indicating the date and time of Financial bid opening.
- 5. **Financial Bid:** Financial Bid shall be submitted in the format prescribed in Annexure-II (part A, B and C). The Financial bid shall be valid for a minimum period of 90 days from the date of opening of Technical bid.
- 6. **Period of contract:** The contract will be for a period of one month as the timeline to complete the said task is 30 days from the date of issue of work order. However, the University reserves the right to decide initial period for assigning the contract for less than one month without assigning any reason.
- 7. The University reserves the right to reject any or all the offers without assigning any reason.
- 8. The University reserves the right to alter / modify any or all conditions of this tender document, before closing date of submission of Technical and Financial bids.
- 9. Bidders shall not be permitted to alter or modify their bids after expiry date of receipt of bids.
- 10. Bidders are advised to read carefully the tender documents and terms and conditions before quoting their bid. All the pages of the tender form should be signed by bidders as a token of their acceptance of terms and conditions.
- 11. All entries in the tenders must be written in ink or typewritten. Over-writing should be avoided. Correction, if any, should be attested with signature by the bidder or his authorized representative.
- 12. In case of evaluation of Financial Bids, the Evaluation Committee will ascertain the reasonableness of the rates quoted by the tenderer in the financial bid. In case the rates quoted by the tenderer are considerably low and seems impracticable / not feasible to execute the assignment, the committee may reject the bid and next bidder whose quote is equal or above to threshold value (threshold value will be decided by University), will be considered.

#### OTHER TERMS AND CONDITIONS:

- 1. The personnel deployed by service provider for data entry work, should be polite, cordial, positive and efficient, while handling the assigned work and their actions shall promote goodwill and enhance the image of this University. The service provider shall be responsible for any act of commission or omission or indiscipline on the part of persons deployed by him. The University shall reserve the right to decide and final screening of the candidates to be deployed, on the basis of their age, qualification, experience and status of post category etc.
- 2. The University may asked the service provider to dismiss or remove, any person or persons, employed by the service provider, who may be incompetent or for his/ her misconduct or



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services being not required and service provider shall forthwith comply with such requirements/directions.

- 3. The service provider has to provide Photo Identity Cards to the persons employed for carrying out the work. These cards are to be constantly displayed and their loss shall be reported immediately to the Service Provider for replacement.
- 4. All services shall be performed by persons qualified and experienced in performing such services.
- 5. The Service Provider shall replace immediately any of its personnel, if they are found to be unacceptable to the University because of security risk, incompetence, conflict of interest and breach of confidentiality, leaving / resigning from the services or improper conduct upon receiving instructions from the University in writing or oral.
- 6. The University shall not be liable for any loss, damage, theft, burglar or robbery of any personal belongings, equipment or vehicles of the personnel, deployed by the service provider.
- 8. The service provider shall not assign, transfer, pledge or sub contract the work/performance of services without prior written consent of the University.
- 9. The service provider's personnel shall not divulge or disclose to any person, any details of office, operational process, technical know-how, security arrangements and administrative / organizational matters, as these are confidential / secret in nature.
- 10. The service provider's personnel shall not claim any benefit / compensation / absorption / regularization of services with the University under the provisions of Industrial Disputes Act., 1947 and Contract Labor (Regulation & Abolition) Act, 1970. An undertaking to this effect from the personnel engaged shall be submitted by the service provider to the University.
- 11. The service provider shall ensure deployment of suitable personnel with proper background after verification by the local police, collecting proof of identity like driving license, bank account details, previous work experience, proof of residence and recent photograph and withdraw such employees who are not found suitable by the University for any Reason, immediately on receipt of such request.
- 12. The character and antecedents of each personnel of the service provider shall be got verified by the service provider before their deployment and a certification to this effect is to be submitted to the University, in the form of Affidavit.
- 13. The service provider agency shall ensure proper conduct of the personnel deployed in University campus and enforce prohibition of consumption of alcoholic drinks, tobacco, smoking, loitering etc.
- 14. The service provider shall engage the appropriate qualified personnel as required by the University.
- 15. Any statutory requirement in respect of each personnel of the service provider will be the sole responsibility of the service provider.
- 25. The successful bidder shall enter into an agreement with the University on non-judicial Stamp Paper of Rs.100/- (Rupees One hundred only) within 21 days of the issue of letter of Acceptance. Non-fulfillment of this condition of executing an agreement / contract document



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by the Service Provider would constitute sufficient ground for annulment of the award of the contract and forfeiture of Earnest Money Deposit.

- 26. That the personnel deployed shall not be below the age of 18 (eighteen) years and above the age of 55 (fifty five) years.
- 27. Technical bids received without EMD/Insufficient EMD and after due date of receipt of tenders shall not be considered and liable for rejection. Incomplete tenders shall also liable for rejection.
- 28. Tender Evaluation: The L1 firm will be decided on the basis of total service charges quoted in financial bid. In case more than one firm has quoted the same rate, a lottery system will be followed.
- 29. Canvassing, in any form is prohibited and the tenders submitted by the bidder who resort to canvasing will liable for rejection.
- 30. **ARBITRATION:** In the event of any question, dispute/difference arising under this contract/agreement, the same shall be referred to sole arbitrator i.e. the Vice-Chancellor of CURAJ or his nominee. The award of the arbitrator appointed by Vice-Chancellor shall be final and binding on both the parties. The provisions of Arbitration and Conciliation Act, 1996 as amended from time to time shall be applicable.
- 31. Settlements of disputes, if any, with regard to providing services and interpretation of any clause in this agreement, the Courts at Jaipur/ Kishangarh/Ajmer shall have the Jurisdiction.
- 32. CURAJ is eligible for concession in payment of certain duties/taxes. However, GST, as applicable will be reimbursed on providing the required documents and on actual basis.
- 33. The rates in financial bid shall be quoted in Indian rupees, both in figures and in words. In case of discrepancy in the two, price quoted in words will be taken as valid.
- 34. The service charges quoted by bidders in financial bid shall be firm and fixed throughout currency and the coverage of the contract.
- 35. Fine will be deducted Rs. 2/- (per entry) for every wrong entry.

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#### ANNEXURE – I

### **TECHNICAL BID**

## PART-A

Sr. No.	Particulars	Required information	Page No.
1.	Name of the Tendering company/ Firm/ Agency/Service Provider (attach self-attested copy of certificate of registration)		
2.	Name of the Director of Company/Active partner of Firm/Authorized Agent/Proprietor with Telephone Number Landline & Mobile		
3.	Full Address of Registered Office		
	Telephone Number		
	Fax Number		
	E-Mail Address		
4.	Full Address of Operating/Branch Office at Jaipur/ Ajmer with Telephone Number, Fax Number, E-Mail Address		
5.	Name of the representative authorized to sign tender document including Financial Bid (If Any) (attach original authorization letter)		
6	Banker of the Company / Firm / Agency / Service Provider with full Address (attach self-attested copy of latest bank statement)		
7.	PAN / TAN No. (attach self-attested copy)		
8.	G.S.T. Registration No. (attach self-attested copy)		
11.	Annual Turnover of the Firm/Agency/ Company as evident from the books of accounts	2021-22: Rs	
	(copies of the Annual Accounts certified by CA to be enclosed)	Rs	



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12.	Number of organization where similar contract has been undertaken from the year 2021 onwards.	
13.	Whether the firm has defaulted from payment to Govt. / Workers dues at any	
	point of time or Black listed by a Govt.	
	Department/ PSU, etc.	
15.	Details of payment of Tender Fee of Rs.	
13.	1000/-	
16.	An Affidavit duly certified by Notary	
	(i) that the sole proprietor or the	
	partners of the firm / company is / are	
	not involved in any Police Case and	
	have never been punished by any Court	
	of Law and (ii) that the sole proprietor	
	or the partners of the Firm / company	
	has never been black listed or changed	
	the name of the firm.	
	(Attached or not Attached)	
17.	Copy of Tender Document attached	
	with each page signed by the authorized	
	representative and stamped	
	(Yes or No)	
18.	Certificate to the effect that satisfactory	
	work performance from present clients.	



Sr.

No.

Name and address of the

organization

# राजस्थान केन्द्रीय विश्वविद्यालय

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#### PART-B

Details of organizations', where Similar Contracts were undertaken during last 03 Years ended on 31st March 2024.

No. of

workers

Whether

Govt./ Semi

Seal of the company/ Firm/ Agency/Service Provider

Reason for

termination

Validity of

Agreement

		(From	deployed	Govt./ Autonomous body/ PSU/ other	(if currently not valid)
				(Please specify	
1.					
2.					
3.					
	: Copies of job orders and p to be) attached and may be	used for the purpos	se of verifica	tion.	•
know	The information furnishoveledge and belief, I undertake			•	•
	, my tender shall be liable t		•	<u> </u>	•
there	of.				
	I		_, Director o	of Company / Active	e Partner of Firm /
Auth	orized Representative / Pr	oprietor of			have
read	/ fully understood and acc	cept the terms and	conditions	as contained in the	Tender Document
issue	d by the Central University	y of Rajasthan, Bar	ndarsindri, <i>A</i>	Ajmer <i>Tender Notice</i>	No.: CURAJ/R/F.
/2024	1/ dated				
Data				(Signature of A	Authorized person)
	. <u>.                                   </u>	Nam			
riace	o:				
			gnation:		
			ce Address:		
		Phon	e (Office):		



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ANNEXURE – II

## FINANCIAL BID

## PART-A

1.	Name of the Bidding Company/Firm/ Agency/ Service Provider (In Capital Letters)	
2.	Registered Address	
3.	Tel. No.	
4.	Address of Operating Branch in Ajmer/Jaipur	
5.	Contact Person (duly authorized)	
	Contact Number	
	Email ID	
6.	Details of Earnest Money Deposit and tender	
	fee	
	Demand Draft number and Date	
	Drawn on Bank	



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#### PART-B

Description of Work	Total entries	Rate per	Rate per
	(per student per course)	students	students
	(Approx.)	(in Rs.)	(in
			Words)
Data entry work related to the	Batch 2022 - Entries 26352		
academics and examinations in the	Batch 2021 - Entries 28752		
Samarth Portal. (Entering the data	Batch 2020 - Entries 31728		
of the students of Batch 2016 to	Batch 2019 - Entries 32662		
2022, related to the academics and	Batch 2018 - Entries 17820		
examinations which includes,	Batch 2017 - Entries 15504		
courses entry, batch / session	Batch 2016 - Entries 12707		
creation, allotment of course of	Total - Entries 165525		
students, entry of examination			
internal marks, practical marks and	Rounded Off –		
theory marks and other	<b>Entries 170000</b>		
information.			

<sup>\*</sup> GST or other such applicable taxes should be quoted / mentioned separately and will be reimbursed as per applicability.



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# PART-C

Detailed Bifurcation of Service Charges (per month per person):				
1.	Stationery Charges	Rs		
2.	Processing Charges	Rs		
3.	Other Incidental Charges (Postal Expenses Attendance, Identity cards etc.)	Rs		
4.	Service Provider's Profit	Rs		
	Total Amount	*Rs		
NO	DTE:			
1.	The rates shall be quoted in Indian rupees, both in figures and in words. In case of discrepancy in the two, price quoted in words will be taken as valid.			
2.	The service charges quoted by bidders shall be firm and fixed throughout currency the coverage of the contract.			
3.	Service charges per month per person shall be submitted by the Service Provider in the above given format.			
4.	Any service charges quoted in percentage shall not be considered and Financial Bid shal summarily be rejected.			
		(Signature of Authorized person)		
Date: Name				
Place:		nation:		
	Office	Address:		
	Phone	(Office):		
	Seal o Provid	f the Company/ Firm/ Agency/ Service ler		



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ANNEXURE – III

#### **BID SECURITY DECLARATION FORM**

(To be submitted on the Letter Head)

Ref. No.	Date:
То,	

Registrar Central University of Rajasthan, Bandar Sindri, Kishangarh Ajmer-305817

Subject: Hiring Services of Outsourcing Agency for data entry work related to the academics and examinations in the Samarth Portal.

Ref.: No..... dated

I/We the undersigned, declare that:

according to the conditions of the NIT / tender documents, bid must be supported by a Bid Security Declaration.

I/We accept that I/We may be suspended without any notice from bidding for any contract issued by your company for a period of two year for committing a breach of obligation (s) under the tender conditions, because I/We

- (a) Having a withdrawal/modified/amended/ the bid during the period of bid validity: or
- (b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity
  - (i) Fail or refuse to execute the contract within the specified time, if required, or
  - (ii) Fail or refuse to furnish the performance Security within the specified time,

In accordance with term and conditions of the NIT / tender documents.

(Name & Signature with seal) (Authorized Signatory)